

**Washington Metropolitan Area Transportation Authority
Board Action/Information Summary**

<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information	MEAD Number: 99923	Resolution: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--	-----------------------	--

PURPOSE

Obtain approval from the Board of Directors to initiate and award a competitively negotiated procurement for Workers' Compensation Adjuster Services and a Risk Management Information System for a base period of three years, with two one-year options.

DESCRIPTION

The services of a Worker's Compensation Claims Administrator are used to manage claims made by employees injured during the course and scope of their work at WMATA. The claims administrator investigates the nature of the accident, assesses the associated disability and ensures that claimants are provided the required medical treatment. The administrator, with oversight by the WMATA Workers' Compensation Branch, responds to these employee claims on WMATA's behalf.

A powerful and flexible Risk Management Information System is required to manage WMATA's extensive historical and current Worker's Compensation and Third Party Liability claim data and Insurance information. This system is needed to analyze and report this data to management so that WMATA's exposure can be managed effectively. The Department of Operations, the Office of General Counsel, the Department of System Safety and Emergency Management and the Department of Finance routinely utilize reports generated from the RMIS to develop awareness programs to reduce customer and employee injuries and minimize associated costs.

FUNDING IMPACT

Budget: Operating Budget, Fiscal Years 2009-2013
Project: Workers Compensation Claims Adjusting Services and Risk Management Information System

Budget Information:	FY09	FY10	FY11
Budget Amount:	\$4,980,000	TBD	TBD
This Action:	1,750,000	1,750,000	1,750,000
Prior Obligations:	0	0	0
Subtotal:	<u>1,750,000</u>	<u>1,750,000</u>	<u>1,750,000</u>
Remaining Budget:	\$3,230,000	N/A	N/A

* Option years proposed: FY12 - \$1,840,000 and, FY13 - \$1,840,000.

RECOMMENDATION

Staff recommends that the Board approve this request to initiate and award a competitively negotiated three-year contract for Workers' Compensation Claims Adjusting Services and a Risk Management Information System with two one-year options subject to Board approval of the annual budgets and funding availability.