



**Washington
Metropolitan Area
Transit Authority**

600 Fifth Street, NW
Washington, DC 20001
202/962-1234

By Metrorail:
Judiciary Square—Red
Line
Gallery Place-Chinatown—
Red, Green and
Yellow Lines
By Metrobus:
Routes D1, D3, D6, P6,
70, 71, 80, X2

*A District of Columbia,
Maryland and Virginia
Transit Partnership*

Minutes

Executive Committee December 8, 2022

Chair Smedberg called the meeting to order at 9:26 a.m. Present were:

Committee Members

Mr. Paul Smedberg
Ms. Lucinda Babers, 1st Vice Chair
Mr. Jim Ports, 2nd Vice Chair*
Ms. Sarah Kline

Other Members Present

Mr. Matt Letourneau
Dr. Tracy Hadden Loh
Mr. Don Drummer
Ms. Kamilah Martin-Proctor

Dr. Bryna Helfer
Mr. Walter Alcorn*

* - Present via videoconference

The agenda was approved as presented without objection.

The minutes of the November 17, 2022 Executive Committee meeting and Executive Committee executive session were approved as submitted.

Information Items

Annual Board Member Ethics Training

Patty Lee, Metro's General Counsel, and Phill Staub, the Board's Ethics Officer, provided Board members with annual ethics training as required by Article XIV of the Board's Code of Ethics. The training covered topics including fiduciary duties, conflicts of interest, gifts and disclosure obligations.

Audit Awareness Training

Liz Sullivan, Vice President and Chief Risk and Audit Officer, facilitated an audit awareness training on Board oversight responsibilities for Enterprise Risk Management.

Alternate Directors Alcorn and Helfer left the meeting following the conclusion of the two training items.

Strategic Transformation Plan Update

Kimmy Feldbauer, Strategic Transformation Program Manager, provided a progress report on the development of Metro's Strategic Transformation Plan (STP) the status of community engagement efforts and an overview of the feedback received as part of those efforts. She also provided a schedule of upcoming milestones for the Board's adoption of the STP.

The committee adjourned at 10:37 a.m.