

**Minutes
Capital Program, Planning and Real Estate Committee
December 1, 2016**

The meeting was called to order at 11: 09 a.m. Present were:

Committee members:

David Strickland – Chair
Anthony Costa – Vice Chair
Malcolm Augustine
Leif Dormsjo
Paul Smedberg

Other Board Members Present:

Christian Dorsey
Jack Evans
Michael Goldman
James Corcoran
Kathryn Porter
Catherine Hudgins
Keturah Harley
Corbett Price
Robert Lauby

Approval of Agenda

The agenda was approved as submitted.

Approval of Minutes

The minutes for October 13, 2016 committee were approved as submitted.

Information Items

A. Capital Needs Inventory (CNI) Phase I Key Findings

Staff presented a summary of Metro's Ten-Year Capital Needs Inventory (CNI) and provided updates on the evolution and improvements made to date. Next steps through 2019 were discussed.

Jack Evans requested staff prepare a comprehensive long-term capital plan for distribution to the jurisdictions by December 31, 2016.

B. Metro's Office Space Needs

Staff briefed the Committee regarding the need to consolidate Metro's office space, which includes the JGB and 6 other locations. Staff will provide a progress report in 6 to 9 months.

Tony Costa requested staff develop a very deliberate schedule of the program of requirements for satisfying Metro's space needs and suggested staff identify technology improvements that could be implemented as part of a renovation or move.

Leif Dormsjo requested the next presentation to the Committee include a reasonable set of locations to which Metro would consider moving.

Jack Evans stated this project should be revenue neutral for the Authority. He also suggested staff explore a public-private partnership.

The meeting was adjourned at 12:03 p.m.