



**Washington Metropolitan
Area Transit Authority**

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To Our Vendor community:

Over the past couple of months, you have seen multiple emails from WMATA officials regarding the need for submitting full social security numbers to a secure portal. Vendors and their employees at all tiers have access to the systems, data, facilities, and equipment WMATA uses to ensure the travel of the many residents, visitors, and tourists who trust us with their safety. An important part of maintaining that trust is to know who (employees and contractors) has access to those assets.

The most effective means of obtaining that knowledge is using unique identifiers for each person and full social security numbers with birthdate is the best unique identifier. Providing social security numbers has become commonplace in many of our daily activities from credit card applications to health care visits to cell phone plans. The important aspect of such collections is a secure way to provide that information.

As many of you have already realized, the link in the prior emails provides an easy, yet secure, opportunity to provide the required information. The portal is protected using the most stringent standards and provides a very secure environment with intrusion controls, encryption of sensitive data, and need-to-know only access. I encourage all vendors to continue using the portal.

We have listened closely to the concerns some of you have raised about inputting the data. As the most recent email stated, starting on August 1, 2026, your employees will be able to input their data directly into the portal. That is why it is imperative that you provide us with a current email address for any employees, at every tier, for whom you have not already provided the information. We will send a link directly to their email with instructions on how to enter the information.

I have also been informed that some of the hesitancy is due to uncertainty of whether the emails you have been getting are legitimate or are of suspicious origin for nefarious purposes. As an indication of the authenticity of this request, WMATA has updated its vendor portal to include this email.

If you have any questions, please reach out to the Contract Administrator(s) assigned to your contract(s) or to the COTR_NSR@wmata.com email established for questions, support, and troubleshooting. My expectation is that full compliance will be accomplished no later than August 31, 2026.

Thank you for your cooperation,

Nathan Tash

Senior Vice President for Procurement and Innovation, Chief Procurement Officer