

**Washington Metropolitan Area Transportation Authority  
Board Action/Information Summary**

<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information	MEAD Number: 99914	Resolution: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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**PURPOSE**

To obtain the Board's approval for international travel for Safety, Security and Emergency Management (SSEM) employees Chuck Novick and Victor Size to travel with the Arlington County Fire Department (ACFD) & Emergency Medical Services (EMS) as subject matter experts to meet with the British Transit Police and tour the Trolley Yard to inspect and evaluate an Evacuation Cart as part of the Urban Areas Security Initiatives (UASI) Cart project. The British Transit Police, London Fire Brigade, and London Ambulance Service officials will host this meeting in London, England on December 6-11, 2007.

**DESCRIPTION**

The UASI Cart project team was tasked with designing an evacuation cart that would transport firefighters and equipment while responding to emergency situations similar to the Metrorail environment. As subject matter experts in Fire/Life Safety in a Metrorail environment, SSEM employees will travel to London, England with the ACFD & EMS to discuss and evaluate an emergency evacuation cart and exchange best practice ideas. While in London, SSEM employees will visit the factory where the evacuation carts are built and discuss the construction of a similar prototype cart to be built to WMATA specifications. When a prototype cart arrives early next year, SSEM plans to hold a series of cart training exercises in the District of Columbia, Maryland and Virginia.

**FUNDING IMPACT**

WMATA will pay for the cost of travel for both employees. WMATA will be reimbursed for travel expenses by Arlington County using the Urban Areas Security Initiatives (UASI) funds. The reimbursable expenses include, but are not limited to, airfare, lodging accommodations, and meals.

## **RECOMMENDATION**

That the Board approves the international travel for SSEM employees Charles Novick and Victor Size travel to London, England on December 6-11, 2007, as per Board policy governing International Travel by WMATA staff.