



Businss Oversight Committee

Action Item III-A

May 10, 2018

**Acceptance of Inspector
General's Reports**

Washington Metropolitan Area Transit Authority

Board Action/Information Summary

☒ Action ☐ Information

MEAD Number:
201982

Resolution:
☐ Yes ☒ No

TITLE:

Acceptance of OIG Reports

PRESENTATION SUMMARY:

Two OIG audit reports submitted to the Business Oversight Committee for acceptance.

PURPOSE:

The Business Oversight Committee acceptance of OIG's reports entitled:

- Manual Payroll Systems are Prone to Data Input and Process Errors
- Evaluation of the Rhode Island Avenue - Brentwood Station (RIABS) Incidents

DESCRIPTION:

Key Highlights:

Manual Payroll Systems are Prone to Data Input and Process Errors

Situation: Nine of 25 employees in OIG sample had data input errors

Impact: Thousands of dollars on improper payments were made to employees

Management's Solution:

- Conduct mandatory training
- Institute procedures to conduct periodic reviews of all time and earning codes
- Correct the time and earning code errors identified in PeopleSoft payroll system

Evaluation of the Rhode Island Avenue - Brentwood Station (RIABS) Incidents

Situation:

- No inspection of non-visual and hard-to-reach areas
- 2016 inspection report did not cover issues identified in 2015
- Permanent repairs not completed

Impact:

- May compromise the safety of passengers, WMATA employees, and contractors

Management's Solution:

- Hire a project management consultant to author a comprehensive structural inspection manual
- Make permanent repairs to RIABS from July 21, 2018 through September 3, 2018

Background and History:

Per the Bylaws of the WMATA Board of Directors, when the Business Oversight Committee determines there is no conflict remaining between the IG's findings and recommendations and management's response, it will accept the reports as final, and the reports and corrective action plans shall be deemed approved. Acceptance of the final reports constitute the Board's authorization to post the reports on the WMATA website provided the IG has conferred with the General Counsel and confirmed that any private or confidential information has been redacted in accordance with applicable law and WMATA policy.

Discussion:

The work highlighted in these reports demonstrates OIG's commitment to promoting accountability, efficiency, and effectiveness in WMATA's programs and operations and keeping the Board of Directors fully and currently informed about deficiencies in WMATA's activities, as well as the necessity for and progress of corrective actions.

There were no conflicts between the IG's findings and recommendations listed in these reports and management's response. The IG has conferred with the General Counsel and confirmed that any private or confidential information has been removed/redacted in accordance with applicable law and WMATA policy.

FUNDING IMPACT:

There is no impact on funding.

TIMELINE:

Anticipated actions after presentation: Business Oversight Committee's acceptance of OIG's reports.

RECOMMENDATION:

Business Oversight Committee accept OIG's reports.