

**Meeting Minutes
Safety and Operations Committee
March 7, 2024**

Committee Chair Drummer called the meeting to order at 11:03 a.m. Present were:

Committee Members

Mr. Don Drummer, Chair
Ms. Kamilah Martin-Proctor, Vice Chair
Mr. Paul Smedberg
Ms. Spring Worth*

Other Members

Mr. Joe McAndrew
Ms. Sarah Kline
Mr. Matt Letourneau
Ms. Valerie Santos

* Designated jurisdictional representative

Approval of Agenda

The agenda was approved as submitted.

Approval of Minutes

The minutes were approved as submitted.

Chair Drummer noted that Ms. Kline would be recusing herself from discussion regarding Information Item B (Collector Shoe Assemblies Update).

Information Items

A. Emergency Preparedness Update

WMATA Staff provided an update to the Board on the strategy and progress associated with implementing the Incident Management Framework and the integration of the Office of Emergency Preparedness (OEP).

B. Collector Shoe Assemblies Update

Ms. Kline left the dais and did not participate in the remainder of the meeting.

WMATA Staff provided the Board with an update on the incident at Eastern Market on Thursday, February 15, 2024 and resulting investigation and actions.

The meeting was adjourned at 11:39 a.m.