

**Minutes
Safety and Security Committee
October 28, 2010**

The meeting was called to order at 9:05 a.m. Present were:

Committee Members

Mr. Mortimer Downey

Mr. Gordon Linton

Mr. Peter Benjamin

Mrs. Catherine Hudgins

Mr. Neil Albert

Mr. Marcell Solomon

Mr. Christopher Zimmerman

Mr. Jim Graham

Mr. Marcel Acosta

Mr. Jeffrey McKay

Mr. Anthony Giancola

Mr. William Euille

Mr. Michael Brown

Approval of Agenda

The agenda was approved as presented by unanimous consent.

Safety Contact

Mr. Jim Dougherty delivered a safety message on the hazards of the Fall season. He explained that falling leaves can cause slippery road conditions or obscure pavement markings. In addition, leaves piled near a hot exhaust pipe can catch on fire.

Information Items

Safety Report

Staff reviewed the current status of National Transportation Safety Board recommendations and the Tri-State Oversight Committee (TOC) Corrective Action Plans (CAPs). Money will be allocated to fund corrective actions. The TOC Triennial Audit is finalized and additional CAPs will be added to the Safety report at future meeting. Mr. Downey requested that future discussions on CAPs focus on those items which have been open for the longest period of time.

Safety Culture Survey Report

Mr. Scott Bohannon, General Manager of the Corporate Executive Board (CEB) reviewed the overall results of the survey performed in June and July of 2010. He commended Metro for taking this step and getting the highest participation rate CEB has seen. Mr. Bohannon reviewed the general findings and recommended that Metro focus on more downward communication and addressing employees' sense of possible retaliation from their peers. As a result of the discussion, the Committee agreed to continue efforts to address the results and requested the electronic device policy be added to the November 18, 2010 agenda as an information item.

Security Report

Chief Taborn thanked the FBI and the Transportation Security Administration (TSA) for their work on identifying and arresting a terror suspect. Staff reviewed the purpose and the elements of the Security and Emergency Preparedness Plan (SEPP), noting that the SEPP is classified as sensitive security information and is not available for public review. In addition, the committee was briefed on Managing and Enforcing Transit-Related Offenses and Statistics (METROstat) bi-weekly meetings.

The meeting was adjourned at 10:20 a.m.