

WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY

**SOLICITATION, OFFER AND AWARD**

**CONTINUATION SHEET**

THE UNDERSIGNED ACKNOWLEDGES RECEIPT OF THE FOLLOWING AMENDMENTS

TO SOLICITATION **RFP CQ18112/AMB**

Amendment Number A001 Dated 2/28/18

Amendment Number \_\_\_\_\_ Dated \_\_\_\_\_

Amendment Number \_\_\_\_\_ Dated \_\_\_\_\_

Amendment Number \_\_\_\_\_ Dated \_\_\_\_\_

Amendment Number \_\_\_\_\_ Dated \_\_\_\_\_

Amendment Number \_\_\_\_\_ Dated \_\_\_\_\_

**Failure to acknowledge receipt of all amendments may render the offer unacceptable.**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date



WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY  
SUPPLY AND SERVICE CONTRACT RFP# CQ18112/AMB

WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY  
600 Fifth Street, NW, Washington, DC 20001-2651  
**AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT**

1. AMENDMENT/MODIFICATION A001	2. EFFECTIVE DATE 28 February 2018		
3. ISSUED BY PURCHASING SECTION Office of Procurement and Materials Alicia M. Blanton, Contract Administrator 600 Fifth Street, NW, Room 3C-09-B Washington, DC 20001	4. ADMINISTERED BY (If other than block 3)		
5. CONTRACTOR NAME AND ADDRESS  (Street, city, county, state, and Zip Code)	6. FORM TYPE (Check only one)  <u>X</u> AMENDMENT OF SOLICITATION NO <u>CQ18112/AMB</u>  DATED <u>February 13, 2018</u> (see block 7)		
<b>7. THIS BLOCK APPLIES ONLY TO AMENDMENTS OF SOLICITATIONS</b>			
<p><u>X</u> The above numbered solicitation is amended as set forth in block 10. The hour and date specified for receipt of Offers <u>X</u> is extended to _____ is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation, or as amended, by one of the following methods; (a) By signing and returning <u>two</u> copies of this amendment; (b) by acknowledging receipt of this amendment on each copy of the offer submitted; or (c) by separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE ISSUING OFFICE PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If, by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided such telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.</p>			
<b>8. ACCOUNTING AND APPROPRIATION DATA (If required)</b>			
<b>9. THIS BLOCK APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS</b>			
<p>(a) <input type="checkbox"/> This Change Order is issued pursuant to _____ The Changes set forth in block 10 are made to the above numbered contract/order.</p> <p>(b) <input type="checkbox"/> The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data, etc.) set forth in block 10.</p> <p>(c) <input type="checkbox"/> This Supplemental Agreement is entered into pursuant to authority of _____ It modifies the above numbered contract as set forth in block 10.</p>			
<b>10. DESCRIPTION OF AMENDMENT/MODIFICATION:</b>  Solicitation CQ18112/AMB is amended for the following:  1. Amendment to Request for Proposal (RFP) – Publicize the Pre-Proposal Agenda and Attendees as well as provide Answers to Questions from potential suppliers. Please see Attachment# 1.  <p style="text-align: center;">Except as provided herein, all terms and conditions of the document referenced in block 6, as heretofore changed, remain unchanged and in full force and effect.</p>			
11. <input checked="" type="checkbox"/> CONTRACTOR/OFFEROR IS REQUIRED TO SIGN THIS MODIFICATION AND RETURN <u>TWO</u> COPIES TO ISSUING OFFICE.		<input type="checkbox"/> CONTRACTOR/OFFEROR IS NOT REQUIRED TO SIGN THIS DOCUMENT	
12. NAME OF CONTRACTOR/OFFICE  BY _____ (Signature of person authorized to sign)		15. WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY  BY <u>Alicia Blanton</u> (Signature of Contracting Officer)	
13. NAME AND TITLE OF SIGNER (Type or print)	14. DATE SIGNED	16. NAME OF CONTRACTING OFFICER (Type or print)  Alicia Blanton	17. DATE SIGNED  2/28/18

# **Attachment# 1**

**CQ18112 - Questions and Answers for WMATA Microsoft UM/SBC Voicemail Upgrade**

1. Can we be sent the Solicitation in Word?

**Answer: No. WMATA would not wish for the integrity of the Solicitation to be compromised.**

2. Will WMATA be programming the SIP trunks in the Session Manager for the integration into the new voicemail system. Will WMATA provide all programming on the Avaya side?

**Answer: WMATA will handle the AVAYA side.**

3. Please verify that the quantity of voicemail user licenses required is 3050. If not, please provide the required quantity of users.

**Answer: Please use 3050 as the current quantity of voicemail users.**

4. Please verify that a premises based voicemail solution is preferred.

**Answer: Yes. WMATA prefers a premise based solution.**

5. Will you please provide the Exhibits (1-3) that were referenced in the RFP?

**Answer: Please see attached Exhibits I-III.**

RFP CQ18112/AMB  
WMATA Microsoft UM/SBC Voicemail Upgrade

Pre-Proposal Conference  
Washington Metropolitan Area Transit Authority  
Jackson Graham Building  
600 Fifth Street, N.W.  
Washington, DC 20001

February 21, 2018  
11:00 AM

1. Welcome/Introductions
2. Standard Authority Disclaimer

**IMPORTANT NOTICE**

**Disclaimer regarding changes to the solicitation**

**REMARKS AND EXPLANATIONS AT THIS PRE-PROPOSAL CONFERENCE SHALL NOT QUALIFY THE TERMS OF THE SOLICITATION. ALL ATTENDEES ARE ADVISED THAT UNLESS THE SOLICITATION IS AMENDED IN WRITING, IT WILL REMAIN UNCHANGED AND THAT IF AN AMENDMENT IS ISSUED, NORMAL PROCEDURES RELATING TO THE ACKNOWLEDGMENT AND RECEIPT OF SOLICITATION AMENDMENTS SHALL BE APPLIED.**

3. General Description

This solicitation is seeking a vendor with five (5) or more years of experience in planning, building, and implementing interface/integration middleware applications between Microsoft Office 365 Unified Voice Messaging system and AVAYA PBX system. Vendor shall provide a voice mail solution which is certified to interface with an Avaya CM 6.3 PABX and a Microsoft Exchange cloud based Office365 email solution. More specifically, the solution shall support audio and visual Message Waiting Indication (MWI) utilized within the WMATA owned Avaya IP PABX VoIP analog and digital telephones. In addition, the solution shall maintain WMATA's Outlook client email/voicemail integration.

4. Publicizing Business Opportunities on WMATA's Web Site
  - A. All RFPs are publicized on [www.wmata.com](http://www.wmata.com).
  - B. The announcement will be updated with amendments and other information.
5. WMATA Vendor Registration System
  - A. <https://wmata.com/business/procurement/vendor-resources.cfm>

B.

6. General Solicitation Information

**Basis of Award** - This is a "Best Value" competitive negotiated procurement. Award will be made to the offeror(s) whose offer is judged to be the most advantageous to the Authority based on technical merit and price ("best value"); and whom the Authority deems responsible in accordance with the WMATA Procurement Procedures Manual. See Solicitation Instruction #21 for Evaluation Criteria: Performance Capability, Specification Compliance (Compliance Matrix), Availability, Project Management, and History of Past Performance, and Price.

**Contract Type** - Firm Fixed Price.

**Proposal Due Date - 2 pm, March 7, 2018.** Email response followed by a hard copy within 5 days is preferred. Email responses to [ablanton@wmata.com](mailto:ablanton@wmata.com). Mail responses to Washington Metropolitan Area Transit Authority, Office of Procurement and Material, Room 3D-09, 600 5th Street NW, Washington, DC 20001. See Solicitation Instruction #16 for proposal requirements: Volume 1 and Volume 2.

**Contact Person/RFP Questions** – Alicia Blanton, Contract Administrator, e-mail [ablanton@wmata.com](mailto:ablanton@wmata.com), facsimile (202) 962-2038, voice (301) 955-7174; or mail, Washington Metropolitan Area Transit Authority, Office of Procurement and Material, Room 3D-09, 600 5<sup>th</sup> Street NW, Washington, D.C. 20001. E-mail is preferred.

7. Questions Cut-Off Date

The cut-off date for submitting questions is **Tuesday, February 26, 2018 @ 5:00PM.**

8. Technical Discussions

Questions  
(Include any specification or drawing reference)

From:

Questions:


# Proposal Discussions

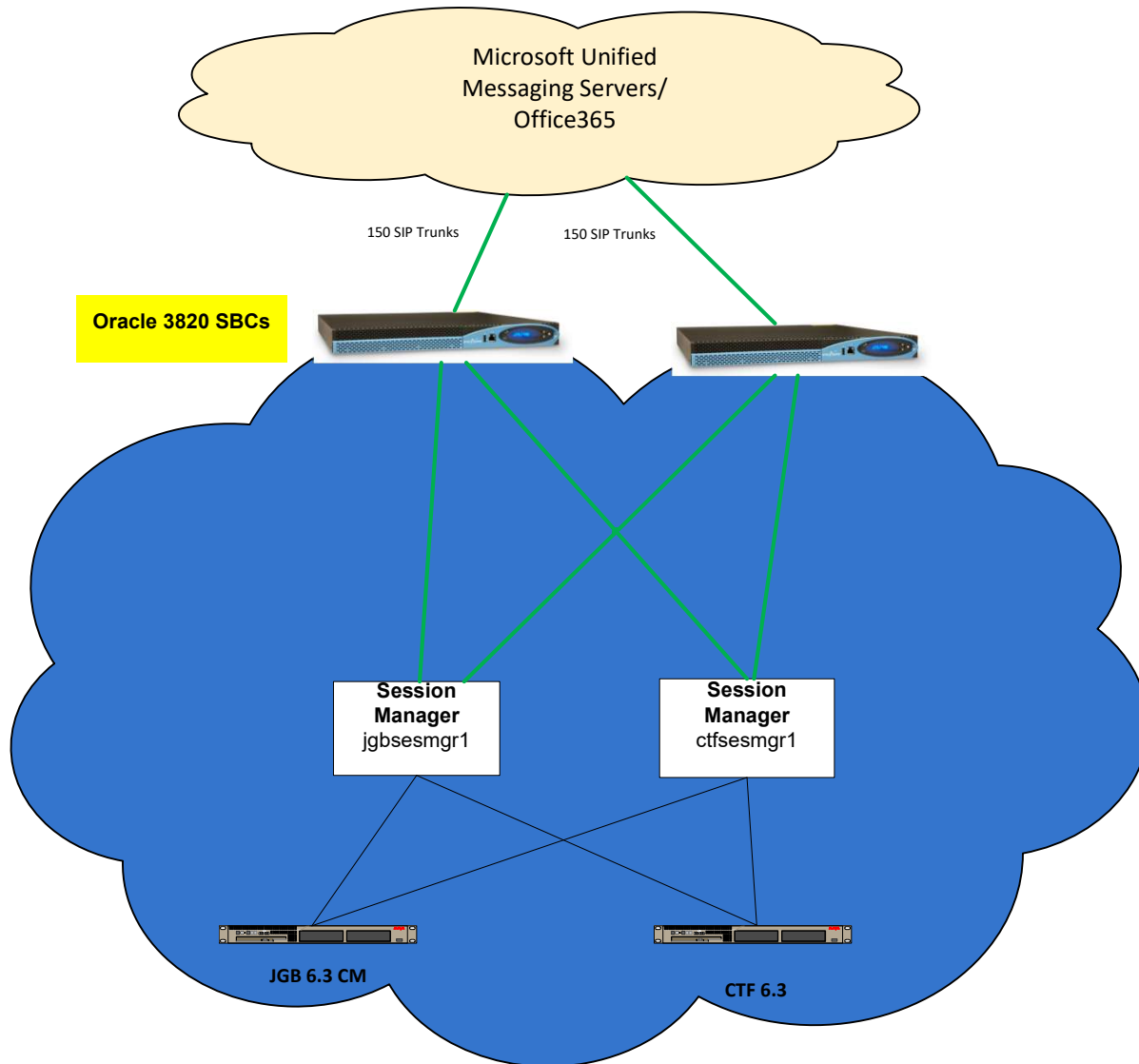
RFP CQ18112/AMB WMATA Microsoft UM/SBC Voicemail Upgrade

Date: 02/21/18

Name	Organization	Phone	E-mail
David Smith	Avaya	410-204-7719	<del>smithdavid</del> smithdavid@avaya.com
Alfred Dubree	Avaya	703-376-2042	aldubree@avaya.com
Al Pagnano	WMATA	202-962-2816	Apagnano@wmata.com
Charles R. Wolfe	WMATA	202-962-6381	CWolfe@wmata.com
Paul Litwin	AVST	614-499-7719	plitwin@avst.com
Andrew Keys	Alliance Technology group	703-434-2939	andrew.keys@alliance-it.com
Hlicia Blanton	WMATA	301-955-7174	ablanton@wmata.com



# Existing WMATA Voicemail System

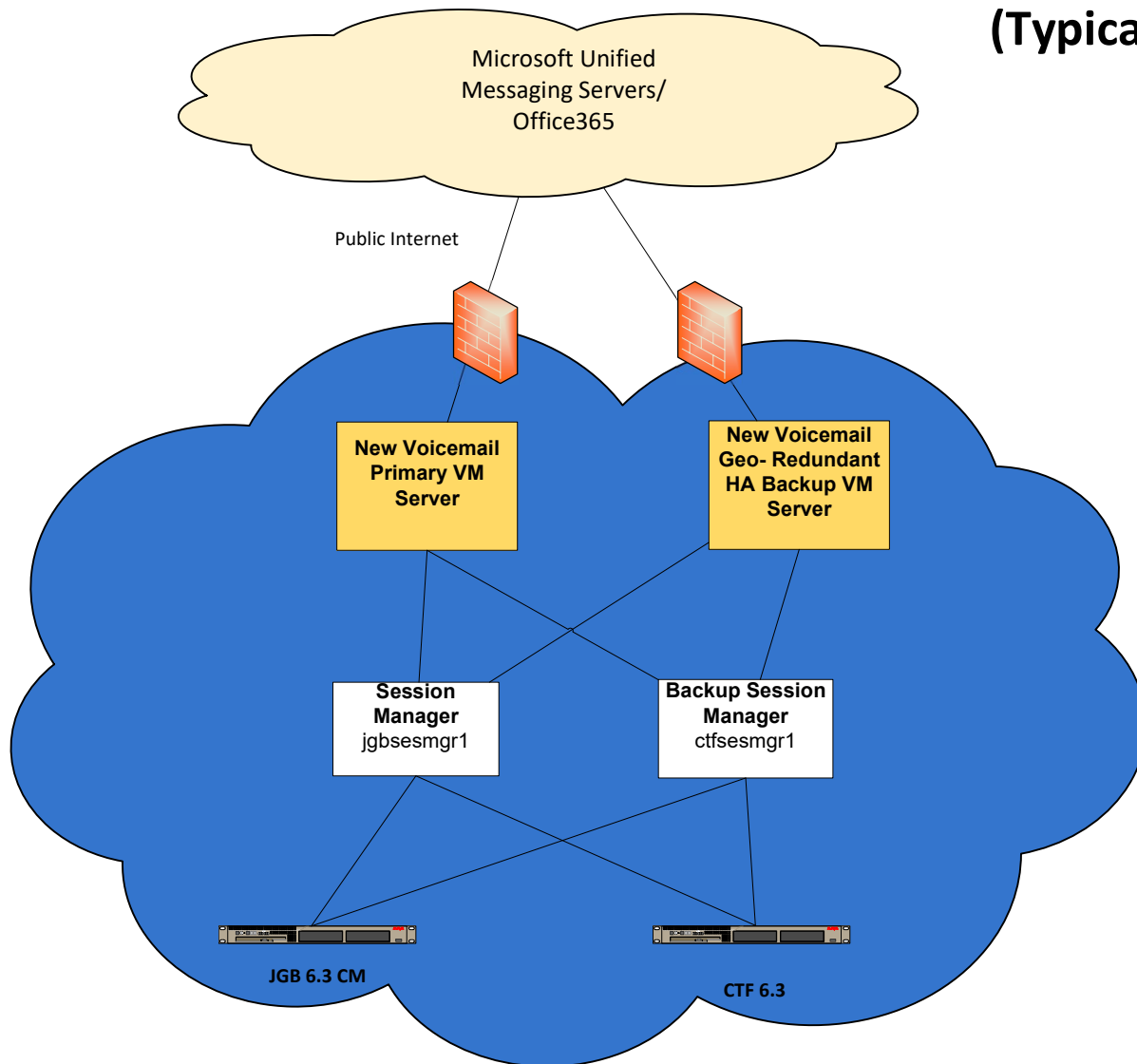


## WMATA Controlled Network

- WMATA Voice Mail users – 3,050
- Avaya PABX trunk requirements
- JGB Primary Session Manager
- CTF DR Session Manager

PROJECT/NO		Avaya - Microsoft UM			
EXHIBIT I WMATA SBC MS UM BASELINE ARCH.VSDX		WMATA SIP Trunking Baseline			
DATE	10/4/2017				
SIZE		FILE NO		SWR NO	REV
					1.0
		STATUS	NONE	SWR1	1 OF 1

## Proposed WMATA Voicemail System (Typical Example)



### WMATA Controlled Network

- WMATA Voice Mail users – 3,050
- Avaya PABX trunk requirements – 40 trunks x 2 for redundancy
- JGB Primary Session Manager
- CTF Backup HA Session Manager
- Users Shall be able to save and retrieve switched voice messages even if email is unavailable

<small>PROPOSED</small> <b>EXHIBIT II PROPOSED WMATA VOICEMAIL ARCH.VSDX</b>		<small>Avaya - Microsoft UM</small>		
<small>DATE</small> 10/4/2017		<b>Future Voice Mail System (Typical Example)</b>		
		<small>REV</small>	<small>EXEM NO</small>	<small>SWISS NO</small>
				<small>REV</small> 1.0
		<small>STATUS</small> None	<small>SWISS</small> SWISS	<small>1 OF 1</small>

### Exhibit III Pricing Response

## One Time Costs

Description		Cost
System Software		
Implementation		
Project Management		
<b>Subtotal System Cost</b>		
Description		Cost
Administrative Training Conferencing System(s) - One On Site Class		
End User Training One On Site Train the Trainer Class		
<b>Subtotal Training</b>		
<b>Total One Time Costs</b>		

## Annual Costs (Years 2-5)

Description		Priced Option
Software Upgrades/Annual Subscription Yr 2		
Software Upgrades/Annual Subscription Yr 3		
Software Upgrades/Annual Subscription Yr 4		
Software Upgrades/Annual Subscription Yr 5		
<b>Subtotal Annual Support</b>		

<b>Five Year Grand Total (One Time + Annual Cost)</b>		
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## Priced Options

Description		Priced Option
Speech to Text email integration		
Speech to Text Messaging Integration		
<b>Priced Options</b>		