



(Board Copy)
Washington Metropolitan Area Transit Authority
**METRO ELECTRONIC ACTION
DOCUMENT**

IDENTIFICATION			
MEAD ID:	99239	ACTION:	Initiate & Award Transit Service Change
AWARD VALUE:	(Not yet awarded)	CONTRACT: (Proposed)	
FUND SOURCES: (View)	Operating Funds	CONTRACTOR:	
LAST MODIFIED:	03/02/2006		

DESCRIPTION	
SUBJECT:	Initiate and award one or more contracts for snow and ice removal services for WMATA facilities.
PURPOSE:	For Board approval to initiate and award by competitive sealed bid, a multi-year contract(s) with a Two (2) year base period and three (3) one year options to augment WMATA's in-house forces for snow and ice removal from Rail station parking lots and Bus garage locations.
TRANSIT SERVICE CHANGE CATEGORIES	

ORIGINATION					
INITIATOR			DEPARTMENTAL APPROVAL		
THOMAS MORRISON on 01/09/2006			Approved by HUGHES, JAMES 03/10/2006		
PHONE:	202-962-5001	OFFICE:	PLNT	DEPT:	Operations

COORDINATION (ROUTING)		
OFFICE	NAME	ACTION/DATE
PLNT (3151)	GILLUM JR, PAUL	Approved 02/03/2006
COOB (3211)	REQUA, JOHN	Approved 03/07/2006
AUDT (7210)	STEWART, JAMES	Approved 02/28/2006
PRMT (7410)	JACKSON, LUCY	Approved 03/02/2006
COUN (1410)	O'KEEFFE, CAROL	Approved w/ Comments 03/10/2006
OPAS (3161)	HUGHES, JAMES	Approved 03/10/2006
(1120)	Moneme, Emeka	Approved 03/27/2006

FINAL APPROVALS	
OFFICE	NAME/ACTION
OPER_CMTE	Approved for OPAS by JAMES HUGHES on 03/10/2006
BEMR	Approved for by Emeka Moneme on 03/27/2006
GM	Approved for GMGR by GMGR CEO on 03/29/2006
BOARD	BOARD WMATA (Not Yet Approved)



Washington Metropolitan Area Transit Authority
**METRO ELECTRONIC ACTION
 DOCUMENT**

NARRATIVE

DISCUSSION:

During severe snow storms it is essential that Metro Station parking lots and Bus garage locations be cleared for public safety and for access. This action will provide contract support to augment snow removal operations in accordance with WMATA's Severe Weather Operations Plan. Standby and deployment of contract support will be based on the appropriate operations level of response. Derived from historical analysis, this action requests that \$ 1,009,026 be approved for the first two base winter seasons (2007 - 2008) and three one year options (2009 - 2011) \$ 1,710,240 for a total sum of \$ 2,719,266. This amount is necessary to provide immediate response caused by such weather conditions.

ALTERNATIVES:

There are no alternatives. Removal of accumulated snow is essential for safe public access to Metro Rail parking locations and for efficient Bus operations during extreme weather conditions.

IMPACT ON FUNDING:

Two Year Base Contract: (With three (3) option years)

Budget:	Operating	
Office:	Plant Maintenance	
Account:	Severe Weather	
This Action:	\$ 1,009,026.00	

Budget Year:	Fiscal 2007 Base Yr.1	Fiscal 2008 Base Yr.2	Fiscal 2009 Option Yr.1	Fiscal 2010 Option Yr.2	Fiscal 2011 Option Yr.3	Total Contract Cost
Total Cost:	\$492,360.00	\$516,666.00	\$542,501.00	\$569,629.00	\$598,110.00	\$2,719,266.00
Operating:	\$492,360.00	\$516,666.00	\$542,501.00	\$569,629.00	\$598,110.00	\$2,719,266.00

Non-Funded Blizzard Conditions Option

Budget Year:	Fiscal 2007 Option	Fiscal 2008 Option	Fiscal 2009 Option	Fiscal 2010 Option	Fiscal 2011 Option	Total Cost
Total Cost:	\$ 441,555	\$ 463,634	\$ 486,819	\$ 511,163.	\$ 536,723	\$ 2,439,896.00
Non-Funded:	\$ 441,555	\$ 463,634	\$ 486,819	\$ 511,163	\$ 536,723	\$ 2,439,896.00

Remarks:

The proposed duration of this contract is for two base years, with three one year options. Funding for fiscal 2007 and 2008 is budgeted. Funding for the three option years is subject to Board approval of budgets for those years and the availability of funds. The non-funded blizzard option will allow WMATA to negotiate a per hour rate for off-road equipment that is required for snow removal during blizzard like conditions. Additional funding for the blizzard option would be sort from the Board contingent on a declared emergency by the Snow Command Center via the CEO.

PRIOR APPROVALS:

None.

AFFIRMATIVE ACTION REQUIREMENTS:

Equal Employment Opportunity Requirement

Contractor will be required to comply with Executive Order 11246, as amended.

Disadvantaged Business Enterprise

There are no DBE requirements for this procurement and contract.

RECOMMENDATION:

Board approval to initiate and award by competitive sealed bids, a multi-year contract with a two year base and three option years for services to remove snow and ice from Metro parking lots and Bus garage locations is recommended.