

Washington Metropolitan Area Transit Authority
Board Action/Information Summary

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|---------------------------------------------------------------------------|------------------------|------------------------------------------------------------------------------|
| <input checked="" type="radio"/> Action <input type="radio"/> Information | MEAD Number: 100300 | Resolution: <input type="radio"/> Yes <input checked="" type="radio"/> No |
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TITLE:

Outplacement Services

PURPOSE:

To request Board of Directors` approval to initiate and award multiple contracts to provide outplacement consulting services to employees affected by reduction-in-force actions.

DESCRIPTION:

As a result of the financial challenges facing the Authority, a decision was made to conduct reductions-in-force (RIF). This action could impact over 100 employees. As part of the RIF action, the Authority deems it necessary to provide the RIF-impacted employees with access to outplacement services to support and facilitate the transition to alternative job opportunities.

FUNDING IMPACT:

Budget: **Operating Budget, Fiscal 2009**

Office: **Human Resources**

Account: **Professional and Technical Service - Other
Consultant**

This Action: **\$200,000.00**

Remarks: **This item is budgeted in Fiscal 2009 under
Professional and Technical Services-Other
Consultant.**

| | FY 2009 | FY 2010 |
|-------------------|-------------|-------------|
| Budget: | \$1,600,000 | \$1,800,000 |
| This Action: | \$20,000 | \$180,000 |
| Prior Approval: | \$0 | \$0 |
| Remaining Budget: | \$1,580,000 | \$1,620,000 |

RECOMMENDATION:

Approval to initiate and award multiple one-year contracts with four option years for outplacement programs and services, if required, for the period 2009 - 2013. In each case, funding is subject to approval of the appropriate budget and the availability of funds.