

Washington Metropolitan Area Transit Authority
Board Action/Information Summary

<input checked="" type="radio"/> Action <input type="radio"/> Information	MEAD Number: 100861	Resolution: <input type="radio"/> Yes <input checked="" type="radio"/> No
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TITLE:

Documentum/eRoom - 7000 Series Railcar Program

PURPOSE:

To obtain Board approval to initiate and award a professional services consulting contract through GSA to configure and/or customize a document management system using Documentum/eRoom focusing on document management solutions. Activities performed will include requirements validation and design, installation, configuration and customization, testing, and technical support.

DESCRIPTION:

Documentum/eRoom is an on-line project collaborative software solution, offering e-mail, calendaring, instant messaging and project/document management from creation to storage to distribution, increasing efficiency and reducing the cost and clutter of maintaining paper records, which enables distributed project teams to work together more efficiently. With Documentum/eRoom, project teams will accelerate and improve the development and delivery of contract deliverables and streamline decision-making. Documentum/eRoom is a web-based program that provides shared, secure workplaces for distributed project teams to do their work, enabling project teams to discuss ideas, share information, and make decisions, all within a central location.

As required by the 7000-Series railcar specification, a web-based project/document management system (DMS) for creating, distributing, and storing project correspondence and project submittals will be utilized. Metro will select the DMS and will provide the contractor with the necessary access rights, letter templates, and training.

The requested service will add the necessary programming and configuration to enable existing Documentum software to serve the needs of the 7000-Series railcar program and serve as a foundation for other current and future Metro projects.

The benefits of increasing efficiency while reducing costs and enabling project teams to work together more effectively and efficiently contributes to using every

resource wisely.

FUNDING IMPACT:

FY 2011	
Program:	Capital Reimbursable Projects
Project:	Dulles Rail Vehicles PD_DLDB_RCP0801
Project Manager:	Gbadebo Ogunrinde
Project Department/Office:	TIES/CENV
Budget:	\$184,373,770
This Action:	\$ 500,000
Prior Approval:	\$179,694,443
Remaining Budget:	\$ 4,179,327
Remarks:	
Operating Budget Impact:	No impact on the Operating budget.

RECOMMENDATION:

Board approval to initiate and award a professional services consulting contract through GSA to configure/customize a document management system using Documentum/eRoom.