



(Board Copy)
Washington Metropolitan Area Transit Authority
**METRO ELECTRONIC ACTION
DOCUMENT**

IDENTIFICATION			
MEAD ID:	99174	ACTION:	Initiate & Award
AWARD VALUE:	(Not yet awarded)	CONTRACT: (Proposed)	
FUND SOURCES: (View)	Operating Funds	CONTRACTOR:	
LAST MODIFIED:	04/03/2006		

DESCRIPTION	
SUBJECT:	Auction Services for Surplus Buses, Vehicles, Material and Equipment
PURPOSE:	To request Board approval to initiate and award a competitive contract for auction services to dispose of surplus buses, non-revenue vehicles, material and equipment. The contract term is for one year with options for two additional one year periods. The current contract has been extended until May 2006.

ORIGINATION			
INITIATOR		DEPARTMENTAL APPROVAL	
ADRIAN SCLAWY on 12/06/2005		Approved by SCOTT II , WILLIAM 02/09/2006	
PHONE:	202-962-5506	OFFICE:	DEPT:

COORDINATION (ROUTING)		
OFFICE	NAME	ACTION/DATE
PRMT (7410)	JACKSON, LUCY	Approved 01/06/2006
CFO1 (2110)	GARBACK, GREGORY	Re-assigned 01/06/2006
CFO1 (2110)	WOODRUFF, HARRY	Approved w/ Comments 03/31/2006
OPAS (3161)	HUGHES, JAMES	Re-assigned 04/03/2006
(3311)	FEIL, STEVE	Approved 04/04/2006
(1120)	Moneme, Emeka	Approved 04/07/2006

FINAL APPROVALS	
OFFICE	NAME/ACTION
HR_CMTE	Approved for AGMW by WILLIAM SCOTT II on 02/09/2006
OPER_CMTE	JAMES HUGHES (Not Yet Approved)
BEMR	Approved for by Emeka Moneme on 04/07/2006
GM	Approved for GMGR by GMGR CEO on 04/07/2006
BOARD	BOARD WMATA (Not Yet Approved)



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NARRATIVE

Discussion. An auction services contract is needed to dispose of surplus vehicles and material in accordance with the WMATA Property Accounting/Control Policies and Procedures Manual. This is a competitive services contract and it is reasonable to expect more than one bid.

Alternatives. Vehicle and material disposal by public auction is required by the WMATA Property Accounting/Control Policies and Procedures Manual. As an alternative to the traditional approach as contemplated by this contract, auctions can be performed through various on-line public auction services. To evaluate alternative public auctioning services, the Authority will exclude police vehicles and motorcycles from this contract and will offer these items for auction outside of this contract through on-line public auction services on a one-year trial basis. If this approach proves to be successful and more advantageous to the Authority, the Authority is not required to exercise the first and subsequent option years of this contract. In addition, contract language will be incorporated that will give the Authority the right to identify a specified number of additional items that can be removed from the contract at the option exercise date.

Impact on Funding. This is a revenue generating contract. Proceeds from the sale of surplus items are estimated at \$300,000 - \$500,000 annually. Contract fees will be subtracted directly from auction revenue. Under SAFETEA-LU legislation, the proceeds may be used to reduce the gross project costs of other capital projects. Authorization has been requested from the FTA to use auction proceeds for this purpose. Funds would be deposited into the IGF account for use in the CIP.

Prior Approvals. None

Affirmative Action Requirements

Equal Employment Opportunity - The contractor will be required to comply with Executive Order #11246, Revised Order No. 4.

DBE Requirements - Pursuant to WMATA Board Resolution #2004-26, there is no DBE goal for this contract. However, DBE participation is encouraged pursuant to the Authority's race neutral program.

Recommendation. Recommend Board approval to initiate and award a competitive services contract for auction services and approval to exercise the option years based on Board approval of future year's budgets.