



MINUTES

1296th Meeting of the Board of Directors August 18, 2005

Mrs. Mack called the meeting to order at 11:11 A.M. Present were:

DIRECTORS

Mrs. Gladys Mack
Mr. Charles Deegan
Mr. Christopher Zimmerman
Mr. Robert Smith

ALTERNATE DIRECTORS

Mrs. Catherine Hudgins
Mr. William Euille
Mr. Marcel Solomon
Mr. Gordon Linton

STAFF

Mr. Richard White
Mr. Harold Bartlett
Ms. Carol O'Keeffe
Mr. Takis Salpeas
Mr. Peter Benjamin
Ms. Leona Agouridis
Mr. Edward Thomas

Ms. Polly Hanson
Mr. James Hughes
Mr. Steve Feil
Mr. Jack Requa
Mr. William Scott
Mr. Fred Goodine
Ms. Judy O'Leary

APPROVAL OF AGENDA:

Mrs. Mack recommended that item VI.A.1. to modify the core exchange contracts be removed from the agenda and referred to the Budget Committee. The Agenda was accepted with that deletion.

APPROVAL OF MINUTES:

The Minutes of the July 21, 2005 meeting were approved as submitted.

**Washington
Metropolitan Area
Transit Authority**

600 Fifth Street, NW
Washington, DC 20001
202/962-1234

By Metrorail:
Judiciary Square—Red Line
Gallery Place-Chinatown—
Red, Green and
Yellow Lines
By Metrobus:
Routes D1, D3, D6, P6,
70, 71, 80, X2

PUBLIC COMMENT PERIOD:

One person spoke during the public comment period conducted at this meeting:

Mr. Wendell Wolf offered seven suggestions for the Metrorail system. These suggestions were to: 1) have passenger information display signage at the street level and beside elevators and escalators leading into the system; 2) add an escalator at the western entrance of the Van Ness station; 3) change the name of the Van Ness Station to "Forest Hills-UDC"; 4) add "Zoo" to the Cleveland Park station name; 5) extend the operating hours for Halloween to close at 1:30 AM or 2:00 AM on November 1; 6) build the tunnel to connect the pay areas of Farragut North and Farragut West stations; and 7) move White Flint station directly under White Flint Mall.

Mr. Zimmerman and Mrs. Mack shared their concerns for improved signage in the system.

REPORT BY GENERAL MANAGER/CHIEF EXECUTIVE OFFICER:

Mr. White referred the Board to the *Metro Board Digest* for August 2005, highlighting the following items:

- Mr. White reported on the emphasis of Security and Emergency Preparedness. The kick-off ceremony for National Emergency Preparedness Month, September, will be at Union Station on September 1, and is to be attended by Homeland Security Secretary Michael Chertoff and members of the American Red Cross.
- The Council of Governments is conducting a major regional education effort for citizen emergency preparedness. A \$4.5 million was approved for urban area initiative grants to conduct this regional campaign for our citizens. Also to be launched next month. The goal is to increase to 50% the number of residents in the national capital region who are prepared for a national emergency, as determined by a post-campaign survey.
- During this month, the workforce is receiving refresher training on emergency preparedness. While emergency preparedness is included in the initial employee orientation, it is being reiterated by a video from the National Transit Institute that was created especially for transit employees to know what to look for, report on and act on in the event they find a suspicious package. All 8,000 operations employees are being retrained on this

contemporary information for security issues. It is expected that these employees will be trained by the end of September.

- The police force has developed and is offering a class for all employees on Terrorist Activity Recognition and Reaction. In addition, MTPD is offering "Managing Metro Emergencies," an outreach effort to first responders and incident commanders to apprise them of corollary Metro issues.
- Two government hearings are scheduled to focus on transit security. On September 16th there will be a Metro-specific hearing with the District of Columbia's Committee on Public Works and the Environment, chaired by Council member Schwartz. The following week, the Senate Committee on Homeland Security and Government Affairs will convene.
- As of Friday, August 19, the \$25 premium parking policy goes into effect for those who park at the Morgan Boulevard and Largo Town Center Metrorail stations and do not ride transit for the pre-season Redskins game at FedEx Field. Staff will be on-hand to make this implementation as smooth as possible.
- On September 7 the Four Mile Run Compressed Natural Gas (CNG) bus facility will open.

ADMINISTRATIVE ACTIONS:

OTHER ITEMS:

Mrs. Mack referred the Board to the two remaining Action Items:

1. DELETED
2. Approval to Initiate & Award A Contract for IT Software Infrastructure Upgrade:

Approval is requested to initiate and award a GSA contract to upgrade the Authority's obsolete IT software and hardware infrastructure as part of ITSV's Infrastructure Renewal program.

Mrs. Mack moved, seconded by Mr. Deegan, Board approval to initiate and award a contract for IT software infrastructure upgrade.

Mr. Zimmerman requested staff to explain the action.

Mr. Salpeas responded that this is an effort to update and consolidate the 48 servers. These servers will also provide for redundancy, have full

tolerance capabilities and increase electronic file storage. This system also responds to external audit recommendations to provide for disaster recovery. The motion was unanimously approved.

Ayes:5 - Mrs. Mack, Mr. Deegan, Mr. Zimmerman, Mr. Smith, and Mrs. Hudgins.

3. Approval to Modify A Lease For Additional MetroAccess Office Space:

Approval is requested to amend the existing lease between WMATA and TrizecHahn Silver Spring Metro Plaza LLC for an additional 8,600 square feet of office space at 8405 Colesville Road, Silver Spring, Maryland.

Mr. White explained that this is needed to provided transition between the outgoing and incoming contractors. He also explained that there is a proviso to opt out of the space as part of a current multi-year lease agreement which will require payment only for unamortized costs of tenant improvement allowance of \$43,000, which is the intention.

Mr. Zimmerman moved, seconded by Ms. Hudgins, that the Board approve the lease modifications.

There was extensive discussion with respect to utilizing any available space at the Carmen Turner Facility versus leasing additional space. Mr. Smith requested that staff come back with the order of magnitude costs of the unamortized build-out costs for all three floors of leased space in the event WMATA opts out of the lease.

Mrs. Mack requested that an amendment be made to include the condition that WMATA exercise the option to exit this portion of the lease by December 31, 2006. The motion and amendment were approved.

Ayes:4 - Mrs. Mack, Mr. Zimmerman, Mr. Smith, and Ms. Hudgins. (After the Board Meeting, Mr. Deegan told the Secretary that he did not vote on this item.)

REPORT BY NVTC: No report given.

REPORT BY D.C.: No report given.

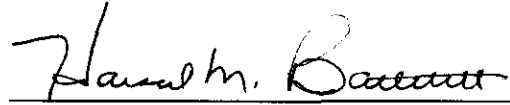
REPORT BY WSTC: No report given.

ADJOURNMENT:

Mrs. Mack moved, seconded by Mr. Zimmerman, that the Board meet in Executive Session immediately following this meeting to discuss contractual matters. This motion was unanimously approved.

Ayes:5 - Mrs. Mack, Mr. Deegan, Mr. Zimmerman, Mr. Smith, and Mrs. Hudgins.

This meeting was adjourned at 12:05 P.M.

A handwritten signature in cursive script that reads "Harold M. Bartlett". The signature is written in black ink and is positioned above a horizontal line.

Harold M. Bartlett, Secretary/Chief of Staff