



Washington Metropolitan Area Transit Authority
STAFF SUMMARY SHEET

ROUTING	TO	BY DATE	FOR		DATE	October 14, 2005
			X	APPROVAL	SUBJECT: Board Authorization for International Travel for four WMATA Employees, November 13 - 16, 2005	
				VOTE	PREPARED BY: EXTENSION:	
				CONCURRENCE	Fred C. Goodine - X2297	
				INFORMATION	DEPARTMENTAL APPROVAL: Fred C. Goodine - AGM-SARP	

IMPLICATIONS (The implications checked below are involved in this action, and are discussed below or provided as a separate enclosure, and have been considered in the attendant recommendation.)

- | | | | | |
|---|--|-----------------------------------|--------------------------------------|-------------------------------|
| <input type="checkbox"/> CIP | <input type="checkbox"/> RAIL CAPITAL CONST. | <input type="checkbox"/> MANPOWER | <input type="checkbox"/> CONSULTANTS | <input type="checkbox"/> NONE |
| <input type="checkbox"/> OPERATING BUDGET | <input type="checkbox"/> PUBLIC INFORMATION | <input type="checkbox"/> LEGAL | <input type="checkbox"/> SAFETY | |

(NARRATIVE)

PURPOSE: To obtain Board approval for international travel for four staff members to London, England.

DISCUSSION: At the recent Annual Regional Fire Department Chiefs' meeting with GM/CEO, WMATA was requested to join an interagency, interdisciplinary (i.e., safety, security, operations and engineering) delegation traveling to London to meet with fire, safety and security peers about lessons learned from recent terrorist attacks, and to attend the UITP international Security Conference being held in London, England during November 13-16, 2005. The conference topics include: Anti-Terrorism Strategies in Public Transport, lessons learned from England, Germany, France, and Spain, international Security Countermeasures, Preparedness and Response, Business Recovery, and Incident and Risk Management. This training session will further improve interagency response coordination, communication, and system recovery. The Fire Chiefs plan to send six of their staff to this training. WMATA intends to send four employees.

IMPACT ON FUNDING: Budget: Fiscal 2006 Operating
 Department: System Safety and Risk Protection
 Budget Line Item: Business Travel
 Page Number: 35
 This Action: \$8,900.00

RECOMMENDATION: That the Board approve international travel for four WMATA employees to London, England, November 13-16, 2005, as per Board policy governing international travel by WMATA staff.

COORDINATION		Initial	Date	COMP	ENCLOSURE(S):
<input type="checkbox"/>	RAIL			COUN	
<input type="checkbox"/>	BUSV				
<input type="checkbox"/>	CIVR				
<input type="checkbox"/>	HMRS				
<input type="checkbox"/>	TSDV				
<input type="checkbox"/>	.COM			SECT HB	
<input type="checkbox"/>	ADA				
<input type="checkbox"/>	FIMA			Deputy/ Admin.	
<input type="checkbox"/>	PROC				
<input type="checkbox"/>	GOVR				
<input type="checkbox"/>	AUDT			Deputy/ Oper.	
<input type="checkbox"/>	SAFE				
<input type="checkbox"/>	OPAS				
<input type="checkbox"/>	ITSV				

GENERAL MANAGER ACTION:

Approved.
 Approved for Submission to the Board.

Thomas G. White 10/14/05
 Signature Date

BOARD ACTION (When Required):
 Approved by the Board of Directors on _____

 Secretary