



## Minutes

### 1343<sup>rd</sup> Meeting of the Board of Directors July 16, 2009

Chairman Graham called the meeting to order at 11:05 a.m. Present were:

#### **Directors**

Mr. Jim Graham  
Mr. Peter Benjamin  
Mrs. Catherine Hudgins  
Ms. Elizabeth Hewlett  
Mr. Christopher Zimmerman

#### **Alternate Directors**

Mr. Jeff McKay  
Mr. Anthony Giancola

Board Secretary Loyda Sequeira-Castillo was also present.

Mr. Graham moved, seconded by Ms. Hewlett, that the Board meet in Executive Session at the conclusion of the current Public Session to discuss safety and security matters consistent with Board Procedure VI.F, legal matters consistent with Board Procedure VI.B and contractual matters consistent with Board Procedure VI.D. This motion was unanimously approved.

Ayes: 6 - Mr. Graham, Mr. Benjamin, Mrs. Hudgins, Mr. Giancola, Ms. Hewlett and Mr. Zimmerman

#### **Approval of Agenda:**

The agenda was amended by unanimous consent to add the approval to increase the budget for the DC Village Bus Garage Project as Administrative Item IX.4. The amended agenda was approved by unanimous consent.

#### **Approval of Minutes:**

The minutes of the June 25, 2009 Board meeting were approved as submitted.

**Washington  
Metropolitan Area  
Transit Authority**

600 Fifth Street, NW  
Washington, DC 20001  
202/962-1234

By Metrorail:  
Judiciary Square--Red  
Line  
Gallery Place-Chinatown--  
Red, Green and  
Yellow Lines  
By Metrobus:  
Routes D1, D3, D6, P6,  
70, 71, 80, X2

*A District of Columbia,  
Maryland and Virginia  
Transit Partnership*

## **Report by Finance, Administration and Oversight Committee**

### **A. Approval of Red Line Segment Rehabilitation Contract**

Mr. Benjamin moved, seconded by Mr. Zimmerman, approval to award the first Red Line Rehabilitation contract from Dupont Circle to Silver Spring for a not-to-exceed amount of \$177 million. This motion was unanimously approved.

Ayes: 6 - Mr. Graham, Mr. Benjamin, Mrs. Hudgins, Mr. Giancola, Ms. Hewlett and Mr. Zimmerman

### **B. Approval/Amendment of Reimbursable Projects**

- 1. Huntington Parking Garage**
- 2. Vienna Station**

Mr. Benjamin moved, seconded by Mrs. Hudgins, approval of a resolution to 1) reduce the West Falls Church Parking Garage project budget by \$86,910 from \$17,366,821 to \$17,279,911; 2) transfer \$86,910 from the West Falls Church Parking Garage project funds to the Huntington II Parking Garage project; 3) transfer \$1,213,090 interest earnings from the West Falls Church Parking Garage project funds to the Huntington II Parking Garage project; and 4) establish a reimbursable project entitled "Vienna Station Mezzanine Stairs" with a project budget of up to \$2,000,000 subject to the approval by the Fairfax County Board of Supervisors. The Board's action also authorized the General Manager to enter into an agreement with Fairfax County for the Vienna Station Mezzanine Stairs project and granted approval to initiate and award a design/build contract for this project; and granted approval to modify the contract for the Huntington Parking Garage project. A copy of the approved Resolution (2009-52) has been made a part of the official file.

Ayes: 6 - Mr. Graham, Mr. Benjamin, Mrs. Hudgins, Mr. Giancola, Ms. Hewlett and Mr. Zimmerman

### **C. Disadvantaged Business Enterprise Goal Setting**

Mr. Benjamin moved, seconded by Ms. Hewlett, approval of a resolution adopting a final Disadvantaged Business Enterprise Program annual goal of 25% for Federal Fiscal Year 2010. The motion was unanimously approved. A copy of the approved Resolution (2009-53) has been made a part of the official file.

Ayes: 6 - Mr. Graham, Mr. Benjamin, Mrs. Hudgins, Mr. Giancola, Ms. Hewlett and Mr. Zimmerman

#### **D. Resource Efficiency Consulting**

Mr. Benjamin moved, seconded by Mr. Giancola, approval to initiate and award multiple consulting contracts and to modify existing contracts, where appropriate, to identify, recommend and implement improved organizational efficiencies in support of Metro's FY2010 goals. This motion was unanimously approved.

Ayes: 6 - Mr. Graham, Mr. Benjamin, Mrs. Hudgins, Mr. Giancola, Ms. Hewlett and Mr. Zimmerman

#### **E. Procurement Streamlining – Sole Source Contracts**

Mr. Benjamin moved, seconded by Ms. Hewlett, approval of a resolution to amend Chapter 1 of the Procurement Procedures Manual to grant the General Manager the authority to approve the initiation and award of non-competitive contracts up to \$1 million, if the contract is listed and identified as a potential sole source contract in the Plan of Contracts submitted as part of the budget approval process. This motion was unanimously approved. A copy of the approved Resolution (2009-54) has been made a part of the official file.

Ayes: 6 - Mr. Graham, Mr. Benjamin, Mrs. Hudgins, Mr. Giancola, Ms. Hewlett and Mr. Zimmerman

#### **Administrative Actions**

Mr. Benjamin moved, seconded by Mr. Zimmerman, approval of Administrative Items numbered 1 and 3 en bloc. This motion was unanimously approved.

Ayes: 6 - Mr. Graham, Mr. Benjamin, Mrs. Hudgins, Mr. Giancola, Ms. Hewlett and Mr. Zimmerman

##### **1. Approval to Initiate & Award a Contract and Modify a Contract for DC Circulator Bus Service**

Approval to initiate and award a competitive procurement for the operation and maintenance of the DC Circulator, subject to entering into a reimbursable project agreement with the District of Columbia; to extend the performance period of the current contractor, First Transit, for two additional months through February 2010 if the new contractor is not ready to assume operation and maintenance on January 1, 2010; and to authorize the General Manager to amend and restate the Memorandum of Understanding with the District to fully reimburse Metro's expenditures for the contract management of the DC Circulator.

3. Approval to Indemnify Cigna Behavioral for Critical Incidence Response Services

Approval to indemnify CIGNA Behavioral as part of a contract to provide Critical Incident Response Services associated with the July 22 accident.

2. FY2010 Annual Work Program for Vehicle Consultants

After discussion Mr. Benjamin moved, seconded by Mrs. Hudgins, approval to exercise the final option year of a Booz Allen Hamilton vehicle engineering consultant services contract. This motion was unanimously approved.

Ayes: 6 - Mr. Graham, Mr. Benjamin, Mrs. Hudgins, Mr. Giancola, Ms. Hewlett and Mr. Zimmerman

4. Approval to Increase the Budget for the DC Village Bus Garage Project


Mr. Giancola moved, seconded by Mr. Zimmerman, approval to increase the budget for the DC Village Bus Garage Project including authority to borrow and repay \$109,000 from Metro's line of credit. This motion was unanimously approved. A copy of the approved Resolution (2009-55) has been made a part of the official file.

Ayes: 6 - Mr. Graham, Mr. Benjamin, Mrs. Hudgins, Mr. Giancola, Ms. Hewlett and Mr. Zimmerman

At 12:13 p.m. Mr. Benjamin suspended the public meeting to enter into Executive Session.

**Adjournment**

Because there were no actions arising from Executive Session, the Board did not reconvene; therefore, the Public Session effectively adjourned at 12:13 p.m.

  
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Loyda Sequera-Castillo, Board Secretary