

Washington Metropolitan Area Transit Authority
Board Action/Information Summary

<input checked="" type="radio"/> Action <input type="radio"/> Information	MEAD Number: 100436	Resolution: <input type="radio"/> Yes <input checked="" type="radio"/> No
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TITLE:

Carmen Turner Cafeteria Contract

PURPOSE:

Obtain Board approval to initiate and award a no cost contract to renovate the existing cafeteria and operate a full service café at the Carmen Turner Facility (CTF).

DESCRIPTION:

This action would initiate and award a no cost contract to renovate the existing cafeteria and operate a full service café at the Carmen Turner Facility (CTF) in Landover, Maryland. The café would also serve employees from nearby Metro facilities, including the Landover Bus Garage and the Metro Supply Facility, both located within walking distance. The term of the contract would be for three years, with three additional one-year options. It is expected that the vendor will recoup the costs for preparing the space over the period of the contract.

There are currently about 1400 employees working at or near the Carmen Turner Facility, and an additional 225 employees are expected to relocate to CTF by July 2010. Presently, there are no eating establishments within walking distance of CTF. Although the nearest restaurants can be accessed in a reasonable amount of time only by vehicular means, due to the extremely limited parking at CTF, employees are hesitant to leave the premises for fear of losing their parking spots. Having a meal option that allows employees to stay at CTF will reduce the traffic in and out of the parking lots, improving the safety of employees. In addition, there are employees who have regulated break periods and need a food vendor on site at a regularly scheduled time. Employee surveys show a high level of interest in an on-site café.

Metro received four Expression of Interest proposals from food service vendors, all of which indicated that this project could be implemented at no cost to Metro. The approval of this action will allow staff to engage the proposers in meaningful discussions and perform a complete evaluation of the proposals. If the proposals meet the expectations and goals of the procurement, then Metro will award a contract. If, however, the goals, particularly the "no cost" requirement cannot be

met, Metro will return to the Board with appropriate recommendations.

FUNDING IMPACT:

The renovation of the space and the operation of the facility shall be at no additional cost to Metro.

RECOMMENDATION:

Approval to initiate and award a no cost contract to renovate the existing cafeteria and operate a full service café at the Carmen Turner Facility (CTF).