



MINUTES

1299th Meeting of the Board of Directors November 17, 2005

Mr. Kauffman called the meeting to order at 11:11 A.M. Present were:

DIRECTORS

Mr. Dana Kauffman
Mrs. Gladys Mack
Mr. Jim Graham
Mr. Robert Smith
Mr. Christopher Zimmerman
Mr. Charles Deegan

ALTERNATE DIRECTORS

Mr. William Euille
Mr. Daniel Tangherlini
Mr. Marcel Solomon
Mrs. Catherine Hudgins
Mr. Gordon Linton

STAFF

Mr. Harold Bartlett
Mr. James Hughes
Ms. Katrina Wiggins
Ms. Carol O'Keeffe
Mr. Takis Salpeas
Mr. Charles Woodruff
Ms. Polly Hanson

Ms. Leona Agouridis
Mr. Edward Thomas
Mr. Steve Feil
Mr. Jack Requa
Mr. Frederick Goodine
Ms. Judy O'Leary

APPROVAL OF AGENDA:

The agenda was accepted as submitted.

APPROVAL OF MINUTES:

Mr. Smith requested the Minutes of the October 20, 2005 meeting be amended on page 3, first paragraph to change the word "indoctrinated" to "inducted." The Minutes were approved as amended.

**Washington
Metropolitan Area
Transit Authority**

600 Fifth Street, NW
Washington, DC 20001
202/962-1234

By Metrorail:
Judiciary Square—Red Line
Gallery Place-Chinatown—
Red, Green and
Yellow Lines
By Metrobus:
Routes D1, D3, D6, P6,
70, 71, 80, X2

PUBLIC COMMENT PERIOD:

Eight people spoke during the public comment period conducted at this meeting:

1. Ms. Cheryl Cort representing Washington Regional Network for Livable Communities spoke in favor of the Takoma and Vienna Joint Development proposals.
2. Mr. Chris Carney representing the Sierra Club spoke in favor of the Takoma and Vienna Joint Development proposals.
3. Mayor Jane Seeman representing the Town of Vienna spoke in opposition to the land sale at Vienna Metro Station.
4. Ms. Becky Cate a customer spoke in opposition to the land sale at Vienna Metro Station.
5. Ms. Angela Elliott representing Fairfax Citizens for Responsible Growth spoke in opposition to the land sale at Vienna Metro Station.
6. Mr. Samuel Jordan representing Community First at Benning Metro spoke in opposition to the construction at the Benning Metro Station.
7. Ms. Laura Olsen representing the Coalition for Smarter Growth spoke in favor of the land sale at Vienna Metro Station.
8. Mr. Richard Bochner representing Virginia Center Phase II Home Owner's Association spoke in favor of the land sale at Vienna Metro Station.

Mrs. Hudgins requested that staff review the record and report on any unanswered questions that Ms. Elliot referenced.

REPORT BY GENERAL MANAGER/CHIEF EXECUTIVE OFFICER:

Mr. Bartlett referred the Board to the *Metro Board Digest* for November 2005, highlighting the following items:

- Mr. Bartlett reported Robert Miles and the Bladensburg Maintenance Team won at the Metrobus Roadeo. Landover Division's Robert Miles won his 17th Metrobus Roadeo on Saturday, Oct. 22, competing against 19 Metrobus operators. The team from the Bladensburg heavy overhaul facility—Truc Hoang, William Morgan and Locksley McKenzie—won its second consecutive maintenance competition. Mr. Bartlett thanked Mr. Deegan for attending the event.

Mr. Smith stated management's testimony before the legislative committee hearing last month in Annapolis was not completely on message because it focused more on issues of dedicated funding of the Davis Bill, rather than the Inspector General's component as an independent authority, and the General Manager's presentation in the legislative forum may have raised some concerns. Mr. Smith further indicated that Maryland and the District of Columbia had schematically identified what the possibilities of dedicated funding would be and reiterated that the Inspector General function was a critical element of the proposed legislation.

Mr. Kauffman indicated that Virginia was beginning to get "its' ducks in a row" and hoped upcoming sessions of the General Assembly could address dedicated funding. He also indicated he had asked staff to develop concepts relative to the creation of an Inspector General function and that such a function might be created independent of a Compact amendment.

Mr. Zimmerman indicated that the Inspector General function was important, but that one should not lose sight of the fact that the real issue was raising revenue. He also believed that the Inspector General function could be created without a Compact amendment, but that discussions about that function should not delay nor distract one from the real issue at hand which is dedicated funding.

Mr. Linton supported Mr. Zimmerman's comments. He indicated that issues associated with reform always emerge during discussion of raising revenues, but he said the critical issue is revenue.

Mrs. Mack stated at the State of Maryland's and the District of Columbia's Town Hall Meetings Metrobus service was the focus of discussion. Mrs. Mack requested staff examine the possibility of creating regional Metrobus line managers to improve the efficiency of bus service. Mrs. Mack requested management systematically address the recurring complaints on bus service.

REPORT BY PLANNING & DEVELOPMENT COMMITTEE:

A. Approval of Railcar Capacity Phase 2 Study:

Mr. Zimmerman referred the Board to the request for approval to: (1) proceed with Phase 2 of the Railcar Capacity Study; (2) proceed with the testing of reconfigured rail car interiors; and (3) use the remaining balance of funding in the original rail car enhancement program. Staff requested Committee concurrence of the Phase 2 testing of three railcar configurations and forwarded to the Budget Committee the request for approval to use the remaining balance of the original railcar enhancement program.

Mr. Zimmerman noted this is also an action item listed under Report by Budget Committee VIII (B), but will be voted on in its entirety by the Planning & Development Committee. Mrs. Mack concurred.

Mr. Zimmerman moved, seconded by Mrs. Mack, that the Board approve Phase 2 of the Railcar Capacity Study. This motion was unanimously approved.

Ayes: 6 - Mr. Kauffman, Mrs. Mack, Mr. Deegan, Mr. Zimmerman, Mr. Graham, and Mr. Smith

B. Approval of Resolution to Conduct A Public Hearing & Release Staff Report for Alexandria Service & Inspection Yard Modification Project:

Mr. Zimmerman referred the Board to the request for approval of the Resolution for the Alexandria Yard Funding Commitment. Approval is requested to: (1) authorize a WMATA Compact public hearing on the proposed expansion of the Alexandria Yard; (2) authorize issuance of a task order under the on-call engineering services contract to perform the environmental review, subject to receipt of funds from DRPT; (3) authorize the GM/CEO to release the Public Hearing Staff Report for public review, as soon as the Report is available; (4) forward to the Budget Committee a request for concurrence to authorize staff to establish a reimbursable project in the FY 2006 SAP for the Alexandria Yard Expansion, to amend the FY 2006 SAP by \$200,000 for this project, and to negotiate and execute a reimbursable project agreement with DRPT.

Mr. Zimmerman noted this is an action item under Report by Budget Committee VIII (C), but it is a different request for action, and it will be voted on separately. Mrs. Mack concurred.

Mr. Zimmerman moved, seconded by Mrs. Mack, that the Board approve the Resolution to conduct a Public Hearing & Release Staff Report for Alexandria Service & Inspection Yard Modification Project. This motion was unanimously approved.

Ayes: 6 - Mr. Kauffman, Mrs. Mack, Mr. Deegan, Mr. Zimmerman, Mr. Graham, and Mr. Smith

A copy of the approved Resolution (2005-47) has been made a part of the official file.

C. Approval of Resolution to Initiate Competitive Selection Process for Technology Partnership for An Integrated Customer Communications System:

Mr. Zimmerman referred the Board to the request for approval to initiate a competitive procurement process to solicit industry interest in one or more technology partnerships, to qualify a number of bidders that will develop and submit detailed proposals in response to a Request for Proposal (RFP), and to establish the best value among the bidders responding to the RFP. Staff will return to the Board for award of the contract.

Mr. Zimmerman moved, seconded by Mrs. Mack, that the Board approve the initiation of a competitive procurement process for the Technology Partnership program. This motion was unanimously approved.

Ayes: 6 - Mr. Kauffman, Mrs. Mack, Mr. Deegan, Mr. Zimmerman, Mr. Graham, and Mr. Smith

A copy of the approved Resolution (2005-48) has been made a part of the official file.

REPORT BY REAL ESTATE COMMITTEE:

A. Approval of Developer Selection and Term Sheet For Morgan Boulevard Joint Development Site:

Mr. Graham referred the Board to the request for approval of the developer selection and term sheet for the Morgan Boulevard Joint Development Site. On July 28, 2004, WMATA issued a Joint Development Solicitation which offered the Morgan Boulevard Metrorail Station site for joint development. WMATA received two proposals for the development of the Morgan Boulevard site. After a thorough evaluation of both proposals, staff recommended the designation of Garrett Morgan Boulevard Joint Venture as the Selected Developer of the site. Garrett Morgan Boulevard Development Joint Venture is composed of Centex Homes (one of the largest homebuilders in the US), Structures Unlimited, Inc. (minority-owned local land development and construction firm), and Stepping Stones Unlimited (minority-owned local land development and construction firm). The Developer will construct 945 condominiums and 84 townhouses (total 1,029 units), 120,000 square feet of retail space and 153,000 square feet of office space. It will also reconfigure and replace all WMATA facilities on the site, including consolidating the WMATA surface parking spaces into a parking structure. The selection of this team has been coordinated with Prince George's County.

Mr. Graham moved, seconded by Mr. Deegan, that the Board approve Garrett Morgan Boulevard Joint Venture as the selected developer for the Morgan Boulevard Joint Development Site and term sheet. This motion was unanimously approved.

Ayes: 6 - Mr. Kauffman, Mrs. Mack, Mr. Deegan, Mr. Zimmerman, Mr. Graham, and Mr. Smith

B. Approval of Term Sheet for Twinbrook Joint Development Project:

Mr. Graham referred the Board to the request for approval of the Joint Development Agreement amendment incorporating revised sale/lease terms for the Twinbrook joint development. On October 9, 2002, WMATA and Twinbrook Commons, LLC executed a Joint Development Agreement for long term lease of the 26.3-acre joint development site. During the entitlement process for the site, the City of Rockville requested that a portion of the project be set aside for ownership housing instead of all rental as contemplated in the Joint Development Agreement. On April 22, 2005, the WMATA Board authorized staff to negotiate a restructuring of the Agreement so that any increased project density achieved during the entitlement process would be utilized to meet the sale-housing requirement requested by the City of Rockville. WMATA and Twinbrook Commons, LLC have now agreed on revised terms that will allow approximately one-third of the site to be sold for the sale-housing component. Financial terms for WMATA are substantially improved over the 2002 Joint Development Agreement. The revised project will have approximately 1,595 residential units, 325,000 square feet of office space and up to 220,000 square feet of retail space.

Mr. Graham moved, seconded by Mr. Smith, that the Board approve the Joint Development Agreement amendment incorporating revised sale/lease terms for the Twinbrook joint development. This motion was unanimously approved.

Ayes: 6 - Mr. Kauffman, Mrs. Mack, Mr. Deegan, Mr. Zimmerman, Mr. Graham, and Mr. Smith

C. Approval of Resolution for the Release of TIF Funds to the District of Columbia for the Adams Morgan Partnership Study:

Mr. Graham referred the Board to the request for approval for the release of TIF funds to the District of Columbia for the Adams Morgan Partnership Study. The District of Columbia has asked that \$150,000 of its WMATA TIF monies be allocated to a two-phased study to be conducted by the Adams Morgan Partnership to improve ridership. Phase I will utilize \$50,000 to determine why the Link has low ridership and identify the changes needed to increase that ridership. Phase II will utilize \$100,000 to implement a marketing effort to stimulate public interest and increase ridership. The General Manager/Chief Executive Officer will negotiate a Memorandum of Understanding with the Adams Morgan Partnership to conduct both phases of the project. This allocation is subject to FTA approval.

Mr. Graham moved, seconded by Mrs. Mack, that the Board approve release of TIF funds for the Adams Morgan Partnership Study. This motion was unanimously approved.

Ayes: 6 - Mr. Kauffman, Mrs. Mack, Mr. Deegan, Mr. Zimmerman, Mr. Graham, and Mr. Smith

A copy of the approved Resolution (2005-50) has been made a part of the official file.

D. Approval of the Sale of WMATA Property at the Vienna/Fairfax-GMU Metrorail Station:

Mr. Graham referred the Board to the request for approval of the sale of WMATA property at the Vienna/Fairfax-GMU Metrorail Station. The Real Estate Committee met in Executive Session on July 7, 2005 and voted to recommend Board consideration of the item. For nearly two years, WMATA has coordinated with Fairfax County and the Virginia Department of Transportation to determine what improvements would be desirable if this land parcel were to be sold. If Pulte's rezoning is approved substantially as submitted, Pulte will widen Saintsbury Drive; build new bus bays, shelters, and canopies; and pay for a long list of other improvements. Pulte's improvements to Saintsbury Drive and to WMATA's facilities are estimated to cost approximately \$9.0 million. In addition, Pulte will purchase WMATA's 3.75-acre parcel at WMATA's appraised fair market value of \$6.5 million. Authorization for staff to negotiate a Definitive Agreement substantially in accordance with the Term Sheet, and to close the transaction is requested.

Mr. Graham moved, seconded by Mrs. Mack, that the Board approve the sale of WMATA property at the Vienna/Fairfax-GMU Metrorail Station.

Mr. Kauffman stated for the first time a public forum was conducted, and it provided seats at the table for both sides for this important issue. Since July, final action has been delayed to insure the questions raised by everyone, from neighbors to Congress, could be addressed. First, it is good opportunity financially for Metro. Staff has secured commitments that will more than double the net appraised value of the property including cash and proposed improvements. These commitments include maintaining a private road and improved bus access. At his request, staff pressed for a lease option rather than a sale of the property, but condominiums cannot be developed on leased land. Second, thanks to voter-approved funding for additional rail cars, train capacity on the Orange line will increase by nearly a third at Vienna over the next three years. Fairfax County staff is negotiating with the perspective developer to secure funding for improvements to the station and have begun the process to replace the 680 spaces and possibly add more spaces.

Mr. Zimmerman stated land use decisions respectful of existing residents and integrated with surrounding development and the transportation system is best done by people who know the community. He has confidence in his Fairfax colleagues on the Board and County to make this work.

Mrs. Hudgins stated the discussions will be continued in the local jurisdiction to listen to the concerns for the sale of WMATA's land and land use.

Mrs. Mack stated land use decisions should be deferred to the jurisdictions where these properties exist.

This motion was unanimously approved.

Ayes: 6 - Mr. Kauffman, Mrs. Mack, Mr. Deegan, Mr. Zimmerman, Mr. Graham, and Mr. Smith

Mr. Graham questioned the contract contingency of the land sale on the overall development. Staff stated this action is not contingent on the development. The Letter of Intent has contingencies and, at the Board's direction, the ultimate agreement could be contingent on the overall project development moving forward.

Mr. Graham moved to reconsider the item. Mr. Graham motioned that the land sale agreement would be contingent on the overall project development moving forward. Staff clarified the Letter of Intent provides, at WMATA's option, for the property to come back to WMATA at the same price if the project does not move forward. Mr. Graham withdrew the motion.

Mr. Deegan questioned if there is a time limit. Staff stated there is not a time limit in the Letter of Intent, but there will be a time limit in the final agreement.

REPORT BY BUDGET COMMITTEE:

A. Approval of Reprogramming for Bus Destination Sign Maintenance Contract:

Mrs. Mack referred the Board to the request for approval to reprogram funds to award a base-year contract for maintenance of bus destination signs. The contract includes four one-year options. As recommended by APTA Peer Review and customer feedback, this contract will provide frequent maintenance of the signs to better serve the bus customers. The funding of \$680,000 will be made available by reprogramming \$500,000 from the Bus Maintenance Office and combining with \$180,000 from the department of Operations. The award of the option years is subject to availability of funds and approval by the Board.

Mrs. Mack moved, seconded by Mr. Zimmerman, that the Board approve the reprogramming of funds for the bus destination sign maintenance contract. This motion was unanimously approved.

Ayes: 6 - Mr. Kauffman, Mrs. Mack, Mr. Deegan, Mr. Zimmerman, Mr. Graham, and Mr. Smith

B. Approval of Funding for Phase 2 Rail Car Capacity Study:

Mrs. Mack noted this item had been voted on under Report by Planning & Development Committee VI (A).

C. Approval of Resolution to Amend FY06 SAP to Include Alexandria S&I Yard Modification Project:

Mrs. Mack referred the Board to the request for approval to: (1) add a reimbursable project of \$200,000 for Alexandria Service and Inspection Yard Modification to the System Access/Capacity Program; (2) amend the FY06 SAP by \$200,000 to reflect the project's inclusion; (3) negotiate and execute the project agreement with the Virginia Department of Rail and Transportation (DRPT); (4) complete an environmental review and conduct a public hearing for the Yard modifications per DRPT request. Staff presented the proposed project and received approval from the Planning and Development (P&D) Committee on November 3, 2005. The P&D Committee referred to the Budget Committee for approval of the budget amendment. The funding of \$200,000 will be provided by the DRPT.

Mrs. Mack moved, seconded by Mr. Zimmerman, that the Board approve the amendment of FY06 SAP to include Alexandria S&I Yard Modification Project. This motion was unanimously approved.

Ayes: 6 - Mr. Kauffman, Mrs. Mack, Mr. Deegan, Mr. Zimmerman, Mr. Graham, and Mr. Smith

A copy of the approved Resolution (2005-49) has been made a part of the official file.

D. Approval to Modify On-Call Technical Consultant Services for Collective Bargaining/Interest Arbitrations:

Mrs. Mack referred the Board to the request for approval to modify the contract by \$250,000 for on-call technical consultant services. The contract provides technical and expert witness services to support labor negotiations and interest arbitration hearings. Only \$36,000 of the \$150,000 budgeted for FY06 is available for the remainder of this fiscal year. This modification will provide additional funds for continuing with the services. The funding for this action is in the approved FY06 operating budget.

Mrs. Mack moved, seconded by Mr. Graham, that the Board approve the modification of the contract for on-call technical consultant services. This motion was unanimously approved.

Ayes: 6 - Mr. Kauffman, Mrs. Mack, Mr. Deegan, Mr. Zimmerman, Mr. Graham and Mr. Smith

E. Approval to Implement District of Columbia Non-Regional Metrobus Service from Anacostia Senior High School:

Mrs. Mack referred the Board to the request for approval to provide non-regional bus service from Anacostia Senior High School starting in December 2005 as requested by the District of Columbia. The requested service consists of three bus service trips in the afternoon to transport students from the school, after dismissal, to their neighborhoods. The service is also available for the public along the service route. FY06 funding of \$14,000 for the service will come from the District's allocated share of savings available at WMATA from the FY05. The recurring costs beyond FY06 for this bus service will also be borne by the District with no subsidy impact to other jurisdictions.

Mrs. Mack moved, seconded by Mr. Graham, that the Board approve the implementation of the non-regional Metrobus service from Anacostia Senior High School. This motion was unanimously approved.

Ayes: 6 - Mr. Kauffman, Mrs. Mack, Mr. Deegan, Mr. Zimmerman, Mr. Graham, and Mr. Smith

ADMINISTRATIVE ACTIONS:

OTHER ITEMS:

1. Approval to Initiate & Award A Contract for PC Maintenance:

Mr. Kauffman referred the Board to the request for approval to initiate and award a contract for the maintenance of the Authority's personal computers, printers, and related peripheral equipment for a one-year base period and four one-year options through a competitive procurement.

Mr. Zimmerman moved, seconded by Mrs. Mack, that the Board approve the initiation & award of a contract for the maintenance of the Authority's personal computers, printers, and related peripheral equipment for a one-year base period and four one-year options through a competitive procurement. This motion was unanimously approved.

Mr. Graham requested clarification on the contract amount of \$2,000,000 and a breakdown of costs. Staff stated the contract is for the maintenance of 3,400 PC's, 800 laptops, 1800 printers and related peripheral equipment. After some discussion, the Board concluded that these costs were reasonable for the amount of equipment being maintained.

Ayes: 6 - Mr. Kauffman, Mrs. Mack, Mr. Deegan, Mr. Zimmerman, Mr. Graham, and Mr. Smith

2. Approval to Ratify Contract Funding Overrun in Development of Metro Matters Commercial Paper Program:

Mr. Kauffman referred the Board to the request for ratification of a contract overrun and additional funding for the legal fees and costs in connection with the development of the Commercial Paper facility for use with the Metro Matters program.

Mr. Graham moved, seconded by Mr. Zimmerman, that the Board approve the ratification of the contract overrun and additional funding for the legal fees and costs in connection with the development of the Commercial Paper facility for use with the Metro Matters program. This motion was unanimously approved.

Mr. Smith requested clarification on the contract overrun for Metro Matters. Staff stated this action was for the legal services associated with the transactional documents to set-up the commercial paper line that supports the Compact requirement for available funds for Metro Matters, and it provides the capability for short term borrowing. The initial estimate for legal fees was based on proposals for the various documents that would be required for the transaction. The banks wanted to restructure the arrangement and caused additional required documents and expenses that were not in the original budget.

Mr. Zimmerman requested clarification on the budget line item amount of \$2,000,000 as a specific line in the FY06 IRP. Staff stated it is for the overall budget amount to issue debt.

Ayes: 6 - Mr. Kauffman, Mrs. Mack, Mr. Deegan, Mr. Zimmerman, Mr. Graham, and Mr. Smith

3. Approval to Initiate & Award - Contract for the Bus Stop Information Program:

Mr. Kauffman referred the Board to the request for approval to initiate and award a single-year contract for the Bus Stop Information Program (BSIP) for a one-year base period with two one-year options.

Mr. Graham moved, seconded by Mr. Zimmerman, to approve the initiation and award of a single-year contract for the Bus Stop Information Program for a one-year base period with two one-year options.

Mr. Tangherlini referenced the contract terms of one base year and two option years and the second paragraph of the narrative that states "Currently, the 7,000 cases are serviced by a subcontractor to Viacom, at no cost to the Authority, as part of the overall, ten-year transit advertising contract that this fiscal year includes \$30 million in guaranteed income to WMATA. Based on experience over the past five years, the BSIP service provided under this contract has proven inadequate in that bus stop information is not uniformly updated to coincide with service changes and the information installed is inaccurate." Staff stated it wanted to address the cases as soon as possible because of the importance to WMATA's customers, scope changes, and the number of cases have increased.

There was extensive discussion about this request in conjunction with Viacom's contractual obligations, and the Board chose to defer this item until the next meeting.

4. Approval to Award - Option Years 1 & 2 for Executive Search Consulting Services Contracts:

Mr. Kauffman referred the Board to the request for approval to award option years 1 & 2 of multiple contracts for executive search firm services for the purpose of identifying qualified candidates for key executive level, senior level and scarce skill level.

Mr. Graham moved, seconded by Mr. Deegan, that the Board approve the award of option years 1 & 2 of multiple contracts for executive search firm services for the purpose of identifying qualified candidates for key executive level, senior level, and scarce skill level.

Mr. Smith requested clarification if this was continuation of the same company. Staff stated it is for the award of three multiple contracts. Mr. Smith requested information on the ratio of applicants to positions filled and the charge for an advertisement in the newspapers. Staff stated three positions, General Counsel, Chief Financial Officer, and Director of Property Development and Management, were filled recently under this service. Staff stated the cost is \$11,000 per advertisement.

Mrs. Mack made a substitute motion to award only option year 1, Mr. Smith seconded. This motion was unanimously approved.

Ayes: 6 - Mr. Kauffman, Mrs. Mack, Mr. Deegan, Mr. Zimmerman, Mr. Graham, and Mr. Smith

5. Approval to Execute Service & License Agreement Containing Indemnification Provisions with Washington Gas for the Montgomery Bus Garage:

Mr. Kauffman referred the Board to the request for approval to the service agreement for Maryland Interruptible Delivery Service for natural gas delivery to the Montgomery Bus Garage in Rockville, Maryland, which includes a non-exclusive License Agreement.

Mr. Graham moved, seconded by Mr. Smith, that the Board approve the execution of an agreement containing indemnification provisions with Washington Gas. This motion was unanimously approved.

Ayes: 6 - Mr. Kauffman, Mrs. Mack, Mr. Deegan, Mr. Zimmerman, Mr. Graham, and Mr. Smith

6. Approval to Initiate & Award - Contracts for the Consolidated Non-Revenue Vehicle Procurement:

Mr. Kauffman referred the Board to the request for approval to initiate and award or modify contracts for the consolidated non-revenue vehicle procurement.

Mr. Graham moved, seconded by Mr. Zimmerman, that the Board approve the initiation and award or modify contracts for the consolidated non-revenue vehicle procurement. This motion was unanimously approved.

Mr. Smith requested clarification on the Largo budget line item. Staff stated this action is for \$90,000 from the original budget to buy vehicles for maintenance and the line item is for work equipment that the federal government authorizes. The additional vehicles will be assigned as follows: two of the vehicles will be used by PLNT to support maintenance, landscaping, and snow removal requirements; one vehicle will support RTRA for emergency response to stations and wayside areas.

Ayes: 6 - Mr. Kauffman, Mrs. Mack, Mr. Deegan, Mr. Zimmerman, Mr. Graham, and Mr. Smith

REPORT BY NVTC: Mrs. Hudgins reported the NVTC will be receiving the report on Dedicated Funding at the December meeting.

REPORT BY D.C.: No report was given.

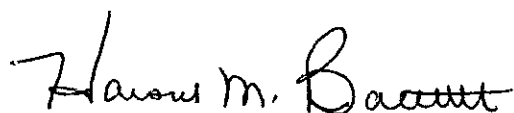
REPORT BY WSTC: Mr. Deegan reported Mr. Andy Scott, Maryland Transit Administration's Director of Washington Area Transit Programs, has taken a position with the Board of Trade.

ADJOURNMENT:

Mr. Kauffman moved, seconded by Mr. Zimmerman, that the Board meet in Executive Session immediately following this meeting to discuss legal and personnel matters. This motion was unanimously approved.

Ayes: 6 - Mr. Kauffman, Mrs. Mack, Mr. Deegan, Mr. Zimmerman, Mr. Graham, and Mr. Smith

This meeting was adjourned at 12:24 P.M.



Harold M. Bartlett, Secretary/Chief of Staff