

**Minutes
Safety & Security Committee
September 28, 2017**

The meeting was called to order at 9:15 am. Present were:

Committee Members

Mr. Robert Lauby
Mr. Michael Goldman
Mr. Christian Dorsey

Other Members

Mr. Malcom Augustine
Mr. Jim Corcoran
Mr. Anthony Costa
Mr. Jack Evans
Mr. David Horner
Ms. Catherine Hudgins
Ms. Kathy Porter
Mr. Paul Smedberg

Approval of Agenda

The agenda was approved as submitted.

Approval of Minutes

The minutes of the July 27, 2017 Safety Committee Meeting were approved as presented.

Information Item

A. Update on Confidential Close Call Reporting Program (P. Lavin)

Pat Lavin briefed the Committee on Metro's Confidential Close Call Reporting System. In 2013, Metro was the first rail transit agency in the nation to implement a Close Call Reporting system. Then, in 2016, expanded the program to Bus; another industry first. The program gathers data related to safety issues that might not otherwise be captured, while maintaining the confidentiality of the employee, which leads to preventative safety actions.

The Confidential Close Call program is a partnership between WMATA management, the Amalgamated Transit Union Local 689 (ATU L-689), the International Brotherhood of Teamsters Local 922 (IBT L-922), and the Bureau of Transportation Statistics (BTS). To support Metro's efforts to improve safety, BTS disseminates information about trends in reported close call events and also analyzes changes in reporting patterns over time to measure the impact on safety.

Since the program's inception in 2013, employees have reported a wide variety of safety concerns to BTS, resulting in the implementation of preventive safety actions which include the following: focusing on new train operator training to ensure better communication; replacing older buses that had operator obstructions; initiating an SOP12 course focused on demonstration of flagging procedures; adjusting shop stinger systems to more comfortable decibel levels; and increasing promotion of Radio Outage Detection reporting to identify intermittent radio communication issues.

Adjournment

The meeting was adjourned at 9:49 am.