

**Minutes
Safety and Service Delivery Committee
April 12, 2018**

Committee Chair Lauby called the meeting to order at 9 a.m. Present were:

Committee Members

Mr. Robert Lauby, Chair
Mr. Clarence Crawford, Vice Chair
Mr. Jeff Marootian
Mrs. Cathy Hudgins

Other Members

Mr. Jack Evans

Approval of Agenda

The agenda was approved as submitted.

Approval of Minutes

The April 12, 2018 minutes were approved as submitted.

Information Items

A. Employee Reporting Systems

Staff briefed the committee on the various methods that employees may use to report safety concerns and unsafe conditions.

B. Quarterly Metro Performance Report

Staff briefed the committee on the third quarter, fiscal year 2018 Performance Report. The report communicates system wide performance in the areas of quality service and security, safety and financial responsibility. As of the third quarter in fiscal year 2018, 15 measures were at or above target, or better than last fiscal year; two measures were near target and six measures were not met, or worse than last fiscal year. Notably, the crime rate is lowest in recent years, railcar performance (reliability) continues as the best in eight years, and bus on-time performance saw the best third quarter since reporting began in 2010.

Action Items

To allow the General Manager/Chief Executive Officer an opportunity to introduce the Preventive Maintenance Update, the committee considered the Cash-Free Bus Pilot item first.

A. Cash-Free Bus Pilot

Mrs. Hudgins moved, seconded by Mr. Marootian to pilot cash-free boarding on the MetroExtra route 79 and to authorize a public hearing on cash-free boarding on route 79 and other MetroExtra and limited-stop routes. The motion was unanimously approved.

B. Preventive Maintenance Update

Mrs. Hudgins moved, seconded by Mr. Marootian to continue the reduced span of service for Fiscal Year 2019 to achieve the two-year program designed to reduce track delay incidents by 50%. The motion was unanimously approved.

Adjournment

The meeting was adjourned at 10:21 a.m.