



METRO TRANSIT POLICE DEPARTMENT
WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY
CRIME ANALYSIS/POLICE RECORDS

600 Fifth Street, NW
(O) 202- 962-2125

Washington, DC 20001
(Fax) 202-962-6456

REQUEST FOR COPY OF POLICE REPORT

How to Obtain a Copy of Police Report:

1. Please complete this form along with payment to the below address.
2. Include a check or money order for \$10, payable to Washington Metropolitan Area Transit Authority (WMATA). Cash will not be accepted.
3. Include a copy of a photo ID with this request form (i.e. driver's license).
4. Enclose a stamped, self-addressed envelope (U.S. Mail Requests only).
5. Mail to:
 - WMATA
 - Attn: MTPD Crime Analysis and Police Records
 - 600 5th St NW
 - Washington, DC 20001
6. Email requests will be sent to the email address provided below (PDF).

Please be advised, once we receive your request, it could be anywhere from 5-10 business days or more before you receive your report via U.S. Mail.

If you have any questions, please contact the Crime Analysis and Police Records Division at 202-962-2125.

REPORT NUMBER: _____

DATE/TIME OF INCIDENT: _____

LOCATION OF INCIDENT: _____

PERSON REQUESTING REPORT: _____

INVOLVED PARTY: _____

RELATION TO INVOLVED PARTY:

- | | |
|-----------------|------------------------|
| Self | Insurance Company |
| Next of Kin | Attorney |
| Parent/Guardian | Other (specify): _____ |

ADDRESS REPORT TO BE MAILED: _____

REQUESTOR'S PHONE NUMBER: _____

REQUESTOR'S EMAIL ADDRESS: _____