

**Meeting Minutes
Safety and Operations Committee
May 12, 2022**

Committee Chair Drummer called the meeting to order at 9:17 a.m. Present were:

Committee Members

Mr. Don Drummer, Chair
Dr. Bryna Helfer*
Mr. Paul Smedberg
Dr. Tracy Hadden Loh

Other Members

Ms. Lucinda Babers
Mr. Christopher Zappi*
Ms. Sarah Kline
Mr. Matt Letourneau

*Designated jurisdictional representative

Approval of Agenda

The agenda was approved as submitted.

Approval of Minutes

The minutes were approved as submitted.

Information Item

A. Metro Performance Report FY2022/Q3

Staff briefed the committee on the results of the third quarter (July 2021 – March 2022) of fiscal year 2022 performance on safety and service reliability key performance indicators (KPIs).

B. Voluntary Safety Reporting System — Path Forward

Staff briefed the committee on the Metro's Voluntary Safety Reporting System, a cornerstone of Metro's strategy to develop and implement an industry-leading Safety Management System (SMS). Additionally, Metro offers a variety of other voluntary reporting mechanisms through the phone (safety hotline), email, and online. In partnership with MITRE, these reporting mechanisms and analytics will feed the SMS Safety Risk Management process to continuously improve how Metro proactively identifies, assesses, and mitigates safety risks.

The meeting was adjourned at 10:34 a.m.