



Finance and Capital Committee

Action Item III-A

June 25, 2026

Procurement Activity Concurrence



Board Document

OVERVIEW			
PRESENTATION NAME	Procurement Activity Concurrence	DOCUMENT NO.	300132
ACTION OR INFORMATION	☐ Information ☒ Action		
STRATEGIC TRANSFORMATION PLAN GOAL	☒ Service Excellence ☒ Talented Teams ☒ Financial & Organizational Efficiency		
RESOLUTION	YES		
EXECUTIVE OWNER			
EXECUTIVE TEAM OWNER	Rickard, David B.		
DEPARTMENT	Finance		
DOCUMENT INITIATOR	Kim, Jenny P.		
OTHER INFORMATION			
COMMITTEE	☐ Exec/OIG ☐ Board ☐ Exec/Non-OIG ☒ Finance & Capital ☐ Safety & Ops ☐ Board (consent)	COMMITTEE DATE	[06/25/2026]
PURPOSE/KEY HIGHLIGHTS	Finance and Capital Committee concurrence is requested pursuant to Board Resolution M2025-01 for new awards of \$15 million or more, sole source contracts valued at \$500,000 or greater and change orders or modifications to existing contracts where the cumulative total of the current and all prior modifications exceeds \$1 million or 10% of the original contract amount, whichever is greater.		
DISCUSSION	This package includes 1 sole source award and 1 modification actions. There are no new procurement actions in this package.		



Board Document

	The following items will come before the Finance and Capital Committee for concurrence pursuant to Resolution M2025-01. 1. A sole source award is proposed for Original Equipment Manufacturer (OEM)-supported reliability enhancement kits for the New Flyer Xcelsior XD40 bus fleet to support vehicle reliability, maintain configuration control, and ensure safe and dependable operations. 2. A contract modification is proposed to extend MetroSync ERP PMO and advisory support services to maintain program continuity, strengthen governance, and mitigate risks associated with revised implementation timelines.
INTERESTED PARTIES	1. The Aftermarket Parts Company LLC 2. Gartner, Inc.
RECOMMENDATION/NEXT STEPS	Staff recommends Finance and Capital Committee concurrence pursuant to Board Resolution M2025-01 for all procurement actions included in this package.
FUNDING IMPACT	All related actions were included in the FY2026 approved budget.

Attachments:

1. Procurement Activity Concurrence- June 25, 2026, PPT
2. Procurement Activity Concurrence Package – June 25, 2026

Procurement Activity Concurrence



Finance and Capital Committee

Washington Metropolitan Area Transit Authority

June 25, 2026

Delivering Your Metro, the Way Forward

Procurement Activities Supports all of Metro's Strategic Goals



Service Excellence

Deliver safe, reliable, convenient, accessible, and world-class service that customers can trust across all modes.

Objectives of Service Excellence Goal

- **Safety and Security**
- **Reliability**
- **Convenience**



Talented Teams

Attract, develop, and retain world-class talent where individuals feel valued, supported, and proud of their contribution.

Objectives of Talented Teams Goal

- **Recruitment and Retention**
- **Learning and Development**
- **Customer Service Mindset**



Financial & Organizational Efficiency

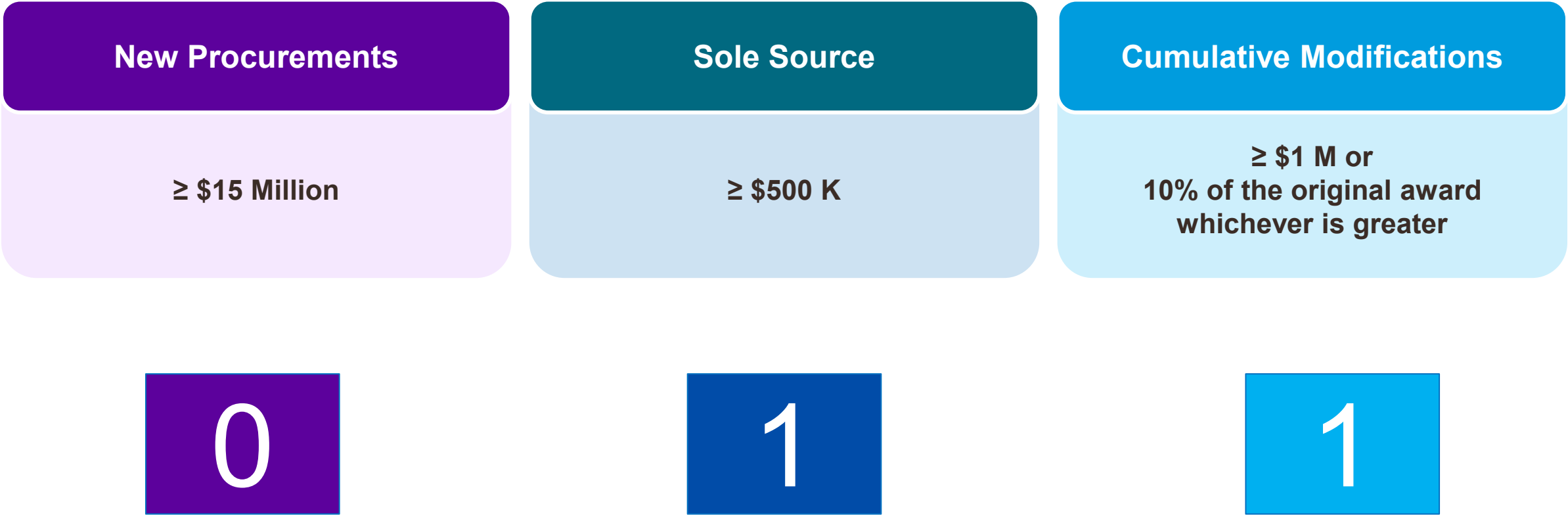
Steward public resources and efficiently allocate resources where they drive the most value, to ensure service delivery.

Objectives of Financial & Organizational Efficiency Goal

- **Financial Responsibility**
- **Organizational Efficiency**
- **Energy Management**

Categories of Procurements for Finance and Capital Committee Concurrence

Procurement Actions for June 25, 2026



Concurrence Category	Description	Strategic Alignment	Capital Program Plan	Anticipated Amount
Sole Source	New Flyer Reliability- Enhancement kits Provides OEM supported reliability enhancement kits for New Flyer Xcelsior XD40 Fleet 69 buses. Ensures configuration control, compatibility, warranty preservation, and validated engineering support critical to maintaining safe, dependable, and cost-effective transit service.	Service Excellence	✓ Capital Program Bus Vehicle Rehabilitation Program	\$591,065
Modification	Metrosync ERP PMO Support Modification to extend Gartner Applied Research Consulting Services providing PMO support and ERP implementation advisory services.	Service Excellence	✓ Capital Program Supports implementation of new Enterprise Resource Planning (ERP) system	\$3,064,080

Discussion





Procurement Summary for Finance and Capital Committee Concurrence

Board Control Number:

Project Highlight:

Sole source procurement for Original Equipment Manufacturer (OEM)-supported reliability enhancement kits for New Flyer Xcelsior XD40 buses.

SUMMARY INFORMATION

Vendor Name

The Aftermarket Parts Company LLC

Contract No

FBMNT266300

Description

Sole source procurement for OEM-supported reliability enhancement kits for New Flyer Xcelsior XD40 buses.

Category ☐ New Award ☒ Sole Source ☐ Modification ☐ Other

Total Amount Details

Total Amount \$591,065

New Award

☐ \$15M+ ☐ \$30M+ ☐ \$50M+ ☐ \$100M+ ☐ \$200M+

Sole Source or Modification

☒ \$500k+ ☐ \$1M+ ☐ \$5M+ ☐ \$10M+ ☐ \$50M+

Contract Term (including Options, if any)

This contract is for the base year and there is no option.

Option(s) included in Total Amount? ☐ Yes ☐ No

Award Details:

Period	Amount
Base Year	\$591,065
Total	\$591,065

Renewal?

☐ Yes ☒ No

Procurement Type

☐ Competitive ☒ Non-Competitive

Solicitation Type

☒ RFP ☐ IFB ☐ COOP ☐ Other:

Small Business Program

☐ DBE ☐ MBE ☐ SBE ☒ N/A ☐ ____%

Funding Source

☐ Operating ☒ Capital (Fed) ☐ Capital (Non-Fed)

Note: Funding source may change based on business needs.

Alignment to Strategic Transformation Plan (STP)

Service Excellence: Ensures vehicle reliability, ride stability, and long-term maintenance performance to supports consistent fleet availability for customers.

Program Office Summary

This procurement supports the development and implementation of four reliability-enhancement kits for WMATA’s New Flyer Xcelsior 40’ Fleet (SR2752), consisting of 95 buses. The kits are being developed as part of WMATA’s suspension and leveling valve improvement initiative intended to enhance vehicle reliability, ride stability, and long-term maintenance performance.

The following kits are included in this effort: Front Kit A LIGHT, Front Kit B BULK, Rear Kit A LIGHT and Rear Kit B BULK.

WMATA intends to establish these as formal OEM-supported New Flyer kits to ensure standardized configuration control, validated component compatibility, and consistent material support throughout the



Procurement Summary for Finance and Capital Committee Concurrence

fleet. These enhancements are intended to address operational and maintenance concerns associated with suspension and leveling valve performance identified during fleet operations.

Implementation of these kits is expected to improve system reliability, reduce maintenance-related downtime, and support overall fleet availability while maintaining OEM engineering standards and lifecycle supportability.

Procurement Process Discussion

This procurement is a noncompetitive sole source supported by an approved Determination and Findings (D&F), which was reviewed by Counsel and determined legally sufficient on March 25, 2026. The D&F establishes The Aftermarket Parts Company LLC as the sole authorized supplier of the required kits.

The solicitation was issued to The Aftermarket Parts Company LLC on April 9, 2026. A proposal was received on May 12, 2026, and evaluated by the Program Office, which confirmed technical compliance and alignment with operational requirements. All required representations and certifications were completed satisfactorily.

Pricing was reviewed based on supporting cost data and determined to be fair and reasonable for this sole source action. All required approvals and procurement documentation were completed in accordance with WMATA policies, and The Aftermarket Parts Company LLC is recommended for award.

Recommendation for Finance and Capital Concurrence

Finance and Capital Committee concurrence is requested pursuant to Board Resolution M2025 01 for a sole source procurement valued at \$591,065. Recommend concurrence to award the contract to The Aftermarket Parts Company LLC for the procurement of OEM midlife overhaul 2023 New Flyer Xcelsior XD40 buses (SR2752), kits required to maintain the Bus fleet in a state of good repair.



Procurement Summary for Finance and Capital Committee Concurrence

Board Control Number:
Project Highlight: Extends Program Management Office (PMO) and advisory support services to align with the revised MetroSync ERP implementation schedule, ensuring continuity of oversight, risk mitigation, and successful system deployment.

SUMMARY INFORMATION							
Vendor Name Gartner Inc	Contract No CIT01255227						
Description Modification to extend Gartner Applied Research Consulting Services providing PMO support and ERP implementation advisory services.							
Category ☐ New Award ☐ Sole Source ☒ Modification ☐ Other							
Total Amount Details New Award ☐ \$15M+ ☐ \$30M+ ☐ \$50M+ ☐ \$100M+ ☐ \$200M+	Total Amount \$3,064,080						
Sole Source or Modification ☐ \$500k+ ☒ \$1M+ ☐ \$5M+ ☐ \$10M+ ☐ \$50M+							
Contract Term (including Options, if any) May 19, 2025, through December 31, 2027							
Option(s) included in Total Amount? ☐ Yes ☒ No Award Details: <table><tr><td>Period</td><td>Amount</td></tr><tr><td>Base Year</td><td>\$6,276,487</td></tr><tr><td>Total</td><td>\$6,276,487</td></tr></table>		Period	Amount	Base Year	\$6,276,487	Total	\$6,276,487
Period	Amount						
Base Year	\$6,276,487						
Total	\$6,276,487						
Renewal? ☐ Yes ☒ No							
Procurement Type ☐ Competitive ☒ Non-Competitive							
Solicitation Type ☒ RFP ☐ IFB ☐ COOP ☐ Other:							
Small Business Program ☐ DBE ☐ MBE ☐ SBE ☒ N/A ☐ ____ %							
Funding Source ☐ Operating ☐ Capital (Fed) ☒ Capital (Non-Fed) Note: Funding source may change based on business needs.							

Alignment to Strategic Transformation Plan (STP)

This procurement action supports WMATA’s Financial & Organizational Efficiency goal by enabling the successful implementation and stabilization of the MetroSync ERP system. The extension of PMO and advisory services strengthens governance, risk management, and delivery oversight as the program progresses through revised implementation milestones.

This action also supports Service Excellence by enabling modern, reliable enterprise systems that improve internal operations, workforce management, and financial processes, positioning WMATA for long-term operational efficiency and improved service delivery.

Program Office Summary

This program is central to Metro’s digital modernization initiatives and will bring Metro onto a fully modern, industry-standard, state-of-the-art, software-as-a-service solution for both human capital management, all aspects of financial management as well as enterprise learning and payroll processing. The Office of Digital Modernization (DM) is requesting a sole source contract modification for Gartner Applied Research Consulting Services (“Gartner”). This is a justification for a proposed change order to Gartner’s contract with WMATA, which extends support for 12 months in alignment with the revised ERP



Procurement Summary for Finance and Capital Committee Concurrence

implementation timeline. Testing support has been added as an additional risk mitigation effort for the financials implementation as a lesson learned from HCM/Payroll. The original planned go-live dates were December 2025 for human capital management (HCM) and payroll and July 2026 for finance. We had originally planned for project management office (PMO) support through August 2026 and post-go-live support through August 2027. Please note that this modification is approximately \$2M higher than originally projected but this increase is within the projected total project cost.

The original consisted of the following:

- HCM and Payroll Go-Live – December 2025
- Finance Go-Live July 2026

The **updated** timeline consists of the new dates:

- HCM and Payroll Go-Live – June 2026
- Finance Go-Live July 2027

This modification extends support for 12 months beyond those dates and adds a testing coordinator for finance, which is a significant gap in WMATA staffing and has been a challenge for the HCM deployment. To minimize risks for the finance implementation, this role is critical to add early in the program life cycle.

Procurement Process Discussion

Contract No. CIT01255227 was awarded to Gartner, Inc. on April 19, 2025, under the General Services Administration (GSA) Multiple Award Schedule (47QTCA18D008L) as a Firm Fixed Price requirements contract. A Contract Lifecycle Management (CLM) request for this modification was received on March 16, 2026, and the Determination and Findings (D&F) was submitted on May 28, 2026.

This sole source modification is justified based on the use of a pre-negotiated GSA schedule and the need for continuity of specialized advisory services supporting the MetroSync ERP program. Gartner’s familiarity with the program and existing integration across ERP workstreams ensures continuity of service and minimizes transition risk.

Gartner’s labor rates are within the range of comparable WMATA contract vehicles for similar services, demonstrating that the proposed modification represents a fair and reasonable cost. The proposed modification would increase the contract amount by \$3,064,080.00. Below is the cumulative breakdown of modifications as follows:

Value	Amount
Original Contract Value	\$6,276,487.00
Prior Modifications Total	\$0
Current Modification	\$3,064,080.00
New Cumulative Total	\$9,340,567.00



Procurement Summary for Finance and Capital Committee Concurrence

Recommendation for Finance and Capital Concurrence

Finance and Capital Committee concurrence is requested pursuant to Board Resolution M2025-01 for a modification valued at \$3,064,080, meeting the FCC concurrence threshold. The cumulative value of all modifications is now \$9,340,567, exceeding the greater of \$1,000,000 or 10% of the original award. Recommend concurrence with the modification to Gartner, Inc. for Contract No. CIT01255227, to extend the period of performance and continue Program Management Office (PMO) and testing coordination support for the MetroSync ERP program.