



Washington Metropolitan Area Transit Authority STAFF SUMMARY SHEET

ROUTING	TO	BY DATE	FOR	DATE
4	CEO			SUBJECT: Board authorization for international Travel to Regensburg, Germany to review plant operations and schedule for Transformers as they relate to metro matters.
5	WMATA BOARD		X APPROVAL	
			VOTE	
			X CONCURRENCE	
			INFORMATION	PREPARED BY: EXTENSION: Richard G. Shiflet, Jr. 1753
				DEPARTMENTAL APPROVAL: David Couch Director IRPG

IMPLICATIONS (The implications checked below are involved in this action, and are discussed below or provided as a separate enclosure, and have been considered in the attendant recommendation.):

- | | | | | |
|---|--|------------------------------------|---|-------------------------------|
| <input checked="" type="checkbox"/> CIP | <input type="checkbox"/> RAIL CAPITAL CONST. | <input type="checkbox"/> MANPOWER | <input type="checkbox"/> CONSULTANTS | <input type="checkbox"/> NONE |
| <input type="checkbox"/> OPERATING BUDGET | <input type="checkbox"/> PUBLIC INFORMATION | <input type="checkbox"/> LEGAL | <input type="checkbox"/> SAFETY | |
| <input type="checkbox"/> RAIL OPERATIONS | <input type="checkbox"/> BUS OPERATIONS | <input type="checkbox"/> POLITICAL | <input checked="" type="checkbox"/> OTHER Metro Matters | |

(NARRATIVE)

Purpose:

To obtain Board approval for international travel to Germany for Rick Shiflet, Project Manager and Moustapha Ouattara, Assistant Chief Engineer to review the plant operations and schedule for transformer equipment associated with the implementation of the Metro Matters Traction Power Upgrade.

Discussion:

Board Policy on international travel by WMATA staff requires the approval of the General Manager and concurrence from the Board of Directors. A major portion of the transformer equipment is produced at the manufacturing facility SGB located in Regensburg, Germany. The Germany location is the sole place to inspect the production of the transformer components prior to shipment to the US for final assembly. A critical review of the plant operations and manufacturing sequencing is necessary to ensure the timely implementation of the Traction Power Upgrade. This meeting will facilitate the criticality of the requirement, advance WMATA's initiatives, reinforce the need for on time delivery of equipment. The plant inspection will be scheduled in January 2006.

COORDINATION	Initial	Date	COMP	ENCLOSURE(S):
RAIL				GENERAL MANAGER ACTION: <input checked="" type="checkbox"/> Approved. <input checked="" type="checkbox"/> Approved for Submission to the Board. <i>Hand Barrett for Richard White</i> <u>12/7/05</u> <small>Signature Date</small>
BUSV				
CIVR			SOUN <i>Wright</i> 12/8/05	
HMRS			SECT 3	
DECO			Deputy/ Admin.	
SERV				
ADA				
BGMA				
PROC				
GOVR				
AUDT	<i>JS</i>	12/7/05		BOARD ACTION (When Required): Approved by the Board of Directors on _____ _____ <small>Secretary</small>
SARM			Deputy/ Oper.	
2 PDEC	<i>J. Seligson</i>	12/1/05		
1 IRPG	<i>JD</i>	12-1-05		

Funding impact:

The estimated cost is approximately \$4,300 per person for a total of \$8,600 and will come from the *Project Management Budget.

Budget: FY 2006-2011 Other Capital Initiatives

Project Title: Rail Car Program – Systems

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	FY06
Budget Info*	\$3,158,569
This Action	8,600
Prior Actions	116,525
Sub-total	125,125
Remaining Budget	3,033,444

Recommendations:

To obtain Board approval for international travel to Germany for Rick Shiflet, Project Manager and Moustapha Ouattara, Assistant Chief Engineer to review the plant operations and schedule for transformer equipment associated with the implementation of the Metro Matters Traction Power Upgrade.