

Washington Metropolitan Area Transit Authority

## Board Action/Information Summary

☒ Action ☐ Information

Document  
Number:  
205523

Resolution:  
☐ Yes ☒ No

**Presentation Name:**

Acceptance of OIG's Report

**Project Manager:**

Yamani Dole

**Project Department:**

OIG

**Purpose/Key Highlights:**

The Executive Committee's acceptance of OIG's report entitled:  
Audit of WMATA's Procurement Pre-Award Cycle time

The audit objective was to determine the effectiveness of controls over WMATA's procurement pre-award cycle-time.

Acceptance of the final report constitutes the Board's authorization to post them on the WMATA OIG website provided the Inspector General has conferred with the General Counsel and confirmed that any private or confidential information has been redacted in accordance with applicable law and WMATA policy.

**Interested Parties:**

Procurement; Finance

**Background:**

**Situation:** WMATA's Procurement Pre-award Cycle-time needs improvement:

- 80% of procurements exceeded procurement administrative lead time.
- Sampled procurements had incomplete acquisition planning and tracking.
- Pre-award procurement actions were not documented in a centralized file.
- Purchase requisition amounts were not adjusted after award.

**Impact:** Contract award delays put WMATA at risk of not being able to procure mission-critical goods and services, such as: rail maintenance, inspection services, critical IT system maintenance and upgrades, and plant maintenance. In addition, a standardized storage method is necessary so that documents are available if there is a change in personnel, any disagreement over contract performance, and/or legal issues. Also, if the purchase requisition obligation amounts are not consistently adjusted after the contract award, funds are not made available to the department and used for other needs. For the procurements sampled and reviewed, approximately \$2.6 million could have been adjusted and returned to the departments' budget.

**Discussion:**

The work highlighted in this report demonstrates OIG's commitment to promoting accountability, efficiency, and effectiveness in WMATA's programs and operations and keeping the Board of Directors fully and currently informed about deficiencies in WMATA's activities, as well as the necessity for and progress of corrective actions.

There were no conflicts between the OIG's findings and recommendations listed in this report and management's response. WMATA management will take the necessary corrective actions.

**Funding Impact:**

There is no impact on funding.

**Previous Actions:**

There were no previous actions.

**Next Steps:**

**Management Solution:** The Executive Vice President/Chief Financial Officer (EVP-CFO) and Senior Vice President/Chief Procurement Officer (SVP-CPO) agreed with the findings and recommendations and have initiated corrective actions for the recommendations in this report.

**Recommendation:**

Approval to: post report on the WMATA OIG website