

**Minutes
Safety & Security Committee
February 25, 2016**

The meeting was called to order at 10:55am. Present were:

Committee Members

Mr. Michael Goldman, Chair
Mr. Tom Bulger, Vice Chair
Mr. Anthony Giancola
Mr. Jim Corcoran
Ms. Kathryn Porter
Mr. Mortimer Downey
Mr. Leif Dormsjo

Other Members

Mr. Malcolm Augustine
Mr. Anthony Costa
Mr. Christian Dorsey
Mr. Jack Evans
Ms. Keturah Harley
Ms. Catherine Hudgins
Mr. Paul Smedberg
Ms. Harriet Tregoning

Approval of Agenda

The agenda was approved as submitted.

Approval of Minutes

The minutes of January 28, 2016 were approved as submitted.

Information Items

A. Annual 2015 Safety Report (L. Brown)

Mr. Brown provided an overview on the ongoing safety culture in the Metro system presenting the key highlights of the Employee Injury Rate (EIR) and Customer Injury Rate (CIR) for January – December 2015, the 2015 targets, and comparisons against the same time period for 2014.

B. FTA Rulemaking for Agency Safety Plan (L. Brown)

Mr. Brown provided an update on the current reviewing of the Notice of Proposed Rulemaking requiring each federally-funded agency to develop an Agency Safety Plan (ASP). Upon the rule becoming final, WMATA will have one year to develop and certify its ASP. The law requires that the ASP include a detailed Safety Management System (SMS), methods for identifying and evaluating safety risks, performance targets based on the FTA's safety performance criteria, a timeline and process for reviewing the ASP annually, and a comprehensive safety training program.

C. FTA Reclassification of Safety Corrective Action Plans (L. Brown)

Mr. Brown provided an overview on the FTA reclassification of Safety CAPs which are currently being tracked on FTA's public-facing website which, up until recently, reflected the agreed upon estimated completion dates. At the time of date submittal, FTA WMATA Safety Oversight guidelines and procedure were not final. After the FTA's approval of WMATA's Project Management Plan (PMP), FTA then translated the estimated completion dates to hard deadlines, which is counter to industry practice. WMATA is currently working to develop a public website to provide a clearer, more comprehensive review of the process.

D.Update on Red Signal Violation (L. Brown)

Mr. Brown provided an update on the Smithsonian red signal incident that occurred 2/3/16. The conclusion is still in progress pending completion of the investigation but the following preventative measures have been implemented going forward: the Assistant Superintendent must supervise moves when trains are required to move against established direction of traffic; moves are then documented on a form signed by the Superintendent, button and radio rail controllers; documentation will be added to ROCC incident reports which are then emailed to SAFE staff for auditing.

Adjournment

The meeting was adjourned at 12:01pm.