

APPROVAL TO INITIATE AND AWARD CONTRACTS
FOR THE INSTALLATION OF THE
INFORMATION TECHNOLOGY RENEWAL PROGRAM (ITRP)
LEARNING MANAGEMENT SYSTEM

Summary

- The administration, record keeping, and reporting related to all WMATA employee training is centrally supported by a learning management (LM) computer application system.
- The system currently in use cannot be integrated with the enterprise-wide PeopleSoft® human resources and payroll management (HRPR) system recently installed as part of the ITRP. Additionally, within the next year, the current system will no longer be supported by its manufacturer.
- Replacement of the current LM system was authorized as part of the WMATA ITRP, as approved by the board in 2002. However, no funds were provided to support the replacement.
- The vendor, PeopleSoft® offers an LM system that can be fully integrated with the same vendor's HRPR system. WMATA has purchased this system and now must install it so that all WMATA training support activity can leverage the PeopleSoft® infrastructure and provide all of the integration benefits that are derived from implementing an enterprise-wide solution.
- The action seeks programmatic approval to award the contracts necessary to provide installation, technical configuration and integration support for the PeopleSoft® learning management system.

Budget

- The estimated maximum cost of this action is \$900,000
- \$700,000 is available in the approved FY2006 services budget of the Division of Workforce Development and Administration (WFDA), Office of Organizational Development (ODEV).
- The balance of \$200,000 is included in the proposed FY2007 WFDA/ODEV budget. Its availability is contingent on board approval of the FY2007 budget.

Recommendation

- Committee and Board approval to initiate and award contracts for the installation and enterprise-system integration of the PeopleSoft® Learning Management System software.



Washington Metropolitan Area Transit Authority
**METRO ELECTRONIC ACTION
 DOCUMENT**

IDENTIFICATION			
MEAD ID:	99270	ACTION:	Initiate & Award
AWARD VALUE:	(Not yet awarded)	CONTRACT: (Proposed)	
FUND SOURCES: (View)	Operating Funds	CONTRACTOR:	
LAST MODIFIED:	05/05/2006		

DESCRIPTION	
SUBJECT:	Procurement of installation services for PeopleSoft® Learning Management System
PURPOSE:	PURPOSE: To obtain the Budget Committee's approval and recommendation to the Board of Directors for programmatic approval to award contracts through competitive procurements, GSA schedule, or modification to existing contracts as appropriate, to provide technical configuration and integration support for the installation of PeopleSoft® Learning Management software as a fully integrated application of the Information Technology Renewal Program (ITRP), enterprise-wide PeopleSoft® applications previously installed in accordance with MEAD #30085 as approved by the Board on 4/18/2002.

ORIGINATION					
INITIATOR			DEPARTMENTAL APPROVAL		
RICHARD PLANTE on 01/19/2006			Approved by SCOTT II , WILLIAM 02/23/2006		
PHONE:	202-962-1075	OFFICE:	COUN	DEPT:	Independent Offices

COORDINATION (ROUTING)		
OFFICE	NAME	ACTION/DATE
COUN (5310)	PLANTE, RICHARD	Approved 01/31/2006
PRMT (7410)	JACKSON, LUCY	Re-assigned 02/15/2006
PRMT (7410)	JACKSON, LUCY	Approved 02/17/2006
AGMW (5110)	SCOTT II, WILLIAM	Approved 02/23/2006
COUN (5310)	PLANTE, RICHARD	Approved 03/15/2006
COUN (5310)	PLANTE, RICHARD	Re-assigned 03/14/2006
CFO1 (2110)	WOODRUFF, HARRY	Approved w/ Comments 03/14/2006
CFO1 (2110)	WOODRUFF, HARRY	Re-assigned 03/13/2006
COUN (1410)	O'KEEFFE, CAROL	Approved w/ Comments 03/20/2006
COUN (5310)	PLANTE, RICHARD	Approved 03/23/2006
(1120)	Moneme, Emeka	Re-assigned 03/23/2006
COUN (5310)	PLANTE, RICHARD	Approved 04/13/2006
(8110)	BURFIELD, JAMES	Approved 04/13/2006
(8110)	THOMAS, EDWARD	Approved 04/13/2006
(4110)	SALPEAS, PANAGIOTIS	Approved 04/25/2006
(1120)	Moneme, Emeka	Approved 05/05/2006

FINAL APPROVALS	
OFFICE	NAME/ACTION
HR CMTE	Approved for AGMW by WILLIAM SCOTT II on 02/23/2006
BEMR	Emeka Moneme (Not Yet Approved)
GM	GMGR CEO (Not Yet Approved)
PLN DEV CMTE	Approved for by PANAGIOTIS SALPEAS on 04/25/2006
BEMR	Approved for by Emeka Moneme on 05/05/2006
GM	GMGR CEO (Not Yet Approved)
BOARD	BOARD WMATA (Not Yet Approved)

Remarks: The Fiscal 2006 operating funds above should be carried over to Fiscal 2007 so that approved funds are available for use if it necessary to use other vendors not currently under contract.

The authorization requested by this action represents the maximum estimated system installation cost. The exact cost will be determined when bids are received and negotiations completed.

EEO: WMATA believes in and is committed to the principles of equal opportunity in employment and business contracts in accordance with WMATA policy on nondiscrimination and applicable federal laws.

DBE PROGRAM REQUIREMENT: Pursuant to WMATA Board Resolution #2005-30, there is no DBE goal for this contract. However, DBE participation is encouraged and, pursuant to the race-neutral aspect of the program, the race-neutral goal is anticipated to be 35%.

RECOMMENDATION: That the Budget Committee approve and recommend to the Board of Directors the programmatic approval to award contracts through competitive procurements, GSA schedule, or modification to existing contracts as appropriate, to provide technical configuration and integration support for the installation of PeopleSoft® Learning Management software as a fully integrated application of the ITRP enterprise-wide PeopleSoft® applications previously installed in accordance with Board-approved MEAD #30085.



Washington Metropolitan Area Transit Authority
**METRO ELECTRONIC ACTION
 DOCUMENT**

NARRATIVE

BACKGROUND: WMATA learning management requirements for technical and non-technical training, as well as for over two decades of training files are currently supported by a computer software system. WMATA's continuing learning management system requirements were originally included in the WMATA Information Technology Strategic Program (ITRP) and were fully approved as requirements encompassed by the ITRP enterprise-wide replacement systems program approval in MEAD #30085. However, approved funding for the ITRP did not include the integration of a learning management system with whatever enterprise software was selected for human resources (HR) and financial management (FM).

DISCUSSION: PeopleSoft® HR and FM software modules were selected as WMATA enterprise software; but, at the time, they did not support the approved WMATA learning management requirements. This resulted in the options at that time being: interface the existing learning management system with PeopleSoft®, or seek a fully integrated solution.

In 2004, PeopleSoft® launched a new Learning Management System module which meets ITRP requirements and WMATA learning management requirements, and it can be fully integrated with the PeopleSoft® enterprise HR and FM systems. The Learning Management System module has been purchased and its installation will allow all WMATA training support activity to leverage the PeopleSoft® infrastructure and provide all of the integration benefits that are derived from implementing an enterprise-wide solution.

ALTERNATIVE: Failure to use the system that has been purchased would require continued use of the present system, which will lose support from its manufacturer by 2007. An internal support process would have to be built for the system along with an interface protocol with the PeopleSoft® enterprise system. Additionally, within the next 3 years or less, internal support for the system and its repeated interface requirements with PeopleSoft® upgrades will no longer be cost effective. At that time additional replacement and installation costs will have to be incurred equal or greater to the cost of the current requested action.

The use of a learning management system is essential to effectively provide both technical and non-technical training services and record-keeping for WMATA employees. The fully-compatible learning management module that has been purchased should be fully utilized by installing and integrating it with the enterprise system.

IMPACT ON FUNDING:

Budget:	Fiscal 2006 and 2007 Operating		
Department:	WFDA/ODEV		
Line Item:	Services (Professional & Technical)		
Page No.	92		
	<u>FY06</u>	<u>FY07</u>	<u>Total Expense</u>
Budget:	\$2,322,000	<i>note</i>	
This Action:	\$ 700,000	\$200,000	\$900,000
Expenses to date:	\$1,220,100		
 Sub-total	 \$1,920,100		
 Budget remaining:	 \$ 401,900		

note: Funding for Fiscal 2007 is subject to Board approval of the budget and availability of funds.