



Minutes

1319th Meeting of the Board of Directors May 24, 2007

Ms. Hewlett called the meeting to order at 10:18 a.m. Present were:

Directors

Ms. Elizabeth Hewlett
Mr. Christopher Zimmerman
Mr. Jim Graham
Mr. Peter Benjamin
Mr. Dana Kauffman at 10:31 a.m.
Mr. Emeka Moneme

Alternate Directors

Mr. Gordon Linton
Mrs. Catherine Hudgins
Mr. Marcell Solomon
Mr. William Euille

Staff

Mr. John B. Catoe, Jr.	Ms. Carol O'Keeffe
Mr. Gerald Francis	Mr. Shiva Pant
Ms. Polly Hanson	Mr. Chuck Woodruff
Ms. Helen Lew	Mr. Calvin Skinner

Approval of Agenda:

Mr. Zimmerman moved, seconded by Mrs. Hudgins in place of Mr. Kauffman, that the agenda be approved. The agenda was approved as submitted.

Approval of Minutes:

The minutes of the April 26, 2007 meeting was approved as submitted.

**Washington
Metropolitan Area
Transit Authority**

600 Fifth Street, NW
Washington, D.C. 20001
202/962-1234

*By Metrorail:
Judiciary Square-Red Line
Gallery Place-Chinatown
Red, Green and
Yellow Lines*

*A District of Columbia,
Maryland and Virginia
Transit Partnership*

Report by Riders' Advisory Council (RAC):

Mr. Snyder referred to the RAC report submitted to the Board. He announced that the RAC will co-sponsor with Metro two Pedestrian Safety Town Hall Meetings. The first will take place at the Columbia Heights Community Center on May 31, 2007 and will be conducted in both English and Spanish. The second will take place at the UPO/Ralph Waldo "Petey" Greene Community Service Center in Congress Heights on June 12, 2007.

Mr. Snyder informed the Board that George Washington University students who were working with the RAC had developed the RAC Track, a document for tracking initiatives being considered by the RAC which utilizes WMATA's Customer Relationship Management (CRM) system. Mr. Snyder stated he hopes to generate a report out of CRM which will provide the Board with progress on the RAC's initiatives.

Mr. Snyder also informed the Board that the RAC adopted a policy of allowing non-voting members on subcommittees and asked the Board to appoint a replacement for Mr. Pedro Erviti, who stepped down from the RAC due to his relocation from the area.

Mr. Snyder reported that the Budget Subcommittee recommended an expansion of the use of SmarTrip[®]; an easy-to-understand fare policy; the exploration of the use of shuttle services to replace some low-use, fixed bus routes during periods of low demand; and the re-examination of the feasibility of retail sales of non-food items within the transit system and the rental of WMATA facilities for business, commercial or private events. Mr. Snyder stated that some bus wraps are so extreme as to make the bus indistinguishable as a Metrobus and the RAC recommends that the Board edit its language from the February 5, 2004 authorization to wrap up to 100 Metrobuses to be clearly identifiable when viewed from all angles. The RAC also recommends, should SmarTrip[®] cards replace paper transfers, that the validity period for transfers be extended to four hours from their present two-hour limit, duplicating the discretionary power paper transfers give bus drivers to compensate for the volume of traffic and longer commute times riders sometimes experience. Lastly, Mr. Snyder mentioned the May 6 fire at the White Flint station involving burning pine needles in the rail bed and the continuing problem of debris on rail beds.

Mr. Zimmerman asked if by "shuttle buses", Mr. Snyder meant smaller buses. Mr. Snyder clarified that he meant smaller, non-fixed route buses. Mr. Zimmerman also stated that he, too, is concerned about the issue of identification of wrapped buses. Mr. Linton commented that he believes that centralizing SmarTrip[®]'s functions together throughout the reorganization will help to address some of the RAC's suggestions regarding SmarTrip[®].

Report by Chair:

A. Remarks by Board Chair

Ms. Hewlett reflected on the recent Reduction-in-Force, wherein 83 employees lost their jobs and another 40+ jobs will be phased out over the next year. She stated that she and the Board wished to thank each of the employees who lost their job for the time and effort they gave while working at Metro, and to thank staff members who were involved in the difficult task of identifying where reductions could be made, along with managers who had to deliver the news. She stated that Mr. Catoe and his staff have done an excellent job of communicating and meeting with employees throughout the process and providing resources to help affected employees. She stated that the process was difficult but necessary in order to refocus Metro's mission on providing high-quality, safe transit services to customers.

She also stated that WMATA must make every effort to support and encourage remaining employees and establish a new corporate culture where employees are satisfied, engaged, know that their contributions are valued, and are empowered to fulfill WMATA's mission. Thousands of Metro employees will be eligible to retire over the next five years; WMATA needs to be able to attract and retain a quality workforce.

Ms. Hewlett thanked Mr. Snyder for his comments on safety, and Mr. Catoe for his continuing efforts to improve safety for both customers and employees at WMATA. WMATA awarded a contract to the DuPont Company to help make safety the foundation of WMATA's working environment. The program will increase accountability, reduce lost-time injury days, cut work-related injuries and reduce bus and rail accidents by 50%. DuPont will be paid a portion of the money saved on the reduction in worker's compensation claims, and will only be paid when goals are achieved.

Report by General Manager:

Mr. Catoe spoke about the importance of Memorial Day, to honor those who have fallen in defense of our country, and recognized that there are Metro employees and family members currently serving. Two Metro Transit Police officers, Harry Davis and Marlon Morales, are among those who sacrificed their lives to make the transit system safe and are honored on the Police Memorial at Judiciary Square.

This month, Fairfax Connector buses joined Metrobus, Montgomery County's Ride On, and Alexandria's DASH buses in providing customers with a single transit fare card and seamless bus travel in their areas. He thanked Fairfax Connector employees as well as WMATA's employees in the Finance, Marketing, IT and engineering departments. Mr. Catoe stated DuPont is currently performing an assessment and will be developing training and other programs to make WMATA

safer. He also mentioned the Pedestrian Safety Town Hall meetings discussed by Mr. Snyder.

Mr. Catoe introduced the following staff to the Board: Inspector General Helen Lew, Acting Board Secretary Calvin Skinner, Chief of Staff Shiva Pant, Acting Chief of the Metro Transit Police Department Dave Shaw, Chief Mechanical Officer David Kubicek, and Director of MetroAccess Selene Faer Dalton-Kumins.

Mr. Catoe shared with the Board that he received an e-mail from Sherry Little, Deputy Administrator of the FTA, thanking him for the excellent service she received from one of WMATA's train operators on the Blue Line. He also recognized Union Station Custodian Robert Vessels and Station Manager Maurice Rich, who on Saturday, February 10, 2007, found a customer lying face down across the rail track bed. Mr. Rich, seeing that the Passenger Information Display showed one minute before the next train arrival, ran to the emergency trip station to cut power to the third rail. Meanwhile, Mr. Vessels jumped onto the track bed and helped the man out of the track bed. When Mr. Rich saw that the track was clear, he rushed back to help Mr. Vessels with the customer. Together, they saved the customer's life and are an example of the commitment of Metro employees throughout the Authority. Ms. Hewlett, on behalf of the Board, joined Mr. Catoe in commending Messrs. Vessels and Rich for their tremendous bravery.

Report by Planning, Development and Real Estate Committee

A. Approval of FY08 Annual Work Programs for On-Call Engineering Service Contracts

Mr. Zimmerman referred the Board to the request for approval to award three on-call engineering service contracts. The first contract is the third year of a five-year general architectural and engineering services contract, the second contract is the second of four one-year options for professional engineering and technical services in support of future vehicle programs. The third contract is the third year of a five-year contract for on-call planning, architectural and engineering services for future "New Starts" projects.

Mr. Zimmerman moved, seconded by Mr. Graham, that the Board approve to award three on-call engineering service contracts. This motion was unanimously approved.

Ayes: 6 – Ms. Hewlett, Mr. Zimmerman, Mr. Graham, Mr. Benjamin, Mr. Kauffman, and Mr. Moneme

B. Approval to Negotiate Land Transaction, Conduct Public Hearing, Initiate a Contract, and Apply for Federal Bus Grant for the Replacement of Southeast Bus Garage and Police Training Facility

Mr. Zimmerman referred the Board to the request for approval to negotiate a land transaction with the District of Columbia, by which WMATA may acquire the D.C. Village property via monetary consideration or an exchange of existing properties; hold a Compact public hearing on the project and its environmental assessment, General Plans and Preliminary Financial Plan; advertise the Phase 1 construction contract upon completion of the bid documents; and apply for a Federal bus facility grant.

Mr. Zimmerman moved, seconded by Mr. Moneme, that the Board approve these Southeastern Bus Garage actions. Mr. Graham moved an amendment to the resolution, adopted by unanimous consent, to insert the final Resolved clause to read: *RESOLVED, That this Resolution shall take effect seven (7) days from the date of adoption, but only if the District of Columbia Board Members have confirmed to the General Manager that the City Administrator has approved a final plan, which includes funding for the relocation of the shelter beds displaced by the construction of the Southeastern Bus Garage at D.C. Village by the end of 2007.* After a discussion, this motion was unanimously approved.

Ayes: 6 – Ms. Hewlett, Mr. Zimmerman, Mr. Graham, Mr. Benjamin, Mr. Kauffman, and Mr. Moneme

A copy of the approved Resolution (2007-17) has been made a part of the official file.

Report by Finance, Administration and Oversight Committee

A. Approval of a Resolution to Add a Reimbursable Project for Clean Renewable Energy (Solar Power)

Mr. Graham referred the Board to the request for approval to add a reimbursable project to the FY08 System Access/Capacity Program for a clean renewable solar energy program, including \$14.67 million in bonding authority awarded to WMATA by the U.S. Treasury. Solar equipment will be installed at six WMATA facilities.

Mr. Graham moved, seconded by Mr. Zimmerman, that the Board approve to add a reimbursable project to the FY08 System Access/Capacity Program for a clean renewable solar energy program. This motion was unanimously approved.

Ayes: 6 – Ms. Hewlett, Mr. Zimmerman, Mr. Graham, Mr. Benjamin, Mr. Kauffman, and Mr. Moneme

A copy of the approved Resolution (2007-18) has been made a part of the official file.

B. Approval of a 45-Day Public Comment Period for Annual DBE Goal for Federal FY08

Mr. Graham referred the Board to the request for approval of a 45-day public comment period on the proposed FY08 DBE goal of 25%, including 2% race neutral and 23% race conscious. Staff will return to the Board in July with a resolution to approve the FY08 DBE goal.

Mr. Graham moved, seconded by Mr. Moneme, that the Board approve a 45-day public comment period on the proposed FY08 DBE goal. This motion was unanimously approved.

Ayes: 6 – Ms. Hewlett, Mr. Zimmerman, Mr. Graham, Mr. Benjamin, Mr. Kauffman, and Mr. Moneme

A copy of the approved Resolution (2007-19) has been made a part of the official file.

Mr. Graham added that the FY08 Operating Budget Update, RAC Recommendations on the FY08 Budget, the FY07 Monthly Operating Financial Report (February 2007), and the FY07 Quarterly CIP Financial Report (Third Quarter) were discussed as information items at the committee meeting.

Public Comment Period:

Mr. Gary Ross addressed the Board on the issue of homeless users of the Metro system and their lack of representation on the Board. He cited being stopped by WMATA security on his way to the Board meeting as an example of disparate treatment. Ms. Hewlett and other Board members stated they were also stopped by security. Mr. Catoe stated that Ms. Polly Hanson would meet with Mr. Ross after the Board meeting to take note of the various issues he wished to bring to the Board's attention.

Administrative Actions

Other Items

Mr. Benjamin deferred this vote to Mr. Linton. Mr. Zimmerman moved, seconded by Mr. Linton, that the Board approve, en bloc, Administrative Items IX.A numbered 1-8. Mr. Graham requested separate consideration of Item 6, Approval to Amend 2007 SEP for Anacostia Streetcar Project. Ms. Hewlett called for a vote to approve Administrative Items IX.A numbered 1-5, 7 and 8. This motion was unanimously approved.

Ayes: 6 – Ms. Hewlett, Mr. Zimmerman, Mr. Graham, Mr. Linton, Mr. Kauffman, and Mr. Moneme

1. Approval to Initiate & Award a Contract for Hazardous Waste Disposal

Approval to initiate and award a competitive contract to provide labor and materials to remove, transport and dispose of hazardous waste from WMATA facilities.

2. Approval to Initiate & Award a Contract for Office Supplies

Approval to initiate and award a contract for office supplies for use throughout the Authority.

3. Approval to Initiate & Award a Contract for High-Rail Boom Truck

Approval to initiate and award a competitive contract for a hi-rail boom truck whose primary function will be high-level access for lighting replacement and rehabilitations, as well as track and structural maintenance and inspection work at aerial structures and other high structures within stations and tunnels.

4. Approval to Initiate & Award a Contract for FY08 Operations Insurance Program

Approval to initiate and award the FY08 corporate-wide insurance under the existing Insurance Brokerage Services Contract.

5. Approval to Modify and Award a Contract for Unleaded Gasoline

Approval to extend funding of the current contract for the supply and delivery of unleaded gasoline from the period of June 22, 2007 through February 28, 2008; and to award a contract as a member of the MWCOG Purchasing Group for the supply and delivery of unleaded gasoline to WMATA facilities to begin in March 2008.

7. Approval to Amend 2007 SAP for Silver Spring Station South Entrance

Approval to include the construction of a south entrance at the Silver Spring station in WMATA's Job Order Contract F05159 and to amend the FY07 System Access/Capacity Program to fund the reimbursable project.

8. Approval of Temporary Metrobus Routes and Fare Changes for South Capitol Street Bridge Closure

Approval to temporarily change the route and fare for Metrobus Routes A9, P17, P19 and W13 for the duration of the District Department of Transportation construction project, which will close the South Capitol Street Bridge.

Mr. Moneme moved, seconded by Mr. Zimmerman, approval of Administrative Item IX.A.6. After a discussion, the motion was unanimously approved.

Ayes: 6 – Ms. Hewlett, Mr. Zimmerman, Mr. Graham, Mr. Linton, Mr. Kauffman, and Mr. Moneme

REPORT BY D.C.: Mr. Graham reported that the District of Columbia will provide an operations subsidy to WMATA of \$287 million, in addition to the District's commitments on the capital budget.

REPORT BY WSTC: None


REPORT BY NVTC: None

ADJOURNMENT:

Ms. Hewlett moved, seconded by Mr. Zimmerman, that the Board meet in Executive Session immediately following the meeting to discuss legal and real estate matters. This motion was unanimously approved.

Ayes: 6 – Ms. Hewlett, Mr. Zimmerman, Mr. Graham, Mr. Benjamin, Mr. Kauffman, and Mr. Moneme

The meeting was adjourned at 11:21 p.m.



Calvin R. Skinner, Acting Board Secretary