

**SAMPLE: SITE SPECIFIC WORK PLAN (SSWP)**

Sample SSWP

As of: xx/xx/xxxx Page 1 of 7

**SSWP Summary**

|                           |                        |                            |                  |
|---------------------------|------------------------|----------------------------|------------------|
| <b>SSWP Number:</b>       | Sample SSWP            | <b>Project Start Date:</b> | 12/16/2013 00:00 |
| <b>Revision Number:</b>   | 2                      | <b>Project End Date:</b>   | 12/31/2014 00:00 |
| <b>SSWP Status:</b>       | Sample SSWP            | <b>Date Created:</b>       | 12/03/2013 09:35 |
| <b>Expiration Date:</b>   | 02/14/2015 00:00       |                            |                  |
| <b>Title:</b>             | Sample SSWP            |                            |                  |
| <b>Summary Statement:</b> | This SSWP is for ..... |                            |                  |

**SSWP Summary/Distribution:****Requested From:** xxxxxxxx**Contract Number:** FQ15093**Project Manager:**

WMATA TBD

xxxxxxx@wmata.com

**Work:** xxx-xxx-xxxx**Work2:****Cell:** xxx-xxx-xxxx**Home:****Distribution:**

ENSV/IRPG - ENSV/Infrastructural Renewal Program

SMNT/COMM - SMNT/COMMUNICATIONS

SMNT/PWR - SMNT/POWER

RAIL/TAMC - RAIL/TAMC

Safety - Safety

**Reviewers:**

| <b>Name:</b> | <b>Contact Type:</b> | <b>Organization:</b> |
|--------------|----------------------|----------------------|
|              | Approver             | SMNT/ATC             |
|              | Approver             | SMNT/PWR             |
|              | Approver             | SMNT/MGT             |
|              | Approver             | RAIL/MOC             |
|              | Approver             | RAIL/MOC             |
|              | Approver             | Safety               |
|              | Approver             | SMNT/MGT             |
|              | Approver             | Safety               |
|              | Approver             | RAIL/TAMC            |
|              | Approver             | ENSV/IRPG            |

# SITE SPECIFIC WORK PLAN (SSWP)

As of: 1/21/2015 8:59:06 AM  
Page 2 of 7

## SSWP Summary

|                            |                        |                            |                  |
|----------------------------|------------------------|----------------------------|------------------|
| <b>SSWP Number: Sample</b> | Sample SSWP            | <b>Project Start Date:</b> | 12/16/2013 00:00 |
| <b>Revision Number:</b>    | 2                      | <b>Project End Date:</b>   | 12/31/2014 00:00 |
| <b>SSWP Status:</b>        | Sample SSWP            | <b>Date Created:</b>       | 12/03/2013 09:35 |
| <b>Expiration Date:</b>    | 02/14/2015 00:00       |                            |                  |
| <b>Title:</b>              | Sample SSWP            |                            |                  |
| <b>Summary Statement:</b>  | This SSWP is for ..... |                            |                  |

|                 |           |
|-----------------|-----------|
| Approver        | Safety    |
| Approver        | ENSV/IRPG |
| Approver        | ENSV/IRPG |
| Approver        | RAIL/TAMC |
| Approver        | SMNT/MGT  |
| Reviewer        | SMNT/PWR  |
| Reviewer        | SMNT/PWR  |
| Reviewer        | SMNT/PWR  |
| Reviewer        | SMNT/PWR  |
| Reviewer        | SMNT/PWR  |
| Project Manager | ENSV/IRPG |
| Author          | ENSV/IRPG |

## Description of Work:

Description: Sample SSWP

WORK PLAN:

Site Survey and Testing:

Install New

Install New

# SITE SPECIFIC WORK PLAN (SSWP)

## SSWP Summary

|                           |                  |                            |                  |
|---------------------------|------------------|----------------------------|------------------|
| <b>SSWP Number:</b>       | Sample SSWP      | <b>Project Start Date:</b> | 12/16/2013 00:00 |
| <b>Revision Number:</b>   | 2                | <b>Project End Date:</b>   | 12/31/2014 00:00 |
| <b>SSWP Status:</b>       | Sample SSWP      | <b>Date Created:</b>       | 12/03/2013 09:35 |
| <b>Expiration Date:</b>   | 02/14/2015 00:00 |                            |                  |
| <b>Title:</b>             | Sample SSWP      |                            |                  |
| <b>Summary Statement:</b> | This SSWP is for |                            |                  |

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Testing new system:

Upon completion of .....

Cutover:

After all equipment is tested and verified to be fully functional the cutover will be scheduled. The cutover will be .....

Demolition

After cutover; all existing unused components will be removed from each track. All salvage material identified in the contract will be returned to WMATA.

# SITE SPECIFIC WORK PLAN (SSWP)

As of: 1/21/2015 8:59:06 AM  
Page 4 of 7

## SSWP Summary

|                            |                        |                            |                  |
|----------------------------|------------------------|----------------------------|------------------|
| <b>SSWP Number:</b> Sample | Sample SSWP            | <b>Project Start Date:</b> | 12/16/2013 00:00 |
| <b>Revision Number:</b>    | 2                      | <b>Project End Date:</b>   | 12/31/2014 00:00 |
| <b>SSWP Status:</b>        | Sample SSWP            | <b>Date Created:</b>       | 12/03/2013 09:35 |
| <b>Expiration Date:</b>    | 02/14/2015 00:00       |                            |                  |
| <b>Title:</b>              | Sample SSWP            |                            |                  |
| <b>Summary Statement:</b>  | This SSWP is for ..... |                            |                  |

## Location:

|                                   |          |
|-----------------------------------|----------|
| <b>Location:</b>                  | MainLine |
| <b>Track Access:</b>              | Yes      |
| <b>Power Outage:</b>              | Red Tag  |
| <b>Work Location Description:</b> | TBD      |

## Track Acces:

| <b>Track 1:</b>      | <b>From:</b> | <b>To:</b> |
|----------------------|--------------|------------|
| Actual Work Area:    | A074+34      | B078+00    |
| Protected Work Area: | A079+34      | B089+68    |

  

| <b>Track 2:</b>      | <b>From:</b> | <b>To:</b> |
|----------------------|--------------|------------|
| Actual Work Area:    | A074+34      | B078+00    |
| Protected Work Area: | A108+19      | B089+68    |

## Project Dates/Support/Equipment:

|                            |                                     |                             |                  |
|----------------------------|-------------------------------------|-----------------------------|------------------|
| <b>Project Start Date:</b> | 12/16/2013 00:00                    | <b>Proposed Work Start:</b> | 12/16/2013 00:00 |
| <b>Project End Date:</b>   | 12/31/2014 00:00                    | <b>Proposed Work End:</b>   | 12/31/2014 00:00 |
| <b>Equipment:</b>          | High Rail Vehicles and Prime Movers |                             |                  |
| <b>Staging:</b>            | Brentwood Yard.                     |                             |                  |

## SUPPORT Group Crew Size

|            |   |
|------------|---|
| TRST/TRACK | 2 |
| SMNT/PWR   | 2 |
| ENSV/IRPG  | 2 |

## Safety Plan:

**Safety Plan:**

# SITE SPECIFIC WORK PLAN (SSWP)

## SSWP Summary

|                           |                            |                            |                  |
|---------------------------|----------------------------|----------------------------|------------------|
| <b>SSWP Number:</b>       | Sample SSWP                | <b>Project Start Date:</b> | 12/16/2013 00:00 |
| <b>Revision Number:</b>   | 2                          | <b>Project End Date:</b>   | 12/31/2014 00:00 |
| <b>SSWP Status:</b>       | Sample SSWP                | <b>Date Created:</b>       | 12/03/2013 09:35 |
| <b>Expiration Date:</b>   | 02/14/2015 00:00           |                            |                  |
| <b>Title:</b>             | Sample SSWP                |                            |                  |
| <b>Summary Statement:</b> | This SSWP is for work .... |                            |                  |

## Safety Plan:

### Safety Plan:

Safety Requirements

The specific site safety work plan will consist of .....

All work shall comply with the requirements of the MSRPH, SOP #.....

- Contractor will replace .....
- The .....
- Contractor personnel will .....

### PPE and Other Safety Equipment:

# SITE SPECIFIC WORK PLAN (SSWP)

## SSWP Summary

**SSWP Number:** Sample SSWP                      **Project Start Date:** 12/16/2013 00:00  
**Revision Number:** 2                                      **Project End Date:** 12/31/2014 00:00  
**SSWP Status:** Sample SSWP                      **Date Created:** 12/03/2013 09:35  
**Expiration Date:** 02/14/2015 00:00  
**Title:** Sample SSWP  
**Summary Statement:** This SSWP is for work

## Work Activity Schedule:

**Activity Name:** Field Survey Person/                      **Start Date:** 12/16/2013 12:00:00 AM                      **End Date:** 3/31/2014 12:00:00 AM

**Dept:** contractor

**Work Location:** A03 to B03 Both Tracks

**Locations:**

### Critical Milestones:

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

### Contingency Plans:

Contractor will take no action to jeopardize WMATA operations.

**Activity Name:** Weekend Single Track                      **Start Date:** 12/27/2013 10:00:00 PM                      **End Date:** 12/30/2013 4:00:00 AM

**Outage from A03 to B02 Track 1.**

**Person/Dept:** Contractor

**Work Location:** A03 to B02 Track 1.

**Locations:**

### Critical Milestones:

Install the remainder of the new .....

### Contingency Plans:

Contractor will take no action to jeopardize WMATA operations.

# SITE SPECIFIC WORK PLAN (SSWP)

## SSWP Summary

|                           |   |                            |                  |
|---------------------------|---|----------------------------|------------------|
| <b>SSWP Number:</b>       | Sample SSWP                             | <b>Project Start Date:</b> | 12/16/2013 00:00 |
| <b>Revision Number:</b>   | 2                                       | <b>Project End Date:</b>   | 12/31/2014 00:00 |
| <b>SSWP Status:</b>       | Approved                                | <b>Date Created:</b>       | 12/03/2013 09:35 |
| <b>Expiration Date:</b>   | 02/14/2015 00:00                        |                            |                  |
| <b>Title:</b>             | Sample SSWP                             |                            |                  |
| <b>Summary Statement:</b> | This SSWP is for work to complete ..... |                            |                  |

## SSWP Approvals:

|           |                 |                                      |
|-----------|-----------------|--------------------------------------|
|           | <b>Approved</b> | Date:<br><b>12/4/2013 9:35:48 AM</b> |
| ENSV/IRPG | <b>Approved</b> | Date:<br><b>12/4/2013 9:36:00 AM</b> |
| ENSV/IRPG | <b>Approved</b> | Date:<br><b>12/4/2013 6:12:36 PM</b> |
| SMNT/ATC  | <b>Approved</b> | Date:<br><b>12/6/2013 3:11:49 PM</b> |
| Safety    | <b>Approved</b> | Date:<br><b>12/6/2013 7:00:55 PM</b> |
| RAIL/MOC  |                 |                                      |