

ATTENTION: PROCESS SERVERS

FOR YOUR INFORMATION, THE PERSONS LISTED ARE AUTHORIZED TO ACCEPT SERVICE OF SUBPOENAS UPON WMATA. NO PERSONS OTHER THAN THOSE LISTED ARE AUTHORIZED TO ACCEPT SERVICE. **DO NOT LEAVE SUBPOENAS WITH PERSONNEL LOCATED IN THE LOBBY.**

Custodians are located at multiple locations throughout the region, please contact them directly for their specific locale.

Record Requested	Custodian	Telephone Number
Bus	DeLacy Taylor	(202) 962-2827
Payroll	Karon Ward Carmen Stephenson	(202) 962-1656 (202) 962-1680
Police Policy	Daniel Alvarez Brandon Cox	(202) 962-9862 (202) 380-6481
Police Reports	Archie Pollard Deanna Renner	(703) 667-2663 (o) (202) 657-9455 (c) (703) 667-2663
Human Capital	Nichole Henry	(202) 962-2342
Employee Benefits	Arnetta Young	(202) 962-2266
Rail	Elizabeth DeLoach	(202) 962-1311
SmarTrip® Records	John S. (“Steve”) Kelso	(202) 962-2078
Elevator/Escalator	Mitchell Nici	(301) 618-1357(o) (202) 997-4255(c)
MTPD Digital Video	Wanda Robinson	(202) 962-9862
Medical	Dr. Amy Espy-Smith	(202) 636-7153
MetroAccess	Terry Prevost	(301) 562-4967 (o) (202) 380-7326(c)

If you are unsure of who to serve, or for service of summonses and complaints, please call (202) 962-1013.