

**Washington Metropolitan Area Transportation Authority  
Board Action/Information Summary**

<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information	MEAD Number: 99812	Resolution: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--	-----------------------	--

**PURPOSE**

To request Board approval to exercise the third option year of the Parking Customer Assistance Contract with LAZ Parking Mid-Atlantic, Inc.

**DESCRIPTION**

In conjunction with the implementation of cashless parking, the Board approved the initiation and award of a contract to LAZ Parking Mid-Atlantic, Inc. in May 2004 to provide customer assistance at WMATA-operated parking facilities. Option-year one of the contract was awarded in February 2005 and option-year two in May 2006.

Previous Board action items approved additional staffing required to staff Morgan Boulevard and Largo Town Center stations, to manage the Non-Metro rail rider fee during the events at FedEx Field, and the use of additional staff for tourist season. Additional contract modification is also required to implement a living wage increase.

Staff is requesting that option-year three of the contract be exercised with the related contract modification to allow for staff to issue all the requirements needed to provide the additional service needs for our customers.

Satisfaction with the current contractor's performance is high. Staff is satisfied with the contractor's management oversight. The contractor has been proactive in making adjustment to constantly improve customer service and work closely with WMATA management staff in implementing the most effective use of staffing resources and exemplary customer service.

Option-year three, covering the period from July 1, 2007 to June 30, 2008, is the last option year of the contract. Staff anticipates that a new Property and Parking Management Contract will be in place before the beginning of FY09.

## FUNDING IMPACT

Budget:	Operating Budget, FY08
Office:	Parking
Budget Line Item:	Services, Management Fee

<b>Budget Information:</b>	<b>FY08</b>
Budget Amount:	\$4,137,639
This Action:	\$4,137,639
Prior Obligations:	0
Subtotal:	\$4,137,639
Remaining Budget:	0

## RECOMMENDATION

Staff recommends Board approval to exercise the third option year of the Parking Customer Assistance Contract with LAZ Parking Mid-Atlantic Inc. and to increase contract authority to reflect previously-approved contract improvements and budget authorizations.