

WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY

**SOLICITATION, OFFER AND AWARD**

**CONTINUATION SHEET**

THE UNDERSIGNED ACKNOWLEDGES RECEIPT OF THE FOLLOWING AMENDMENTS

TO SOLICITATION **RFP CQ18074/AMB**

Amendment Number   A001   Dated   2/20/18  

Amendment Number   A002   Dated   2/25/18  

Amendment Number            Dated           

Amendment Number            Dated           

Amendment Number            Dated           

Amendment Number            Dated           

**Failure to acknowledge receipt of all amendments may render the offer unacceptable.**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date

WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY  
SUPPLY AND SERVICE CONTRACT RFP# CQ18074/AMB



**WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY**  
**600 Fifth Street, NW, Washington, DC 20001-2651**  
**AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT**

1. AMENDMENT/MODIFICATION A002	2. EFFECTIVE DATE 25 February 2018		
3. ISSUED BY PURCHASING SECTION Office of Procurement and Materials Alicia M. Blanton, Contract Administrator 600 Fifth Street, NW, Room 3C-09-B Washington, DC 20001	4. ADMINISTERED BY (If other than block 3)		
5. CONTRACTOR NAME AND ADDRESS  (Street, city, county, state, and Zip Code)	6. FORM TYPE (Check only one)  <u>X</u> AMENDMENT OF SOLICITATION NO <u>CQ18074/AMB</u>  DATED <u>February 2, 2018</u> (see block 7)		
<b>7. THIS BLOCK APPLIES ONLY TO AMENDMENTS OF SOLICITATIONS</b>			
<p><input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in block 10. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended to ___ is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation, or as amended, by one of the following methods; (a) By signing and returning <u>two</u> copies of this amendment; (b) by acknowledging receipt of this amendment on each copy of the offer submitted; or (c) by separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE ISSUING OFFICE PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If, by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided such telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.</p>			
<b>8. ACCOUNTING AND APPROPRIATION DATA (If required)</b>			
<b>9. THIS BLOCK APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS</b>			
<p>(a) <input type="checkbox"/> This Change Order is issued pursuant to _____ The Changes set forth in block 10 are made to the above numbered contract/order.</p> <p>(b) <input type="checkbox"/> The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data, etc.) set forth in block 10.</p> <p>(c) <input type="checkbox"/> This Supplemental Agreement is entered into pursuant to authority of _____ It modifies the above numbered contract as set forth in block 10.</p>			
<b>10. DESCRIPTION OF AMENDMENT/MODIFICATION:</b>			
<p>Solicitation CQ18074/AMB is amended for the following:</p> <p>1. Amendment to Request for Proposal (RFP) - Answers to Questions from potential suppliers. Please see Attachment# 2.</p> <p style="text-align: center; font-size: small;">Except as provided herein, all terms and conditions of the document referenced in block 6, as heretofore changed, remain unchanged and in full force and effect.</p>			
11. <input checked="" type="checkbox"/> CONTRACTOR/OFFEROR IS REQUIRED TO SIGN THIS MODIFICATION AND RETURN <u>TWO</u> COPIES TO ISSUING OFFICE.		<input type="checkbox"/> CONTRACTOR/OFFEROR IS NOT REQUIRED TO SIGN THIS DOCUMENT	
12. NAME OF CONTRACTOR/OFFICE  BY _____ <small>(Signature of person authorized to sign)</small>		15. WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY  BY <u>Alicia Blanton</u> <small>(Signature of Contracting Officer)</small>	
13. NAME AND TITLE OF SIGNER (Type or print)	14. DATE SIGNED	16. NAME OF CONTRACTING OFFICER (Type or print)	17. DATE SIGNED
		Alicia Blanton	2/25/18

# **Attachment# 2**

**CQ18074 - Questions and Answers for the MTPD OEM Training Exercise Series**

1. Can WMATA clarify the number of proposals (originals & copies) the vendor needs to submit. Page 4 states original and four (4) copies. Page 10, Section (a) Proposal Format states one (1) original and three (3) copies.

**Answer: One original is needed and a USB/CD can provide the copy. The copies are needed for our Technical Evaluation Team's review.**

2. Can WMATA clarify the SBLPP requirements for this solicitation and whether or not Appendix C needs to be included with Volume III.

**Answer: If you are an SBLPP then by all means, please fill it out. Please clarify if you are not. It has been deemed Not Applicable.**

3. Page 10, Section (a) Proposal Format states, "Any/all Volumes can be submitted via CD/USB." Is the CD/USB option in addition to the hardcopies, or in place of the hardcopies? If CD/USB, how many?

**Answer: WMATA would prefer to have an original signature, and will accept three (3) USBs/CDs.**

4. Is the vendor responsible for providing food/refreshments at any of the planning meetings and/or exercises?

**Answer: Yes, WMATA predominately provides refreshments at TTX and FSEs but would like to have light refreshments for planning meetings held in person.**

5. Is the vendor responsible for paying for any of the planning meeting and/or exercise venues?

**Answer: Planning meetings will be conducted at WMATA or jurisdictional facilities however, if it is determined that an exercise venue is needed outside of these venues, we would look to the vendor to pay for it.**

6. How many locations would you like to have in play for each exercise?

**Answer: Planning meetings will be conducted at WMATA or jurisdictional facilities however, if it is determined that an exercise venue is needed outside of these venues, we would look to the vendor to pay for it.**

7. What is the anticipated number of participants at each tabletop exercise and each full-scale exercise?

**Answer: 40-50 participants per TTX**

• **Up to 250 participants per FSE. This includes players, controllers, evaluators, observers, volunteers etc. and will depend upon the jurisdiction and scenario.**

8. What is the anticipated number of exercise sites/venues for each full-scale exercise?

**Answer: Between 1-3 sites. This will be dependent upon the jurisdiction and the scenario decided upon by the planning team.**

9. Is it anticipated that any of the full-scale exercises will involve force-on-force play with training ammunition (e.g. Simunition, UTM, Airsoft, etc.)? If yes, is the vendor responsible for purchasing any training related equipment, such as training ammunition, protective gear, etc?

**Answer: Procurement of equipment to support exercise conduct will be expected and will be dependent upon the exercise scenario.**

10. Does WMATA anticipate the need for volunteer actors and/or moulage regarding the full-scale exercises? If yes, does WMATA require the volunteer actors to be processed through any type of background check? Background check is required. Alicia- is this a requirement from procurement?

**Answer: Yes, volunteers are a part of all exercises, when applicable to the scenario.**

11. Please define and elaborate on the "SEMS" acronym on Page 95.

**Answer: Disregard acronym.**

**Adhere to the following standards:**

**i. Applicable federal, regional, and District doctrine**

**ii. EMAP**

**iii. NIMS**

**iv. Most recent versions of Comprehensive Planning Guide (CPG) 101, 201, and 301 (Interim)**

**v. FEMA Operational Planning Manual**

12. Page 85, is a performance bond required for the project?

**Answer: Not Applicable.**

13. Page 88, are criminal background checks required for all staff working on the project?

**Answer: Yes, background checks are required and will have to be supplied to WMATA.**

14. Page 95, are all deliverables (minutes, presentations, exercise documentation, etc.) required to be 508 compliant? If not all deliverables, which ones?

**Answer: 508 compliancy will be required for most documentation with the exception of some exercise support materials (as needed)**