

Board Action/Information Summary

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| <input checked="" type="radio"/> Action <input type="radio"/> Information | MEAD Number: 100272 | Resolution: <input type="radio"/> Yes <input checked="" type="radio"/> No |
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TITLE:

Vending Services in Employee Facilities

PURPOSE:

Request approval to initiate and award a multi-year, revenue-producing contract for vending services for Metro employees at the Jackson Graham Building and field operating facilities including all Metrorail service and inspection yards, all other RAIL facilities, all Metrobus garages, the Stone Straw Building and the Revenue Collection Facility.

DESCRIPTION:

Full-service vending has been provided to Metro employees under a contract arrangement since 1973. The current contract was awarded to Monumental Vending, Inc. on July 1, 2004 and expires on September 30, 2009.

The base term of the new contract will be three years, with two one-year option periods. Approval of options will be based on satisfactory performance. This procurement will enable Metro to continue to provide its employees with a reliable source of food and beverage at locations where commercial food is not always readily available and at the Jackson Graham Building. The contractor will provide all vending equipment and maintenance as required, supply all the food and other products to be sold, provide an accounting of sales and remit the appropriate monthly payment to Metro.

In compliance with Metro's non-smoking policy, the contractor will be prohibited from vending any tobacco products.

Proposers will be required to offer at least thirty percent healthy options, that meet the American Heart Association guidelines, for a sixty day trial period. Items that do not sell during that period will be replaced with other healthy products, if available.

A Request for Proposals will be issued and a single contract will be awarded to the offeror whose technical and financial proposal will provide the best value for Metro.

FUNDING IMPACT:

This is a revenue-generating contract. Based on current economic conditions and historical actual receipts, it is anticipated that this contract will produce approximately \$100,000 per fiscal year.

Budget: Operating Budget, Fiscal 2010
Office: Planning and Joint Development
Account: Revenue-miscellaneous other
This Action: \$100,000 per fiscal year

Remarks: This item is included in the proposed FY2010 operating budget currently being reviewed by the Finance, Administration and Oversight Committee

RECOMMENDATION:

Approve the initiation and award of a multi-year revenue-producing contract for vending services at Metro facilities.