

ATTENTION: PROCESS SERVERS

FOR YOUR INFORMATION, THE PERSONS LISTED ARE AUTHORIZED TO ACCEPT SERVICE OF SUBPOENAS UPON WMATA. NO PERSONS OTHER THAN THOSE LISTED ARE AUTHORIZED TO ACCEPT SERVICE. **DO NOT LEAVE SUBPOENAS WITH PERSONNEL LOCATED IN THE LOBBY.**

Custodians are located at multiple locations throughout the region, please contact them directly for their specific locale.

| Record Requested | Custodian | Telephone Number |
|-------------------------|----------------------------------------------|------------------------------------------|
| Bus | DeLacy Taylor | (202) 962-2827 |
| Payroll | Karon Ward Carmen Stephenson (back-up) | (202) 962-1656 (202) 962-1680 |
| Police Policy | Daniel Alvarez Brandon Cox (back-up) | (202) 962-9862 (202) 380-6481 |
| Police Reports | Archie Pollard | (703) 667-2663 (o) (202) 657-9455 (c) |
| Human Capital | Nichole Henry | (202) 962-2342 |
| Employee Benefits | Arnetta Young | (202) 962-2266 |
| Rail | Elizabeth DeLoach | (202) 962-1311 |
| SmarTrip® Records | John S. (“Steve”) Kelso | (202) 962-2078 |
| Elevator/Escalator | Mitchell Nici | (301) 618-1357(o) (202) 997-4255(c) |
| MTPD Digital Video | Wanda Robinson | (202) 962-9862 |
| Medical | Dr. Amy Espy-Smith (backup) | (202) 636-7153 |
| MetroAccess | Terry Prevost (backup) | (301) 562-4967 (o) (202) 380-7326(c) |

If you are unsure of who to serve, or for service of summonses and complaints, please call (202) 962-1013.