



Finance & Administration Committee

Action Item III-B

October 9, 2014

**Approval to Amend Reimbursable Project
Budget for DC Circulator Bus Purchase**

Washington Metropolitan Area Transit Authority
Board Action/Information Summary

Action Information

MEAD Number:
201042

Resolution:
 Yes No

TITLE:

DC Circulator Bus Procurement

PRESENTATION SUMMARY:

Staff will seek approval to purchase five 40 foot buses on the behalf of the District of Columbia's expansion of the Circulator service.

PURPOSE:

Request the Board of Directors' approval to amend the FY15 Capital Budget and authorize the purchase of five 40 foot buses on behalf of the District of Columbia.:

- Increase the DC Downtown Circulator Buses project budget by \$4,061,357 from \$32,451,250 to \$36,512,607 to cover the purchase of new New Flyer buses and ancillary equipment.
- Amend the FY15 capital reimbursable budget for an increase of \$4,061,357 to \$36,512,607.
- Authorize Metro to purchase five additional 40 foot New Flyer buses, including related procurement and inspection services.

DESCRIPTION:

The District Department of Transportation proposes to extend two existing Circulator routes. The Georgetown/Union Station route proposed extension will be from Whitehaven to the National Cathedral, and the Navy Yard route proposed extension will be from the Navy Yard Metro Station to the Waterfront Station. The extensions of these routes will require an additional five buses.

Key Highlights:

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- The District Department of Transportation proposes to extend the Georgetown/Union Station route to include the National Cathedral.
- The District Department of Transportation proposes to extend the Navy Yard/Union Station route to include the Waterfront Metro Station.
- The District Department of Transportation has requested Metro to procure five new buses.
- All costs associated with the request will be fully reimbursed by the District of Columbia.

Background and History:

The DC Circulator bus service, also known as the Circulator, was developed by the District of Columbia Department of Transportation (DDOT), the National Capital Planning Commission, and the Downtown Business Improvement District, in cooperation with Metro serving as technical advisor and project manager. The service began in July, 2005 and is designed to provide high quality, frequent and convenient transportation to link tourist landmarks, employment centers, and entertainment destinations within the District of Columbia and Rosslyn in Virginia.

The National Park Service and the District Department of Transportation have reached an agreement

to expand the Circulator service to include the National Mall. The proposed beginning of this service is March 1, 2015 and Metro is currently in the process of procuring 13 new buses to initiate this service.

The community of the Circulator has requested DDOT to expand service on the Georgetown/Union Station route to include the National Cathedral, and to extend the Navy Yard service to include the Waterfront Metro Station. Five buses (in addition to the buses currently utilized on these routes) will be required to initiate the expanded service.

Discussion:

The DC Circulator bus service, also known as the Circulator, was developed by the District of Columbia Department of Transportation. DDOT has requested Metro to purchase five New Flyer 40 foot buses for the expansion of the Circulator service to include an extension to the National Cathedral and an extension to the Waterfront Metro Station.

The extension of these services will create direct competition with Metrobus service. The Waterfront extension will duplicate the 74 service. The service extension to the National Cathedral will compete with four Metrobus routes on Wisconsin Avenue, four Metrobus routes on Massachusetts Avenue and two routes that serve the area within a quarter of a mile just north of the National Cathedral.

DDOT has committed to transfer sufficient funds to Metro for the purchase of the buses. DDOT has requested to work with Metro for this bus procurement and thus, the request is to receive a Board Resolution to approve the procurement of five 40 foot New Flyer buses using an assignment of options from a Connecticut contract.

FUNDING IMPACT:

Program	FY15 Capital Budget
Project	CRB0002 DC Downtown Circulator Buses
Project Manager	
Project Department/Office	Bus Service
Budget	\$36,512,607
Budget Amendment	\$ 4,061,357
This Action:	\$ 4,061,357
Prior Approval:	\$11,001,250
Remaining Budget:	\$25,511,357
Remarks:	This is a fully reimbursable project
Operating Budget	Positions: 0 Annual Expense: 0

TIMELINE:

	<p>May 2004 – MEAD 75299 authorized WMATA to purchase 20 Van Hool buses for the beginning of the Circulator service</p> <p>October 2004 – MEAD 83621 authorized ABC Companies to retrofit the buses for HVAC</p> <p>November 2004 – MEAD 85533 authorized WMATA to convert the DC Circulator from non-regional to contract service, and to initiate and award a procurement for the operation and maintenance of the Circulator service.</p>
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<p>Previous Actions</p>	<p>December 2007 – MEAD 99919 authorized WMATA to procure 14 Van Hool 30’ buses for expanded Circulator service.</p> <p>December 2008 – MEAD 100215 authorized WMATA to continue the Memorandum of Understanding with the District for contract management and the continuation of the operation and maintenance contract with First Transit.</p> <p>July 2009 – MEAD 100374 authorized WMATA to initiate and award a procurement for the operation and maintenance of Circulator service for a total of 5 years and to amend and restate the Memorandum of Understanding with the District of Columbia to reimburse WMATA for the contract management of the Circulator.</p> <p>March 2014 – MEAD 200597 authorized WMATA to procure 13 New Flyer 40’ buses for the Mall Service to begin on March 1, 2015.</p>
<p>Anticipated actions after presentation</p>	<p>October 2014 – to approve the procurement of 5 buses for expanded Circulator service</p>

RECOMMENDATION:

Staff will seek approval to purchase five 40 foot buses on the behalf of the District of Columbia's expansion of the Circulator service including:

- Increase the DC Downtown Circulator Buses project budget by \$4,061,357 from \$32,451,250 to \$36,512,607 to cover the purchase of new New Flyer buses and ancillary equipment.
- Amend the FY15 capital reimbursable budget for an increase of \$4,061,357 to \$36,512,607.
- Authorize Metro to purchase five additional 40 foot New Flyer buses, including related procurement and inspection services.



DC Circulator Additional Bus Procurement

Finance & Administration Committee
October 9, 2014



Background

- District Department of Transportation proposing to expand Circulator service to the National Cathedral and to the Waterfront Metro Station
- Beginning March 1, 2015
- Five new buses required





Recommendations

- Authorize use of capital funding furnished by District of Columbia for Circulator project
- Increase FY2015 Capital Reimbursable budget by \$4,061,357
- Authorize purchase of five buses for Circulator route expansions



SUBJECT: AMEND THE FISCAL 2015 CAPITAL REIMBURSABLE BUDGET FOR THE DC CIRCULATOR BUSES PROJECT

RESOLUTION
OF THE
BOARD OF DIRECTORS
OF THE
WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY

WHEREAS, By letter dated September 15, 2014, the District of Columbia through the Director of the Department of Transportation, requested assistance from the Washington Metropolitan Area Transit Authority (WMATA) for the DC Circulator Buses project; and

WHEREAS, The District of Columbia has asked WMATA to procure and have delivered five 40-foot New Flyer Buses along with ancillary equipment for expanded DC Circulator Bus service; and

WHEREAS, The District of Columbia has identified \$4,061,357 in additional funds for the purchase of the buses; and

WHEREAS, The District of Columbia has assured WMATA that the funds are eligible for use in the purchase of buses for the DC Circulator Buses project; and

WHEREAS, These activities will be conducted in accordance with the terms of the reimbursable project agreement executed by WMATA and the District of Columbia; and

WHEREAS, This change in the scope of duties to be performed by WMATA requires an increase in the DC Circulator Buses project total budget by \$4,061,357 from \$32,451,250 to \$36,512,607; and

WHEREAS, This change in the scope of duties to be performed by WMATA requires an increase in the Fiscal Year (FY) 2015 Capital Reimbursable Budget of \$4,061,357 to \$97,920,562; now, therefore be it

RESOLVED, That the Board of Directors approves amending and increasing the FY2015 Capital Reimbursable Budget by \$4,061,357 to a total of \$97,920,562; and be it further

RESOLVED, That the Board of Directors authorizes the use of residual funding from capital projects furnished by the District of Columbia for the procurement of DC Circulator Buses; and be it further

RESOLVED, That the buses purchased for the DC Circulator Buses project will be owned by the District of Columbia; and be it finally

RESOLVED, That this Resolution shall be effective immediately.

Reviewed as to form and legal sufficiency,

A handwritten signature in blue ink, appearing to read 'Kathryn H.S. Pett', is written over a horizontal line. To the right of the signature, the word 'for' is written in blue ink.

Kathryn H.S. Pett
General Counsel

WMATA File Structure No.:
4.3.3 Reimbursable Agreements

PROPOSED