

Washington Metropolitan Area Transit Authority  
**Board Action/Information Summary**

Action  Information

MEAD Number:  
200597

Resolution:  
 Yes  No

**TITLE:**

DC Circulator Bus Procurement

**PRESENTATION SUMMARY:**

Expansion of Circulator bus service by authorizing Metro to purchase 13 40' buses on behalf of the District Department of Transportation.

**PURPOSE:**

Request Board of Directors' approval to expand the DC Circulator bus service program on behalf of DDOT including:

1. Increase the DC Downtown Circulator Buses project budget by \$11,001,250 from \$21,450,000 to \$32,451,250 to cover the purchase of new New Flyer buses and ancillary equipment.
2. Authorize the use of residual funding from completed capital reimbursable projects furnished by the District of Columbia for the procurement of Circulator buses.
3. Amend the FY14 capital reimbursable budget for an increase of \$11,001,250 to \$163,857,768.
4. Authorize Metro to purchase 13 additional 40' New Flyer buses including ancillary equipment, related procurement and inspection services utilizing options through the State of Connecticut bus procurement contract.

**DESCRIPTION:**

Through a partnership between the National Park Service and the District Department of Transportation, the DC Circulator is proposed to become the exclusive mode of transportation for the National Mall. The new service is to begin on March 1, 2015. In order to accommodate the increase in the Circulator service, 13 new buses will be needed.

**Key Highlights:**

1. On March 1, 2015 the DC Circulator will begin exclusive transportation services on the National Mall.
2. Thirteen buses will be required to initiate the new service expansion planned for March 2015.
3. The District Department of Transportation has requested Metro to procure 13 new buses.

4. All costs associated with the request will be fully reimbursed by the District of Columbia.

**Background and History:**

The DC Circulator bus service, also known as the Circulator, was developed by the District of Columbia Department of Transportation (DDOT), the National Capital Planning Commission, and the Downtown Business Improvement District, in cooperation with Metro serving as technical advisor and project manager. The service began in July 2005 and is designed to provide high quality, frequent and convenient transportation to link tourist landmarks, employment centers, and entertainment destinations within the District of Columbia and Rosslyn in Virginia. Ridership continues to increase on the Circulator's five routes.

Metro has served as project manager of the contracted service for the Circulator since its inception. The Board of Directors took the action to approve the initial solicitation and award of the contract for the Circulator's operation and maintenance in November 2004. In December 2007, the Board of Directors took action to approve the purchase 14 additional buses for Circulator service on behalf of DDOT. In July 2009 the Board of Directors approved the action to continue the Memorandum of Understanding with DDOT and through a competitive selection process, secure the operation and maintenance services of a contractor for the Circulator service.

As the Circulator service has continued to grow and expand, DDOT and the National Park Service reached an agreement for the Circulator to become the exclusive transportation for visitors coming to the National Mall. The proposed beginning of this new service is March 1, 2015. Thirteen new buses will be required to establish the new service for the National Mall.

**Discussion:**

The DC Circulator bus service, also known as the Circulator, was developed by the District of Columbia Department of Transportation. DDOT has requested Metro to purchase 13 New Flyer 40' buses for the expansion of the Circulator service to include the National Mall agreement for the Circulator to become the exclusive transportation for visitors coming to the National Mall. DDOT proposes to transfer sufficient funds to Metro for the purchase of the buses. DDOT is agreeable to working with Metro for this bus procurement and thus, the request is to receive a Board Resolution to approve the procurement of 13 40' New Flyer buses.

**FUNDING IMPACT:**

Program:	FY14 Capital Reimbursable Budget		
Project:	CRB0002 DC Downtown Circulator Buses		
Project Manager:	Cynthia Gannaway		
Project	BUS		
Department/Office:			
Budget:	21,450,000		

Budget Amendment:	11,001,250		
This Action:	11,001,250		
Prior Approval:	17,643,696		
Remaining Budget:	3,806,304		
Remarks:	This is a fully reimbursable project		
Operating Budget	Positions: 0		
Impact:	Annual Expense: 0		

**TIMELINE:**

<b>Previous Actions</b>	<ul style="list-style-type: none"> <li>• <b>May 2004 - MEAD 75299</b> authorized Metro to purchase 29 Van Hool buses for the beginning of the Circulator service.</li> <li>• <b>October 2004 - MEAD 83621</b> authorized ABC Companies to retrofit the buses for HVAC.</li> <li>• <b>November 2004 - MEAD 85533</b> authorized Metro to convert the DC Circulator from non-regional to contract service, and to initiate and award a procurement for the operation and maintenance of the Circulator service.</li> <li>• <b>December 2007 - MEAD 99919</b> authorized Metro to procure 14 Van Hool 30' buses for expanded Circulator service.</li> <li>• <b>December 2008 - MEAD 100215</b> authorized WMATA to continue the Memorandum of Understanding with the District for contract management and the continuation of the operation and maintenance contract with First Transit.</li> <li>• <b>July 2009 - MEAD 100374</b> authorized WMATA to initiate and award a procurement for the operation and maintenance of Circulator service for a total of five years and to amend and restate the Memorandum of Understanding with the District of Columbia to reimburse WMATA for the contract management of the Circulator.</li> </ul>
<b>Anticipated actions after presentation</b>	February 2014 - to approve the procurement of 13 buses for expanded Circulator service

**RECOMMENDATION:**

It is recommended that the Board of Directors approve the Resolution to procure additional Circulator buses including:

1. Increase the DC Downtown Circulator Buses project budget by \$11,001,250 from \$21,450,000 to \$32,451,250 to cover the purchase of new New Flyer buses and ancillary equipment.
2. Amend the FY14 capital reimbursable budget by \$11,001,250 to \$163,857,768.
3. Authorize Metro to purchase 13 additional 40' New Flyer buses including ancillary equipment, related procurement and inspection services utilizing options through the State of Connecticut bus procurement contract.

4. Authorize the use of residual funding from completed capital reimbursable projects furnished by the District of Columbia for the procurement of Circulator buses.

**PRESENTED AND ADOPTED: March 27, 2014**

**SUBJECT: AMEND THE FISCAL 2014 CAPITAL REIMBURSABLE BUDGET FOR THE DC DOWNTOWN CIRCULATOR BUSES PROJECT**

**2014-14**  
RESOLUTION  
OF THE  
BOARD OF DIRECTORS  
OF THE  
WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY

WHEREAS, By a letter dated February 21, 2014, the District of Columbia through the Director of the Department of Transportation requested assistance from WMATA for the DC Circulator Bus Project; and

WHEREAS, The District of Columbia has asked WMATA to procure and have delivered thirteen (13) forty-foot New Flyer Buses along with ancillary equipment for expanded Circulator service; and

WHEREAS, The District of Columbia has identified \$11,001,250 in funds for the purchase of the buses; and

WHEREAS, The District of Columbia has assured WMATA that the funds are non-federal funds eligible for use in the purchase of buses for the Circulator Project; and

WHEREAS, These activities will be conducted in accordance with the terms of a reimbursable project agreement to be executed by WMATA and the District of Columbia; and

WHEREAS, This change in the scope of duties to be performed by WMATA requires an increase in the Downtown DC Circulator Bus project budget by \$11,001,250 from \$21,450,000 to \$32,451,250; and

WHEREAS, This change in the scope of duties to be performed by WMATA requires an increase in the Fiscal 2014 Capital Reimbursable Budget of \$11,001,250 to \$163,857,768; now, therefore be it

*RESOLVED*, That the Board of Directors approves amending and increasing the Fiscal 2014 Capital Reimbursable Budget by \$11,001,250 to a total of \$163,857,768; and be it further

**Motioned by Mr. Acosta, seconded by Mrs. Hynes**

**Ayes: 8 – Mr. Downs, Mr. Downey, Mr. Nichols, Mrs. Hudgins, Mrs. Hynes, Mr. Bulger, Mr. Acosta and Mr. Goldman**

*RESOLVED*, That the Board authorize the use of residual funding from capital projects furnished by the District of Columbia for the procurement of DC Circulator Buses; and be it further

*RESOLVED*, That buses purchased for the Circulator Project will be owned by the District of Columbia; and be it further

*RESOLVED*, That the GM/CEO is authorized to negotiate and execute a reimbursable project agreement for the purchase of these Circulator Buses; and be it finally

*RESOLVED*, That this Resolution shall be effective immediately.

Reviewed as to form and legal sufficiency,



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Kathryn H.S. Pett  
General Counsel

File Structure Nos.:

4.2.2 Fiscal Year Budgets

4.3.3 Reimbursable Agreements