



Finance and Capital Committee

Action Item III-A

February 12, 2026

Procurement Activity Concurrence



Board Document

OVERVIEW			
PRESENTATION NAME	Procurement Activity Concurrence	DOCUMENT NO.	300094
ACTION OR INFORMATION	☐ Information ☒ Action		
STRATEGIC TRANSFORMATION PLAN GOAL	☒ Service Excellence ☒ Talented Teams ☒ Financial & Organizational Efficiency		
RESOLUTION	YES		
EXECUTIVE OWNER			
EXECUTIVE TEAM OWNER	Rickard, Dave		
DEPARTMENT	Finance		
DOCUMENT INITIATOR	Jenny Kim		
OTHER INFORMATION			
COMMITTEE	☐ Exec/OIG ☐ Board ☐ Exec/Non-OIG ☒ Finance & Capital ☐ Safety & Ops ☐ Board (consent)	COMMITTEE DATE	[2/12/2026]
PURPOSE/KEY HIGHLIGHTS	Finance and Capital Committee concurrence is requested pursuant to Board Resolution M2025-01 for new awards of \$15 million or more, sole source contracts valued at \$500,000 or greater and change orders or modifications to existing contracts where the cumulative total of the current and all prior modifications exceeds \$1 million or 10% of the original contract amount, whichever is greater.		
DISCUSSION	This package includes 6 total procurements, 1 new procurement, 2 sole source awards, and 3 modifications.		

Board Document

	The following items will come before the Finance and Capital Committee for concurrence pursuant to Resolution M2025-01. 1. A new procurement is proposed for engineering consulting services. Engineering consulting services support the Railcar Rehabilitation and Scheduled Maintenance Program (SMP) to keep railcars in a state of good repair. 2. A sole source award is proposed to construct an Automatic Train Control (ATC) training lab to maintain staff knowledge and expertise on current signaling equipment. 3. A sole source award is proposed to support the midlife overhaul and maintenance for 100 buses. 4. A modification to exercise Option 1 of the Heavy-Duty Transit Buses contract is proposed to purchase 75 40-Foot Diesel-Electric Hybrid Buses and 25 40-Foot Battery Electric Buses. 5. A modification to an existing contract is proposed to add 64 additional OEM-approved brake parts for railcar maintenance. 6. A modification to exercise Option 2 of a staff augmentation contract is proposed to obtain support staff who are subject matter experts (SMEs) in the fields of engineering and quality assurance, regulatory compliance, and oversight.
INTERESTED PARTIES	1. Rummel Klepper & Kahl (RK&K). 2. Hitachi Rail STS USA, Inc 3. Cummins, Inc 4. New Flyer of America Inc 5. Knorr Brake Company 6. Unified Industries Inc.



Board Document

RECOMMENDATION/NEXT STEPS	Staff recommends Finance and Capital Committee concurrence pursuant to Board Resolution M2025-01, which will authorize staff to execute the contracts included in this package.
FUNDING IMPACT	All related actions were included in the FY2026 approved budget.

Attachments:

1. Procurement Activity Concurrence- February 12, 2026 PPT
2. Procurement Staff Summary Package - February 12, 2026

Procurement Activity Concurrence



Finance and Capital Committee

Washington Metropolitan Area Transit Authority
February 12, 2026

Delivering Your Metro, the Way Forward

Procurement Activities Supports all of Metro's Strategic Goals



Service Excellence

Deliver safe, reliable, convenient, accessible, and world-class service that customers can trust across all modes.

Objectives of Service Excellence Goal

- **Safety and Security**
- **Reliability**
- **Convenience**



Talented Teams

Attract, develop, and retain world-class talent where individuals feel valued, supported, and proud of their contribution.

Objectives of Talented Teams Goal

- **Recruitment and Retention**
- **Learning and Development**
- **Customer Service Mindset**



Financial & Organizational Efficiency

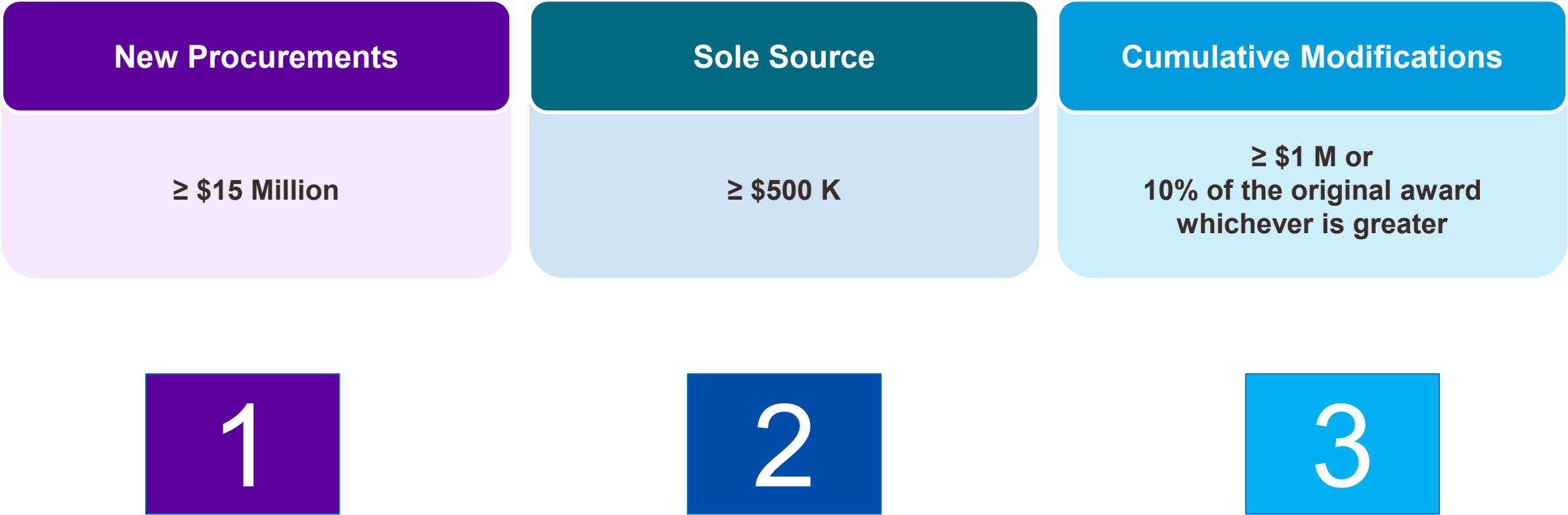
Steward public resources and efficiently allocate resources where they drive the most value, to ensure service delivery.

Objectives of Financial & Organizational Efficiency Goal

- **Financial Responsibility**
- **Organizational Efficiency**
- **Energy Management**

Categories of Procurements for Finance and Capital Committee Concurrence

Procurement Actions for February 12, 2026



Concurrence Category	Description	Strategic Alignment	Capital Program Plan	Anticipated Amount
New Procurement	Engineering Consulting Services for Railcar Rehabilitation Engineering Consulting Services for Railcar Rehabilitation and Scheduled Maintenance Program (SMP) to keep railcars in a state of good repair. Program includes independent Quality Inspector oversight.	Service Excellence	Included in the board approved FY2026 Capital Program Plan Capital Program Plan investment category: Rail Vehicle Scheduled Maintenance Program	\$32,533,931
Sole Source	Automatic Train Control Training Lab Construction of an Automatic Train Control (ATC) training lab to maintain staff knowledge and expertise on current signaling equipment.	Talented Teams	Included in the board approved FY2026 Capital Program Plan Capital Program Relocation of Silver Line Phase 1 Signaling Training Lab equipment from its current location at Carmen Turner Facility to Dulles Yard	\$7,734,220
Sole Source	Cummins Midlife Engine Overhaul Kit Supports Bus Maintenance's Heavy Overhaul and Maintenance for 100 buses.	Service Excellence Financial and Organizational Efficiency	Included in the board approved FY2026 Capital Program Plan Capital Program Plan investment category: Annual Bus Rehabilitation Program	\$3,327,473

Concurrence Category	Description	Strategic Alignment	Capital Program Plan	Anticipated Amount
Modification	Heavy-Duty Transit Buses - Option 1 Purchase of 75 40-Foot Diesel-Electric Hybrid Buses and 25 40-Foot Battery Electric Buses	Service Excellence	Included in the board approved FY2026 Capital Program Plan Capital Program Plan investment category: Bus Fleet Acquisition Program	\$118,938,917
Modification	Knorr Brake IDIQ Inventory Contract CCMNT255062 Contract modification to add 64 additional parts to existing contract.	Service Excellence	N/A	\$4,906,864
Modification	Quality Staff Augmentation Option Year 2 Contract provides support staff who are subject matter experts (SMEs) in the fields of engineering and quality assurance, regulatory compliance, and oversight to the office of Quality Assurance, Internal Compliance, and Oversight.	Service Excellence Talented Teams Financial & Organizational Efficiency	N/A	\$3,426,255

Discussion





Procurement Summary for Finance and Capital Committee Concurrence

Board Control Number:

Project Highlight:

This is an Engineering Consulting Services contract to support the Railcar Rehabilitation and Scheduled Maintenance Program (SMP) to keep railcars in a state of good repair. The Scheduled Maintenance Program (SMP) is WMATA's primary mechanism for performing overhauls on a preventive basis to keep railcars in a state of good repair.

The program requires independent Quality Inspector oversight which is essential for ensuring maintenance tasks meet the identified processes which will ensure operational efficiency and reliability.

SUMMARY INFORMATION

Vendor Name
Rummel Klepper & Kahl (RK&K)

Contract No
FCMNT266089-F

Description
Engineering Consulting Services for Railcar Rehabilitation

Category ☒ New Award ☐ Sole Source ☐ Modification ☐ Other

Total Amount Details
New Award
☐ \$15M+ ☒ \$30M+ ☐ \$50M+ ☐ \$100M+ ☐ \$200M+

Sole Source or Modification
☐ \$500k+ ☐ \$1M+ ☐ \$5M+ ☐ \$10M+ ☐ \$50M+

Total Amount \$32,533,931

Contract Term (including Options, if any)
7 years: 5 Year Base with 2 one-year options

Option(s) included in Total Amount? ☒ Yes ☐ No ☐ N/A

Option Details:

BY1	\$	4,513,931		
BY2	\$	4,670,000	OY1	\$ 4,670,000
BY3	\$	4,670,000	OY2	\$ 4,670,000
BY4	\$	4,670,000	OY Total	\$ 9,340,000
BY5	\$	4,670,000		
BY Total	\$	23,193,931	Grand Total	\$ 32,533,931

Renewal? ☐ Yes ☒ No

Procurement Type ☒ Competitive ☐ Non-Competitive

Solicitation Type ☒ RFP ☐ IFB ☐ COOP ☐ Other:

Small Business Program ☐ DBE ☐ MBE ☐ SBE ☒ N/A ☐ ____%

Funding Source ☐ Operating ☒ Capital (Fed) ☐ Capital (Non-Fed)
Note: Funding source may change based on business needs.

Alignment to Strategic Transformation Plan (STP)

This procurement supports the Service Excellence goal of WMATA’s Strategic Transformation plan by improving reliability. Maintaining railcars in a state of good repair minimizes the possibility of service disruptions and avoids inconvenience to passengers.

Program Office Summary

Quality Inspectors are embedded specialists stationed at the relevant maintenance facilities to provide direct oversight of the work performed. They ensure that safety-critical systems are overhauled according to approved standards. Their feedback also drives process improvements. Most importantly, Quality Inspectors are a critical last line of defense against errors. They reduce WMATA’s exposure to high-consequence events, contribute to savings through avoided downtime and increased asset life, and provide neutral oversight, reducing workforce disputes. Quality Inspectors have been an integral part of the Scheduled Maintenance Program (SMP) since its inception in 2019, and their continued use is essential to program functions. WMATA is not staffed to perform these



Procurement Summary for Finance and Capital Committee Concurrence

specialized services which are essential to maintain compliance with FTA guidance, retain validity of original equipment manufacturer warranties, and ensure rehabilitated component performance.

Procurement Process Discussion

The new solicitation was issued as a competitive RFP and one proposal was received, submitted by RK&K. Both technical and price evaluations were completed. The technical evaluation concluded that RK&K's proposal was acceptable. The contract is structured as a 5-year base period with two 1-year options, for a total potential term of seven years. In accordance with WMATA's Economic Price Adjustment (EPA) provisions for long term contracts, Base Year 1 pricing will remain fixed, while Base Years 2–5 will be subject to annual price adjustments based on the U.S. Department of Labor's Employment Cost Index (ECI) for Professional, Scientific & Technical Services. Negotiations were conducted regarding labor rates, resulting in a final Base Year 1 value of \$4,513,930.99, which was determined to be fair and reasonable. RK&K was found to be a responsible contractor submitting a responsive proposal. Based on the negotiated Base Year 1 value of \$4,513,930.99 and program budgeting of approximately \$4.67M per year for the remaining base years, the estimated total value of the 5-year base period is approximately \$23.2 million. The two one-year options, also estimated at roughly \$4.67M each, add \$9.34 million, for a total potential contract value of approximately \$32.53 million over seven years.

Recommendation for Finance and Capital Concurrence

Finance and Capital Committee concurrence is requested pursuant to Board Resolution M2025-01 for a new contract award with an estimated 7-year potential value of approximately \$32.53 million. Recommend concurrence to award the contract to RK&K for Engineering Consulting Services for railcar rehabilitation and scheduled maintenance.



Procurement Summary for Finance and Capital Committee Concurrence

Board Control Number:
Project Highlight: This procurement is a sole source acquisition for the design, fabrication, delivery, installation, testing, commissioning, and training associated with a Signaling (ATC) Training Lab to be located at Dulles Yard. The vendor is the Original Equipment Manufacturer (OEM) and capable of providing a fully integrated ATC Training Lab solution compatible with the Authority’s existing systems, proprietary interfaces, and safety requirements.

SUMMARY INFORMATION	
Vendor Name Hitachi Rail STS USA, Inc.	Contract No FSSRP244377
Description Construction of an Automatic Train Control (ATC) training lab to sustain staff knowledge and expertise on current signaling equipment used across WMATA’s system. The ATC Training Lab will be a WMATA in-house facility at Dulles Yard, supporting both introductory and refresher training for signaling system maintainers.	
Category ☐ New Award ☒ Sole Source ☐ Modification ☐ Other	
Total Amount Details New Award ☐ \$15M+ ☐ \$30M+ ☐ \$50M+ ☐ \$100M+ ☐ \$200M+	Total Amount \$7,734,220
Sole Source or Modification ☐ \$500k+ ☐ \$1M+ ☒ \$5M+ ☐ \$10M+ ☐ \$50M+	
Contract Term (including Options, if any) 3 Years	
Option(s) included in Total Amount? ☐ Yes ☐ No ☒ N/A Option Details: N/A	
Renewal? ☐ Yes ☒ No	
Procurement Type ☐ Competitive ☒ Non-competitive	
Solicitation Type ☒ RFP ☐ IFB ☐ COOP ☐ Other	
Small Business Program ☐ DBE ☐ MBE ☐ SBE ☒ N/A ☐ ____%	
Funding Source ☐ Operating ☒ Capital (Fed) ☐ Capital (Non-Fed) Note: Funding source may change based on business needs.	

Alignment to Strategic Transformation Plan (STP)

This procurement supports the Talented Teams goal of WMATA’s Strategic Transformation Plan. The project will provide signaling training to current and new employees for the ability to maintain main line signaling equipment and system functionality. The signaling system is a vital and safety sensitive component of any rail system and on-going training is critical to the system’s reliability. This project is part of a larger effort to provide a consolidated Training Lab environment at Dulles Yard that would include all Signaling systems found on the Silver Line (N line), which includes Hitachi signaling equipment. The intent of this consolidated lab is to increase training capabilities and efficiencies with a consolidated training environment.

Program Office Summary

The Hitachi Signaling Training Lab at the Dulles Yard (N99) Transportation Building will feature equipment used on WMATA’s N-Line Hitachi Signaling Systems. This includes Hitachi AF-800W track circuits integrated with Hitachi Microlok II processors currently operating on Silver Line Phase II (Stations N07–N12) and being installed across the remaining mainline stations as part of the Train Control Room Renewal Project.



Procurement Summary for Finance and Capital Committee Concurrence

Procurement Process Discussion

The agency is executing a sole-source procurement with Hitachi, the original equipment manufacturer and only provider capable of delivering a fully integrated Signaling (ATC) Training Laboratory compatible with existing proprietary Microlok II/AF-800W systems. Following issuance of a non-competitive RFP, extensive technical reviews, amendments, and consultations led WMATA to revise project requirements. To adhere to procurement policies, a Determination and Findings (D&F) was executed and reviewed for legal sufficiency on September 13, 2024. The scope realignment increased the project estimate, with Hitachi submitting a Best and Final Offer (BAFO) on December 30, 2025. After final analysis it was determined that Hitachi's proposal was fair and reasonable for award under a Firm-Fixed-Price contract.

Recommendation for Finance and Capital Concurrence

Finance and Capital Committee concurrence is requested pursuant to Board Resolution M2025-01 for a new sole source award valued at \$7,734,220.00. Recommend concurrence to award the contract to Hitachi Rail STS USA, Inc. for the design, fabrication, delivery, installation, testing, commissioning, and training associated with an ATC Signaling Training Lab at the Dulles Yard.



Procurement Summary for Finance and Capital Committee Concurrence

Board Control Number:

Project Highlight:

This procurement supports the Heavy Overhaul and Maintenance Team in performing midlife overhaul for up to 100 Clean Natural Gas buses.

The midlife overhaul program aims to repair and refurbish buses approximately midway through their 15-year lifecycle to maintain a state of good repair.

SUMMARY INFORMATION

Vendor Name Cummins, Inc.	Contract No FBMNT266176
Description Cummins Midlife Engine Overhaul Kit 2018 XN40 CNG Buses	
Category ☐ New Award ☒ Sole Source ☐ Modification ☐ Other	
Total Amount Details Total Amount \$3,327,473	
New Award ☐ \$15M+ ☐ \$30M+ ☐ \$50M+ ☐ \$100M+ ☐ \$200M+	
Sole Source or Modification ☐ \$500k+ ☒ \$1M+ ☐ \$5M+ ☐ \$10M+ ☐ \$50M+	
Contract Term (including Options, if any) One year	
Option(s) included in Total Amount? ☐ Yes ☐ No ☒ N/A Option Details: N/A	
Renewal? ☐ Yes ☒ No	
Procurement Type ☐ Competitive ☒ Non-competitive	
Solicitation Type ☒ RFP ☐ IFB ☐ COOP ☐ Other	
Small Business Program ☐ DBE ☐ MBE ☐ SBE ☒ N/A ☐ ____%	
Funding Source ☐ Operating ☒ Capital (Fed) ☐ Capital (Non-Fed) Note: Funding source may change based on business needs.	

Alignment to Strategic Transformation Plan (STP)

This procurement of engine overhaul kits for Fleet 59’s mid-life program aligns directly with WMATA’s Strategic Transformation Plan (STP) by advancing the Service Excellence pillar through restored vehicle reliability, emissions compliance, and dependable public transit. It supports the Financial and Organizational Efficiency pillar by utilizing pre-kitted original equipment manufacturer components that reduce administrative burden, parts-handling costs, and increase efficiency for WMATA staff.

Program Office Summary

WMATA's Office of Bus Maintenance has established a comprehensive preventive maintenance program to ensure the reliability and safety of its bus fleet throughout each vehicle's lifecycle. A key element of this program is the midlife overhaul, typically performed in year seven of a bus's 15-year service life. This overhaul involves systematic repair, replacement, and refurbishment of major components to extend vehicle longevity, improve performance, and comply with Original Equipment Manufacturer (OEM) standards. This procurement is for the overhaul of the Cummins engines within this fleet.



Procurement Summary for Finance and Capital Committee Concurrence

Procurement Process Discussion

This sole source procurement was conducted following approval of a Determination & Findings executed and reviewed for legal sufficiency on November 21, 2025, that authorized the purchase of overhaul kits containing proprietary OEM components available exclusively from Cummins, Inc. Non-OEM substitutes would jeopardize safety, reliability, and system compatibility, making competition impracticable.

Recommendation for Finance and Capital Concurrence

Finance and Capital Committee concurrence is requested pursuant to Board Resolution M2025 01 for a sole source procurement valued at \$3,327,473. Recommend concurrence to award the contract to Cummins, Inc for the procurement of OEM midlife overhaul engine kits required to support the rehabilitation of Compressed Natural Gas (CNG) buses.



Procurement Summary for Finance and Capital Committee Concurrence

Board Control Number:
Project Highlight: Option Year 1 allows for the purchase of 75 40-Foot Diesel-Electric Hybrid Buses and 25 40-Foot Battery Electric Buses

SUMMARY INFORMATION	
Vendor Name New Flyer of America Inc.	Contract No FBMNT233247-BTK
Description Heavy-Duty Transit Buses: Exercise Option Year 1 for 100 Buses	
Category ☐ New Award ☐ Sole Source ☒ Modification ☐ Other	
Total Amount Details New Award ☐ \$15M+ ☐ \$30M+ ☐ \$50M+ ☐ \$100M+ ☐ \$200M+	Total Amount \$118,938,917
Sole Source or Modification ☐ \$500k+ ☐ \$1M+ ☐ \$5M+ ☐ \$10M+ ☒ \$50M+	
Contract Term (including Options, if any) 5 Years (One-year base with 4 one-year options)	
Option(s) included in Total Amount? ☐ Yes ☐ No ☒ N/A Option Details: .	
Renewal? ☒ Yes ☐ No	
Procurement Type ☒ Competitive ☐ Non-competitive	
Solicitation Type ☒ RFP ☐ IFB ☐ COOP ☐ Other	
Small Business Program ☐ DBE ☐ MBE ☐ SBE ☒ N/A ☐ ____%	
Funding Source ☐ Operating ☒ Capital (Fed) ☐ Capital (Non-Fed) Note: Funding source may change based on business needs.	

Alignment to Strategic Transformation Plan (STP)

This procurement will assist with WMATA’s goal to provide a safe, and reliable fleet for the families and communities of the region. It supports the Strategic Transformation Plan goal of Service Excellence by ensuring the Bus fleet operates safely and reliably.

Program Office Summary

WMATA’s procurement of 100 buses on option year one of the 5-year contract with New Flyer contains a propulsion technology mix of Hybrid and Battery Electric buses. This focus assists WMATA in transitioning from a diesel to a low emission fleet. Exercising Option Year 1 of WMATA's current five-year bus procurement contract will keep the agency aligned with its long-term fleet modernization plans, reducing operational risk, improving customer safety, and minimizing the potential for service disruptions caused by buses operating outside of their useful life.

Procurement Process Discussion

The original contract was awarded in November 2024. In the first year (Base Year) of the contract, WMATA ordered 100 Forty-foot Diesel-Electric Hybrid Buses. For Option Year 1, WMATA is ordering 75 Forty-foot Diesel-Electric Hybrid Buses and 25 Forty-foot Battery Electric Buses. The contract allows the vendor to use the Producer Price Index inflation rate for bus bodies and parts and apply it to the base price at the time of contract award to calculate



Procurement Summary for Finance and Capital Committee Concurrence

an increase for each option year. The vendor submitted pricing including PPI which was reviewed and found to be reasonable. This contract includes an advance payment milestone approved by FTA Region 3 on January 30, 2026.

Recommendation for Finance and Capital Concurrence

Finance and Capital Committee concurrence is requested pursuant to Board Resolution M2025-01 for a modification valued at \$118,938,917. Recommend concurrence to exercise Option Year 1 of the contract with New Flyer of America Inc.



Procurement Summary for Finance and Capital Committee Concurrence

Board Control Number:
Project Highlight: This contract modification request is to add 64 parts to the existing contract awarded to Knorr Brake. The Knorr Brake Company parts are the only parts that meet the needs of the Authority based on documented performance, reliability, compatibility, interchangeability, and standardization.

SUMMARY INFORMATION	
Vendor Name Knorr Brake Company	Contract No CCMNT255062
Description This modification adds 64 parts to WMATA's existing contract with Knorr Brake Company. Knorr is the only vendor approved by the Original Equipment Manufacturer to supply brake parts for its railcars. From an efficiency standpoint it is in WMATA's best interest to add these 64 additional parts to the existing contract due to current and projected upcoming usage.	
Category ☐ New Award ☐ Sole Source ☒ Modification ☐ Other	
Total Amount Details New Award ☐ \$15M+ ☐ \$30M+ ☐ \$50M+ ☐ \$100M+ ☐ \$200M+	Total Amount \$4,906,864
Sole Source or Modification ☐ \$500k+ ☒ \$1M+ ☐ \$5M+ ☐ \$10M+ ☐ \$50M+	
Contract Term (including Options, if any) Five years (one Base Year and four one-year options)	
Option(s) included in Total Amount? ☐ Yes ☐ No ☒ N/A Option Details: N/A	
Renewal? ☐ Yes ☒ No	
Procurement Type ☐ Competitive ☒ Non-competitive	
Solicitation Type ☒ RFP ☐ IFB ☐ COOP ☐ Other	
Small Business Program ☐ DBE ☐ MBE ☐ SBE ☒ N/A ☐ ____%	
Funding Source ☒ Operating ☐ Capital (Fed) ☐ Capital (Non-Fed) Note: Funding source may change based on business needs.	

Alignment to Strategic Transformation Plan (STP)

This contract modification supports the Service Excellence goal of WMATA’s Strategic Transformation Plan by ensuring the rail fleet operates safely and reliably.

Program Office Summary

There are several key justifications for procuring Knorr Brake Company–engineered parts exclusively. First, these parts have undergone rigorous qualification testing and fully meet the performance and reliability standards required for the 3K, 6K, and 7K railcar fleets. Each component has been specifically engineered, validated, and certified to function within established system design specifications.

Second, parts from Knorr Brake Company ensure full compatibility with existing equipment and support necessary interchangeability and standardization across the 3K, 6K, and 7K railcars. Maintaining this consistency reduces life cycle costs by avoiding expenses associated with reverse engineering, re-engineering, equipment modifications, additional training, increased inventory storage, obsolescence risks, and premature component failure or replacement.



Procurement Summary for Finance and Capital Committee Concurrence

Additionally, Knorr Brake Company parts meet all minimum requirements for quality, life cycle performance, and applicable federal environmental standards, including regulations governing hazardous materials such as mercury, lead, and asbestos.

Procurement Process Discussion

This modification adds 64 additional parts to Knorr Brake Company's existing inventory contract. Knorr Brake is the only approved vendor for these specific parts. From an efficiency standpoint it is in WMATA's best interest to add these 64 additional parts to the existing contract due to the current and projected upcoming usage. These parts will be ordered on an as needed basis.

Recommendation for Finance and Capital Concurrence

Finance and Capital Committee concurrence is requested pursuant to Board Resolution M2025-01 for a modification in the amount of \$4,906,864. Recommend concurrence to add 64 parts to existing contract awarded to Knorr Brake Company.



Procurement Summary for Finance and Capital Committee Concurrence

Board Control Number:
Project Highlight: This contract provides support staff who are subject matter experts (SMEs) in the fields of engineering and quality assurance, regulatory compliance, and oversight to the office of Quality Assurance, Internal Compliance, and Oversight.

SUMMARY INFORMATION	
Vendor Name Unified Industries, Inc. (UII)	Contract No CQIC0244050
Description Quality Staff Augmentation Option Year 2	
Category ☐ New Award ☐ Sole Source ☒ Modification ☐ Other	
Total Amount Details New Award ☐ \$15M+ ☐ \$30M+ ☐ \$50M+ ☐ \$100M+ ☐ \$200M+	Total Amount \$3,426,255
Sole Source or Modification ☐ \$500k+ ☒ \$1M+ ☐ \$5M+ ☐ \$10M+ ☐ \$50M+	
Contract Term (including Options, if any) 5 Years (One-year base with 4 one-year options)	
Option(s) included in Total Amount? ☐ Yes ☐ No ☒ N/A Option Details: N/A	
Renewal? ☒ Yes ☐ No	
Procurement Type ☒ Competitive ☐ Non-competitive	
Solicitation Type ☒ RFP ☐ IFB ☐ COOP ☐ Other	
Small Business Program ☐ DBE ☐ MBE ☐ SBE ☒ N/A ☐ ____%	
Funding Source ☒ Operating ☐ Capital (Fed) ☐ Capital (Non-Fed) Note: Funding source may change based on business needs.	

Alignment to Strategic Transformation Plan (STP)

This contract supports WMATA’s Strategic Transformation Plan by enabling Service Excellence, strengthening Talented Teams, and improving financial and organizational efficiency through disciplined, data-driven quality assurance and compliance initiatives and activities.

1. Advancing Service Excellence (Safety, Reliability, Compliance)

The Strategic Transformation Plan prioritizes safety, reliability, and regulatory trust as foundational to world-class service. This procurement supports this by:

- Strengthening independent audits, inspections, and investigations
- Ensuring systemic issues are identified and corrected through corrective action plans
- Maintaining compliance with federal and state oversight bodies (FTA, WMSC)
- Embedding ISO-based quality controls that drive consistency and accountability
- Providing essential project management support related to the Quality Department Transformation Roadmap (from regulator to enterprise partner in continuous improvement)



Procurement Summary for Finance and Capital Committee Concurrence

Impact: Improved operational discipline, reduced safety risk, and higher customer confidence.

2. Building Talented Teams Through Expertise & Knowledge Transfer

The Strategic Transformation Plan emphasizes developing skilled teams and strengthening internal capabilities. This procurement contributes by:

- Recruiting and onboarding experienced QA, engineering, and compliance professionals
- Supporting training, outreach, and QMS awareness across departments
- Establishing repeatable processes, templates, and documentation standards
- Developing system applications to improve business process efficiency through automation and artificial Intelligence (AI)
- Enabling cross-departmental collaboration and knowledge sharing

Impact: Stronger workforce capability, clearer accountability, and consistent quality practices enterprise-wide.

3. Improving Financial & Organizational Efficiency

The Plan calls for data-driven governance, standardized processes, and enterprise transparency to improve efficiency and stewardship. This procurement enables this by:

- Standardizing audits, reporting, and document control
- Using centralized systems (MetroDocs, PMIS, KPI dashboards) to reduce redundancy
- Supporting performance tracking and executive-level reporting
- Ensuring corrective actions address root causes, not symptoms

Impact: Reduced rework, better decision-making, and more efficient use of capital and operating resources.

Program Office Summary

This procurement builds organizational capability by supplying specialized talent, training, and standardized processes that promote accountability, transparency, and continuous improvement across the Quality Department. It strengthens safety, reliability, and regulatory compliance by ensuring independent oversight, ISO 9001-aligned quality management, and timely closure of internal and external corrective action plans. Option year 2 of this procurement provides on-call quality assurance, administrative services, business process improvement, quality engineering, and regulatory compliance expertise to support WMATA's Office of Quality Assurance and Internal Compliance and Oversight (Quality) through audits, inspections, corrective action management, QMS implementation, application development, and talent management.

Procurement Process Discussion

This modification to exercise Option Year 2 of the contract is compliant with internal procedures for exercising options.



Procurement Summary for Finance and Capital Committee Concurrence

Recommendation for Finance and Capital Concurrence

Finance and Capital Committee concurrence is requested pursuant to Board Resolution M2025-01 for a modification in the amount of \$3,426,255. Recommend concurrence to exercise Option Year 2 of the contract with Unified Industries, Inc. (UII).