



(Board Copy)
 Washington Metropolitan Area Transit Authority
**METRO ELECTRONIC ACTION
 DOCUMENT**

IDENTIFICATION			
MEAD ID:	99302	ACTION:	Initiate & Award
AWARD VALUE:	(Not yet awarded)	CONTRACT: (Proposed)	
FUND SOURCES: (View)	Operating Funds	CONTRACTOR:	
LAST MODIFIED:	06/01/2006		

DESCRIPTION	
SUBJECT:	Multi-Year Contract to process debit/credit card transactions.
PURPOSE:	Staff requests approval from WMATA's Board of Directors to initiate and award a competitively negotiated procurement for payment processing services in support of the Authority's debit and credit payment network.

ORIGINATION					
INITIATOR			DEPARTMENTAL APPROVAL		
EDWARD BARNETTE on 02/08/2006			Approved by WOODRUFF, HARRY 03/10/2006		
PHONE:	202-962-1156	OFFICE:	TRES	DEPT:	Finance

COORDINATION (ROUTING)		
OFFICE	NAME	ACTION/DATE
TRES (2410)	DOEHRING, ALVIN	Re-assigned 04/11/2006
CFO1 (2110)	WOODRUFF, HARRY	Approved 03/10/2006
CFO1 (2110)	WOODRUFF, HARRY	Approved 03/10/2006
CFO1 (2110)	WOODRUFF, HARRY	Approved 03/10/2006
COUN (1410)	O'KEEFFE, CAROL	Approved w/ Comments 04/12/2006
AUDT (7210)	STEWART, JAMES	Approved 04/11/2006
(1120)	Moneme, Emeka	Approved 05/05/2006
(1120)	Moneme, Emeka	Approved 05/05/2006

FINAL APPROVALS	
OFFICE	NAME/ACTION
BUDGET_CMTE	PETER BENJAMIN (Not Yet Approved)
BEMR	Approved for by Emeka Moneme on 05/05/2006
BEMR	Approved for by Emeka Moneme on 05/05/2006
GM	Approved for GMGR by GMGR CEO on 05/09/2006
BOARD	BOARD WMATA (Not Yet Approved)



Washington Metropolitan Area Transit Authority
**METRO ELECTRONIC ACTION
 DOCUMENT**

NARRATIVE

WMATA started accepting Debit and Credit card transactions at the Rail Passes/Farecard Express Vendors in April, 1999. On April, 2001 the Board of Directors approved the award of a three-year contract with two option years to Bank of America. This existing contract will expire December, 2006. The term of the new contract will be for five and one-half year base performance period and contain five one-year options to maximize the opportunity to negotiate more competitive processing rates and minimize exposure to startup and integration costs.

This contract action will provide transaction processing services to support WMATA's debit and credit card processing capacity for Metrorail ticket vending machines, SmartBenefits, Parking and reserved parking programs, and WMATA's web store.

WMATA's debit and credit card sales from the Metrorail ticket vending machines have experienced phenomenal growth since its inception in 1999. It is anticipated that over 6 million transactions totalling approximately \$120 million will be executed in FY 2007.

ALTERNATIVE:

None recommended.

IMPACT ON FUNDING:

Multi-Year Contract (with option years)

Budget: Fiscal 2007-2017 Operating

Department: CFO

Budget Line Item: Services – Other

This action: \$28,889,228 (for 5.5 year base period)

Contract Base Years:

FY 07	FY 08	FY 09	FY 10	FY 11	FY 12
\$2,100,000	\$4,410,000	\$4,542,300	\$5,132,799	\$6,167,054	\$6,537,075

Option Years:

FY 13	FY 14	FY 15	FY 16	FY 17
\$7,416,593	\$7,861,583	\$8,097,419	\$8,340,330	\$8,590,533

Note: This is a request for a five and one half year base period, beginning December 1, 2006 and ending June 30, 2012, with five one-year options. Funding for the base and option years is subject to Board Approval of the budgets and availability of funds.

AFFIRMATIVE ACTION REQUIREMENTS:

The contractor will be required to comply with Executive Order 11246 Rev. No. 4.

DBE REQUIREMENTS:

Pursuant to WMATA Board Resolution 2005-30, DBE goals are not set on operationally funded contracts.

PRIOR APPROVALS:

On April 19, 2001, the Board of Directors approved award of a contract to Bank of America for a base period of three years with two one-year options. This contract expires in December 2006.

RECOMMENDATION:

Staff recommends that the Board of Directors approve the initiation and award of a competitively negotiated contract for a base period of five and one half years with five one year options for processing the Authority's debit and credit card transactions. This action will be subject to Board approval of out-year budgets and availability of funds.