

Board Action/Information Summary

<input checked="" type="radio"/> Action <input type="radio"/> Information	MEAD Number: 100374	Resolution: <input type="radio"/> Yes <input checked="" type="radio"/> No
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TITLE:

DC Circulator Services Contract

PURPOSE:

To obtain Board of Directors approval to (1) initiate and award a procurement on behalf of the District of Columbia through a competitive selection process for the operation and maintenance of the DC Circulator bus service for a base contract of three years with two one-year options; (2) extend the current contract with First Transit for an additional 2 months if a new contractor is not ready to fully assume the operation and maintenance of the DC Circulator on January 1, 2010; and (3) authorize the General Manager to amend and restate the Memorandum of Understanding with the District of Columbia to fully reimburse Metro`s expenditures for the contract management of the Circulator.

DESCRIPTION:

The DC Circulator bus service, also known as the Circulator, was developed by the District of Columbia Department of Transportation (DDOT), the National Capital Planning Commission, and the Downtown Business Improvement District, in cooperation with Metro serving as technical advisor and Project Manager. The service began in July 2005 and is designed to provide high quality, frequent and convenient shuttle service to link tourist landmarks, employment centers, and entertainment destinations within the District of Columbia. Ridership continues to increase on the Circulator`s five routes.

Metro has served as project manager of the contracted service for the Circulator since its inception. The Board of Directors took the action to approve the initial solicitation and award of the contract for the Circulator`s operation and maintenance in November 2004. In December 2008, the Board of Directors approved the action to continue the Memorandum of Understanding with DDOT and to continue the performance period of the current contract with First Transit through December 31, 2009.

The District Department of Transportation wishes for Metro to continue in the role of project manager for the contracted service for the Circulator. This action requests the authorization to initiate and award a procurement on behalf of the District of Columbia through the competitive selection process for the operation and maintenance of the DC Circulator bus service for a base contract of three years with two one-year options. This action is subject to entering into a reimbursable project agreement with the District of Columbia. Additionally, the authorization to extend the current contract with First Transit for an additional two months if a new contractor is not ready to fully assume the operation and maintenance of the DC Circulator on January 1, 2010 is requested.

FUNDING IMPACT:

All costs for initiating, awarding and managing the contract service will be fully reimbursed by the District of Columbia.

DC Circulator Reimbursable Project

Budgeted FY2010	Proposed FY2011	Proposed FY2012	Proposed FY2013	Proposed FY2014	Proposed FY2015
17,297,609.00	17,716,537.00	18,248,033.00	18,795,473.00	19,359,337.00	19,940,117.00

Amounts for FY2011 - 2015 are projections only and include a 3% increase for each year.

RECOMMENDATION:

Approval to:

- 1) initiate and award a procurement through a competitive process for the operation and maintenance of the DC Circulator for a base contract of three years with two one-year options. This action will be subject to entering into a reimbursable project agreement with the District of Columbia.
- 2) extend the performance period of the current contractor, First Transit, for two additional months, through February 2010, if the new contractor is not ready to assume the operation and maintenance of the DC Circulator on January 1, 2010.
- 3) authorize the General Manager to amend and restate the Memorandum of Understanding with the District to fully reimburse Metro`s expenditures for the contract management of the Circulator.