

Washington Metropolitan Area Transit Authority
Board Action/Information Summary

<input checked="" type="radio"/> Action <input type="radio"/> Information	MEAD Number: 100457	Resolution: <input type="radio"/> Yes <input checked="" type="radio"/> No
---	------------------------	--

TITLE:

Consultant Support for SmarTrip® - POC 59 & 60

PURPOSE:

To exercise Contract CQ8154, Option Year 1 with Acumen Building Enterprise, Inc. and to modify Contract SF5070 with the On-Call Engineering Support Services contractor for additional consultant work.

DESCRIPTION:

Contract CQ8154 with Acumen Building Enterprise, Inc. was awarded on October 2, 2008 for a base period of one year with one one-year option and an additional six-month option period. During the base term, Acumen is providing consultant support to the Office of SmarTrip® to assist with the implementation of the Nextfare system upgrade, with particular emphasis on assisting Metro meet the deadline mandated by the IRS to separate Transit Benefits from Parking Benefits. Support provided generally includes assistance with project management, coordination and update of project schedules, configuration and testing of the Compact Point of Sale (CPOS) devices, documentation of test procedures and results of testing of the software furnished by the Nextfare contractor and installed at Metro, development of detailed technical documentation, support of the monthly Regional Partner Meetings and other support of the program office as required.

The continuation of this support through the end of the project and through close-out of the contract with the Nextfare supplier is required. Contract CQ8154 with Acumen provided for one one-year option period and one six-month option period beyond the base contract. Authorization to exercise the Option Year 1 is requested in a not-to-exceed amount of \$1,700,000.

Furthermore; the Office of SmarTrip® has a need for additional consultant support beyond that supplied by Acumen. This consultant support will provide additional technical expertise to assist with, for example, report writing using the new Nextfare database structure and additional engineering resources for software and device testing, as well as, assistance with internal migration

planning, implementation strategies, development of related procedures and policies, and recommendations to assure successful implementation of the Nextfare / SmarTrip® system and other tasks as assigned. Authorization to modify Contract SF5070 for on-call engineering support services under Contract SF 5070 is requested in a not-to-exceed amount of \$1,000,000.

This item was originally included in the proposed Capital Plan of Contracts that was deferred at the Finance, Administration and Oversight (FAO) Committee on September 10, 2009. This is a priority contract and is being submitted individually because Board approval of the Plan will not occur until October 2009. The contract modifications are item number 59 in the amount of \$1,700,000 and item number 60 in the amount of \$1,000,000 on the Plan of Contracts submitted to the FAO Committee on September 10, 2009.

FUNDING IMPACT:

Program:	FY2010 Capital Improvement Program
Project:	Project ID PE_RFAR_FCX0801
Budget:	\$17,200,000.00
This Action:	\$2,700,000.00
Prior Approval:	\$3,467,554.00
Remaining Budget:	\$11,032,446.00
Remarks:	Exercise of Option Year 1 with Acumen and Modify Contract SF5070 for On-Call Engineering Support Services to support the Office of SmarTrip®
Operating Budget Impact:	No impact to the operating budget

RECOMMENDATION:

Authorization to exercise Contract CQ8154, Option Year 1 with Acumen Building Enterprise, Inc. in a not-to-exceed amount of \$1,700,000, and to modify Contract SF5070 for On-Call Engineering Support Services for additional consultant work in a not-to-exceed amount of \$1,000,000.