



**Minutes  
Finance, Administration and Oversight Committee  
July 9, 2009**

Mr. Benjamin called the meeting to order at 9:25 a.m. Present were:

Mr. Peter Benjamin, Chair	Mr. Christopher Zimmerman
Mr. William Euille	Mr. Michael Brown
Mr. Jim Graham	Mr. Gordon Linton
Mrs. Catherine Hudgins	Mr. Jeff McKay

The minutes of June 11, 2009 were approved.

**Action Items**

**A. Approve Red Line Segment Rehabilitation Contract**

Staff requested approval to award the first segment rehabilitation contract for the Red Line from Dupont Circle to Silver Spring for an amount not to exceed \$177 million. Since formulation of the original contract scope in 2008 additional rehabilitation needs have arisen and have been added to this contract including: escalator replacement, canopy installation, platform slabs, track work and electrical equipment upgrades. Mr. Benjamin encouraged staff to schedule work to minimize passenger service disruptions.

Mr. Benjamin moved approval, subject to staff providing information to the Board on the work that will be deferred to accommodate the proposed scope increase in this contract. Mr. McKay seconded, and the motion was unanimously approved.

**B. Approve/Amend Reimbursable Projects**

Staff requested approval to amend the FY2010 Capital Budget to increase the Huntington II Parking Garage project budget by \$1.3 million to cover additional construction costs and to establish a new \$2 million reimbursable project entitled "Vienna Station Mezzanine Stairs." The funding for the Huntington II Garage is being transferred from the West Falls Church Garage project where it is not required. The Vienna Station project is receiving new funding. Mrs. Hudgins asked that the Vienna Station project clearly state that the budget be approved with a "not to exceed" limitation on the funding.

Washington  
Metropolitan Area  
Transit Authority

600 Fifth Street, NW  
Washington, DC 20001  
202/962-1234

By Metrorail:  
Judiciary Square--Red  
Line  
Gallery Place-Chinatown--  
Red, Green and  
Yellow Lines  
By Metrobus:  
Routes D1, D3, D6, P6,  
70, 71, 80, X2

A District of Columbia,  
Maryland and Virginia  
Transit Partnership

Mr. McKay moved approval, Mrs. Hudgins seconded, and the motion was unanimously approved.

**C. Disadvantaged Business Enterprise Goal Setting and Small and Local Business Programs**

Staff sought Committee approval of the proposed annual disadvantaged business enterprise program goal for FY2010. The goal is 25 percent and is in compliance with the FTA's regulations for federally-funded recipients. The Committee also received an overview of the Small and Local Business Program designed to enhance opportunities for small businesses in the District of Columbia, Maryland and Virginia. Committee approval is happening prior to conclusion of the comment period and is contingent upon staff providing to the Board any significant updates prior to the Board meeting.

Mr. Graham moved approval, Mr. Euille seconded, and the motion was unanimously approved.

**D. Resource Efficiency Consultant**

Staff requested approval to award or modify multiple consulting contracts. This action is budgeted in FY2010 for \$1 million. The contracts are to improve organizational efficiencies in support of Metro's goals.

Mr. Linton moved approval, Mrs. Hudgins seconded, and the motion was unanimously approved.

**E. Procurement Streamlining**

Staff requested Committee approval to amend the Procurement Procedures Manual to implement streamlining initiatives with respect to non-competitive procurement actions. This action grants the General Manager authority to approve the initiation and award of non-competitive contracts up to \$1 million, if the contracts are listed in the Plan of Contracts submitted as part of the budget approval process and are identified as sole source.

Mr. McKay moved approval, Mr. Linton seconded, and the motion was approved with Mr. Graham voting present.

**Information Item**

**A. FY2009 Monthly Financial Report (May 2009)**

Staff presented a review of the financial performance for May 2009. Through the end of May there was a favorable subsidy variance of \$16.6 million or 3 percent.

## **Motion for Executive Session**

Mr. Graham made a motion for the Committee to move to executive session in accordance with Board procedures VI.C. involving personnel matters, VI.D. involving contractual matters, and VI.F. involving safety matters; and, to adjourn the meeting from the executive session unless an action is required. Mr. Zimmerman seconded and the motion passed unanimously.

The meeting was recessed at 11:15 a.m.