

**Minutes**  
**Policy Legislative/Administration Committee**  
**October 12, 2006**

Mrs. Gladys Mack called the meeting to order at 10:58 a.m. Present were:

**Committee Members**

Mrs. Gladys Mack, Chair  
Mrs. Catherine Hudgins, Vice Chair  
Mr. Charles Deegan  
Mr. Christopher Zimmerman  
Mr. Raymond Briscuso  
Mr. Dana Kauffman  
Mr. Marcell Solomon  
Mr. Gordon Linton

**Approval of Agenda**

The Agenda was approved.

**Approval of Minutes**

The Minutes from the September 14, 2006 meeting were approved as submitted.

Mr. Kauffman informed the committee that Charlie Mason, the husband of former WMATA Board member Hilda Mason, passed away and inquired about the possibility of the Board collectively offering condolences. Mrs Mack stated that the Board would send a letter to the Mason family expressing condolences.

Mrs. Mack commented on the Takoma Park Joint Development Public Hearing at which she served as the hearing officer with support from Mr. Deegan, which was held on Wednesday, October 11, 2006 and stated that the hearing was well attended and that 70 witnesses offered comment.

**Action Items**

**A. Governance Task Force Draft Action Report**

Mrs. Mack stated that the draft Task Force report is currently available and was the culmination of a four-month process, which included works sessions and conference calls amongst Board members. She acknowledged the work of the Governance consultant Doug Eadie. She stated that the report captures the task force's desire to make changes within the Board's structure and the desire to make it more effective.

Mrs. Mack stated that we would release the draft report for comment and would seek public input from the Riders' Advisory Council, metroriders.org, the JCC and other interested groups.

Debra Johnson, Board Secretary, provided a detailed overview of the Governance Initiative Task Force Action Report and specifically focused on the proposed four-standing committee Board structure and the recommended committee action.

Doug Eadie shared that he was impressed by the Task Force's effort and commitment to high-impact governance. Dan Tangherlini thanked Mrs. Mack for allowing staff's involvement with the governance process and in-turn Mrs. Mack thanked staff for their involvement, as well as members of the Board.

Board members offered their support and comments regarding the process. Mr. Kauffman raised several questions pertaining to the recommendations, which generated a discussion regarding next steps associated with the report. The committee decided that upon receipt of public comments a Policy Legislative/Administration committee meeting would be scheduled at which the Board would have a full discussion regarding the draft report and comments received. Contingent upon the discussion and any subsequent discussions the report would go forward to the full Board for action.

The recommendation put forth was modified from a two-week comment period to a 30-day public comment period. The modified recommendation was approved unanimously by the committee.

Meeting was adjourned at 11:47 a.m.