



August 31, 2021

Dear Valued Business Partner:

As we continue to monitor the COVID-19 pandemic and evaluate the steps we can take to safeguard the health and safety of our employees, customers, and contractors, the CDC has determined that COVID-19 vaccines are effective in preventing and spreading COVID-19. Accordingly, WMATA now mandates vaccination and testing requirements for all WMATA employees.

Vaccine and testing requirements will also apply to WMATA contractors who provide in-person support or services at a WMATA facility.

No later than September 7, 2021, WMATA contractors must provide a one-time certification to their assigned Contracting Officer confirming that they have implemented this guidance and that their employees who will be present at any WMATA facility are vaccinated or will provide a negative COVID-19 test result on a weekly basis, effective September 7, 2021.

In addition, contractors remain obligated to:

- a) Provide the Contracting Officer as well as the COTR a copy of their processes for tracking COVID-19 cases and return to duty.
- b) Inform WMATA of any pending or positive test and cooperate with WMATA's Office of Occupational Health & Wellness (OHAW), for purposes of contact investigation, as requested (www.wmata.com/employeehealth).

Contractors may not report to a WMATA work location or enter WMATA property if they:

- Exhibit COVID-19 symptoms, as defined by US Center for Disease Control and Prevention (CDC).
- Have tested positive for COVID-19.
- Are unvaccinated and have had close contact with someone who has tested positive for COVID-19.

Contractors must ensure that any personnel exhibiting symptoms of COVID-19, has tested positive for COVID-19, or is unvaccinated and has had close contact with someone who is confirmed positive, does not report to any WMATA work location. Notification of such cases must be sent to WMATA, tracked for their return to duty, and maintain at least a 10-day quarantine from the date of exposure. Below is COVID-19 testing information for DC, MD, and VA.

COVID-19 Testing Information

DC <https://coronavirus.dc.gov/testing>

MD <https://coronavirus.maryland.gov/pages/symptoms-testing>

VA <https://www.vdh.virginia.gov/coronavirus/covid-19-testing-sites/>

As always, safety is our top priority. Should you have questions, please direct them to your assigned Contracting Officer.

Regards,

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Vice President and Chief Procurement Officer
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