



Metrobus Operator Training Program Open Testing Session

**Saturday, November 16, 2019
9:00am – 2:00pm**

**Over 200 Positions to be Filled
ON-THE-SPOT JOB OFFERS!**



Join the team that keeps the DMV moving. Train to become a Metrobus Operator. Secure your slot in an upcoming class today...

Metro is seeking to fill over 200 Metrobus Operator positions by year end!

Never driven a bus or commercial vehicle before? Not a problem! We offer a 10-week paid training program that is interactive, and learner centered. Trainees will learn how to safely operate a metro bus and gain a thorough understanding of WMATA's rules, standard operating procedures, and federal regulations in performing this vital role. Trainees also learn the expectations of professional and attentive customer service.

Metrobus Operator Trainee*:

To be accepted into the Metrobus Operator Training Program you must satisfy the job requirements; successfully complete an applicant assessment; and clear a background check and medical screening.

1. Job Requirements

You must:

- Be authorized to work in the United States
- Be twenty-one (21) years old or older at the time of testing
- Have a high school diploma or GED
- Have a minimum of three (3) years of work experience to include two (2) years of customer service experience
- Possess a valid Driver's License or CDL license/permit from the jurisdiction in which you reside
- Be a licensed driver for at least four (4) years

2. Applicant Assessment

- Metro utilizes an industry standard assessment to evaluate candidate suitability for the role of Metrobus Operator. This assessment is a computer-based tool consisting of seventy-five (75) multiple choice questions. Most complete this assessment in under forty-five (45) minutes.

3. Background Check & Medical Screening

- Job offers for the Metrobus Operator Trainee position are contingent on successful completion of a background check and medical screening. The background check consists of verification of your employment, education, driving record and criminal history. The medical screening includes a drug & alcohol test and physical examination.

*Note: If you don't already have a valid CDL license or permit with passenger and airbrake endorsements at the time you receive confirmation that you have cleared the background check (education, employment, traffic record and criminal history) and medical screening (drug & alcohol and medical physical exam), the final step before starting in an upcoming

Bus Operator Trainee class is to obtain a CDL permit and/or the required endorsements from your local Department of Motor Vehicles.

Compensation:

- \$12/hour with CDL Permit or \$16/hour with a CDL License as a trainee
- \$19.97/hour upon successful completion of training and award of the official Bus Operator position

-Testing Event Details-

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| Date | Saturday, November 16, 2019 |
| Time | 9:00am – 2:00pm |
| Location | Ronald Reagan Building & International Trade Center Atrium Hall 1300 Pennsylvania Ave, NW Washington, DC 20004 |
| What to Bring | <ol style="list-style-type: none">1. Current/ Up-to-Date Resume2. Valid Driver's License or CDL/permit3. Original Traffic Record less than thirty (30) days old, reflecting no more than two (2) negative points, no more than one (1) moving violation, and no suspensions or revocations due to moving violations within the last three (3) years. <p>Note: If you would like to retain your original traffic record, you must provide a printed copy for WMATA's records. The original copy must be made available for review on the day of your online behavioral assessment. If you have moved between states within the last four (4) years you will need to provide the driving records from all the states where you've resided in the last four (4) years. We must be able to verify that you've been a licensed driver for four (4) years or more.</p> |
| What to Expect | <ol style="list-style-type: none">1. Check In: Upon arrival, your resume, driver's license, and traffic record will be reviewed to confirm eligibility for testing.2. Test: Eligible applicants will be tested.3. Apply: If you haven't already applied online you will be invited to do so while onsite. For priority testing, online application prior to reporting to the event is strong encouraged. Apply Online: Metrobus Operator Trainee (ID: 190227)4. Receive a Contingent Offer: Those passing the applicant assessment and confirmed to be eligible for employment with WMATA will receive a contingent job offer and instructions for initiating the background check process. |

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| | <p>Note:</p> <p>A large turnout is expected; long lines and wait times may be experienced. Your patience and cooperation are appreciated.</p> |
| Accessing the Building | <p>The Ronald Reagan Building is a secured building with multiple points of entry. Government issued photo ID is required. All entering the building will undergo a security check.</p> |
| Traveling by Car, Cab/Uber or Metro | <p>BY CAR</p> <ul style="list-style-type: none"> ▪ Enter parking garage from any of the three entrances ▪ Follow posted GREEN signs for the Atrium elevator banks ▪ Take Atrium North or South elevator to Concourse level ▪ Exit Atrium North elevator and walk straight ahead, then bear left across the Atrium to enter the Atrium Hall ▪ Exit Atrium South elevator and head to the right, bearing left once you reach the concierge desk to enter the circular passageway ▪ Once you exit the circular space, bear left to the Atrium Hall <p>BY CAB OR FROM METRO CENTER (Red Line) METRO STOP</p> <ul style="list-style-type: none"> ▪ Enter the Moynihan Plaza at the corner of 13th and Pennsylvania Avenue ▪ Walk towards ARIA Restaurant (orange awning directly in front of you) ▪ Enter the building through the door on your right just before the restaurant ▪ Once you are through the security checkpoint head straight to the intersection ▪ Follow the overhead signage to the left and down the escalators ▪ Once you reach the bottom of the escalators, turn right to enter the Atrium space ▪ Turn left through the Atrium columns and walk straight to the Atrium Hall <p>BY METRO - FEDERAL TRIANGLE (Blue/Orange/Silver Lines) METRO STOP</p> <ul style="list-style-type: none"> ▪ Follow signs inside station to Ronald Reagan Building ▪ Once inside the building, walk straight down the corridor to enter the Atrium ▪ Once you've passed through the circular passageway, bear left to the Atrium Hall |
| Parking | <p>The Ronald Reagan Building offers paid parking</p> <ul style="list-style-type: none"> • Open daily (5:00am – 2:00am) • Access the garage via two entrances on 14th Street between Constitution Ave. and Penn Ave. and/or 13 ½ St. (off Penn Ave.) • Parking rates are based on total time spent in the garage. • For any questions, comments or concerns about parking, please call 202.312.1317 or email parking@itcdc.com. |