



(Board Copy)
Washington Metropolitan Area Transit Authority
**METRO ELECTRONIC ACTION
DOCUMENT**

IDENTIFICATION			
MEAD ID:	99325	ACTION:	Initiate & Award
AWARD VALUE:	(Not yet awarded)	CONTRACT: (Proposed)	
FUND SOURCES: (View)	Operating Funds	CONTRACTOR:	
LAST MODIFIED:	04/12/2006		

DESCRIPTION	
SUBJECT:	Requirements contract for weed and brush control services with a base year and two one year options
PURPOSE:	This action is to obtain authority to initiate and award the competitive procurement of a requirements contract for a base year with two (2) one year options, to provide labor, material, and equipment to cut and remove weeds, brush and trees from the WMATA right of way on various lines. The existing contract (FN3065/KN) expires in June 2006.

ORIGINATION					
INITIATOR			DEPARTMENTAL APPROVAL		
VALERION HODGES on 02/24/2006			Approved by FEIL , STEVE 03/07/2006		
PHONE:	202-962-5013	OFFICE:	TRST	DEPT:	Rail Service

COORDINATION (ROUTING)		
OFFICE	NAME	ACTION/DATE
(3311)	FEIL, STEVE	Approved 03/07/2006
OPAS (3161)	HUGHES, JAMES	Approved 03/22/2006
PRMT (7410)	JACKSON, LUCY	Approved 03/23/2006
COUN (1410)	O'KEEFFE, CAROL	Approved 04/03/2006
COUN (1410)	O'KEEFFE, CAROL	Approved 03/23/2006

FINAL APPROVALS	
OFFICE	NAME/ACTION
OPER_CMTE	Approved for OPAS by JAMES HUGHES on 03/22/2006
BEMR	Approved for by Emeka Moneme on 04/07/2006
GM	Approved for GMGR by GMGR CEO on 04/07/2006
BOARD	BOARD WMATA (Not Yet Approved)



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NARRATIVE

The Office of RAIL Track and Structures has the responsibility for weed control and brush removal along the WMATA right-of-way, to include fence lines and the trackbed.

Weeds and brush along the right-of-way trackbed and fence lines must be cut and removed prior to excessive growth. This growth has the potential to obstruct visibility and invite vandalism if not removed.

This contract allows for the cutting and removal of all weeds and brush before the existence of a safety and security hazard. This is a competitive procurement and it is reasonable to expect more than one technically acceptable proposal.

ALTERNATIVES:

The alternative is to perform this service in house, however this process is not recommended, as Track and Structures does not have the required equipment or necessary personnel. To perform this service would be very costly and labor intensive.

IMPACT ON FUNDING:

Budget: Operating Budget, Fiscal 2007, 2008, and 2009
 Office: Office of Track and Structures
 Account: Contract Maintenance - Buildings, Grounds and Equipment
 This Action: \$745,000

Budget Information:	FY2007	FY2008	FY2009	TOTAL
	Base Year	Option Year	Option Year	
	\$235,000	\$250,000	\$260,000	\$745,000

Remarks: This is a requirements contract with a base year and two one (1) year options. The estimated cost for the base year is \$235,000.00. If the options are exercised, the total estimated cost is \$745,000.00. Funding for the option years are subject to Board approval of the budgets for those years and availability of funds.

PRIOR APPROVALS:

None

AFFIRMATIVE ACTION REQUIREMENT:

Equal Employment Opportunity Requirements:

The prime contractor will be required to comply with Executive Order No. 11246, Revised Order No. 4.

Disadvantaged Business Enterprise (DBE) Requirements:

Pursuant to the WMATA board Resolution #2005-30, a DBE goal is not required for operationally funded procurements.

RECOMMENDATION:

It is recommended that the Board approve this action to initiate and award a competitive requirements contract for the base and option years, for weed and brush control services, subject to funding availability.