



**Minutes
Finance, Administration and Oversight Committee
June 11, 2009**

Mr. Benjamin called the meeting to order at 10:45 a.m. Present were:

Mr. Peter Benjamin, Chair	Mr. Christopher Zimmerman
Mr. Jim Graham	Mr. Gordon Linton
Mrs. Catherine Hudgins	Mr. Jeff McKay
Mr. Neil Albert	Mr. Anthony Giancola
Ms. Elizabeth Hewlett	

The minutes of May 14, 2009 were approved.

Action Items

A. Columbia Pike Streetcar Project: Environmental Planning and Preliminary Engineering

Staff requested Committee approval to establish a reimbursable project to be included in the FY2010 Reimbursable Projects Budget. Authority was also granted to negotiate and execute separate agreements with Arlington and Fairfax Counties for environmental planning and preliminary engineering work. This streetcar project, as proposed, is approximately 5 miles long and connects the Skyline complex on the western end to the Pentagon City Metrorail station on the eastern end via Columbia Pike. This environmental planning and preliminary engineering project is estimated at \$4.1 million, including \$3.8 million for consultant services and \$260K for Metro project management and staff support.

Mr. Zimmerman moved approval, Mrs. Hudgins seconded, and the motion was unanimously approved.

B. Approve FY2010 Budget for Referral to Board of Directors

Staff requested approval to forward to the Board the General Manager's FY2010 Budget. The FY2010 operating portion of the budget totals \$1.4 billion, which includes operating revenue, expense and subsidy and the FY2010 Metro Matters capital and projects portion of the budget which totals \$0.7 billion. Additional budget actions include the closeout of the George bus service in Falls Church, discontinued non-regional Metrobus service on routes 2W, 12's and 20's in Fairfax County and a subsidy neutral bus service change moving the terminus of the NH1 from Southern Avenue to Branch Avenue.

Washington
Metropolitan Area
Transit Authority

600 Fifth Street, NW
Washington, DC 20001
202/962-1234

By Metrorail:
Judiciary Square—Red
Line
Gallery Place-Chinatown—
Red, Green and
Yellow Lines
By Metrobus:
Routes D1, D3, D6, P6,
70, 71, 80, X2

A District of Columbia,
Maryland and Virginia
Transit Partnership

Mr. Benjamin requested that both the Budget Approval (Item B) including the Plan of Contracts, and the Amendment to the Procurement Manual (Item C) be voted on together after Item C was discussed. In addition, Mr. Benjamin proposed several policy issues to be included in the approval action: budget guidance to be considered by the Committee in September, presentation of the General Manager's proposed budget in December, and providing a published budget book to the Committee in January.

C. Amendment to Procurement Policy and Procedures Manual

Staff sought Committee approval to amend Chapter 1 of the Procurement Procedures Manual to implement procurement streamlining procedures.

The recommendation stems from a peer review performed in December 2006 by the National Institute of Government Purchasing. In 2007 the Board adopted many procurement streamlining initiatives including: enhanced use of purchase cards, giving the General Manager the authority to initiate and award procurements for basic operational goods and services, providing the GM with authority to adjust contract audit thresholds and increased thresholds for Board approval of contract awards and modifications of existing contracts.

The action before the Committee would continue the streamlining effort by further raising the thresholds of General Manager award authority, including sole source procurements. After discussion, the sole source portion of the proposal was deferred to allow better coordination with jurisdictional staff and a more in-depth review by the Committee at a later date.

Mr. Linton moved approval of the amendment to the procurement policy and procedures manual, Ms. Hewlett seconded, and the motion was approved with Mr. Zimmerman and Mrs. Hudgins abstaining.

Mr. Linton moved approval of the FY2010 Budget, along with the modifications provided by Mr. Benjamin and referenced in Item B. Ms. Hewlett seconded, and the motion was unanimously approved.

D. Review MetroAccess Ridership, Cost, and Policy and Extension of Contracting Authority

Staff provided the Committee with a briefing on the source and nature of the growing ridership on the MetroAccess system and the costs associated with the paratransit system. Staff also requested \$190 million in contracting authority to continue the paratransit service contract through

FY2011 to be applied as follows; \$90 million in FY2010 and \$100 million for FY2011, with the latter subject to Board approval of the FY2011 budget.

Mr. Graham moved approval, Mr. McKay seconded, and the motion was unanimously approved.

Information Item

A. FY2009 Monthly Financial Report

Staff presented a review of the financial performance for April 2008. Through the end of April, there was a favorable subsidy variance of \$12.4 million or 3 percent.

The meeting was adjourned at 12:45 p.m.