



## Minutes

### 1360<sup>th</sup> Meeting of the Board of Directors February 24, 2011

Chair Hudgins called the meeting to order at 1:03 p.m. Present were:

#### **Directors**

Mrs. Catherine Hudgins  
Mr. Tom Downs  
Mr. Mortimer Downey  
Ms. Elizabeth Hewlett  
Mrs. Mary Hynes  
Mr. Tommy Wells  
Mr. Marcel Acosta  
Mr. Peter Benjamin

#### **Alternate Directors**

Mr. Jeffrey McKay  
Mr. Tony Giancola  
Mr. William Euille  
Ms. Kathryn Porter

Board Secretary Loyda Sequeira-Castillo was also present.

#### **Approval of Agenda:**

The agenda was approved without objection.

#### **Approval of Minutes:**

The minutes of the January 27, 2011 Board meeting were approved as submitted.

#### **Report by Finance and Administration Committee**

##### **A. Approval to Add Positions for the Dulles Phase II Project**

Mr. Benjamin moved, seconded by Mrs. Hynes, approval of a resolution to add 12 positions to the capital budget for the management of the Dulles Metrorail Project, with the new positions being funded by the Dulles Metrorail Project. The resolution was approved unanimously. A copy of the approved Resolution (2011-08) has been made a part of the official file.

**Washington  
Metropolitan Area  
Transit Authority**

600 Fifth Street, NW  
Washington, DC 20001  
202/962-1234

By Metrorail:  
Judiciary Square—Red  
Line  
Lerry Place-Chinatown—  
Red, Green and  
Yellow Lines  
By Metrobus:  
Routes D1, D3, D6, P6,  
70, 71, 80, X2

A District of Columbia,  
Maryland and Virginia  
Transit Partnership

Ayes: 8- Mrs. Hudgins, Mr. Downs, Mr. Downey, Ms. Hewlett, Mrs. Hynes, Mr. Wells, Mr. Acosta and Mr. Benjamin

## **Report by Customer Service and Operations Committee**

### **A. Approval of Accessibility Advisory Committee Governance**

Mr. Downs moved, seconded by Mr. Acosta, approval of a resolution to amend the reporting relationship of the Accessibility Advisory Committee (AAC) so that the AAC will now advise the Board of Directors as described within the bylaws, as shown on Attachment A of the resolution. The resolution was approved unanimously. A copy of the approved Resolution (2011-09) has been made a part of the official file.

Ayes: 8- Mrs. Hudgins, Mr. Downs, Mr. Downey, Ms. Hewlett, Mrs. Hynes, Mr. Wells, Mr. Acosta and Mr. Benjamin

## **Report by Policy, Program Development and Intergovernmental Relations Committee**

### **A. Bicycle and Pedestrian Access Improvements Study & Goals**

Mr. Acosta moved, seconded by Mr. Benjamin, approval of a resolution to endorse the Metrorail Bicycle and Pedestrian Access Improvements Study and adopt the Metrorail bicycle mode share goals and pedestrian access recommendations, with the understanding that staff will come back at a later date with quantifiable pedestrian goals. The resolution was approved unanimously. A copy of the approved Resolution (2011-10) has been made a part of the official file.

Ayes: 8- Mrs. Hudgins, Mr. Downs, Mr. Downey, Ms. Hewlett, Mrs. Hynes, Mr. Wells, Mr. Acosta and Mr. Benjamin

### **B. Exemption from Privacy Policy for Office of Inspector General Investigative and Hotline Records**

Mr. Acosta moved, seconded by Mr. Downey, approval of a resolution to exempt the Office of Inspector General investigation files and hotline complaints from the requirements of the Privacy Act. The resolution was approved unanimously. A copy of the approved Resolution (2011-11) has been made a part of the official file.

Ayes: 8- Mrs. Hudgins, Mr. Downs, Mr. Downey, Ms. Hewlett, Mrs. Hynes, Mr. Wells, Mr. Acosta and Mr. Benjamin

## **Report by Joint Development and Real Estate Committee**

### **A. Prince George's Plaza Parking Agreement**

Mr. Wells moved, seconded by Ms. Hewlett, approval of a Parking Plan Agreement for the Prince George's Plaza joint development project incorporating 1) an abated parking payment to compensate Metro for parking revenue lost during the construction of the first two phases of the Prince George's Plaza joint development project, 2) a temporary parking payment going forward for 32 Metro metered parking spaces yet to be replaced, and 3) a provision for permanent replacement of the 32 spaces within a third phase of development if it occurs or, if it does not occur, payment to Metro by the retail tenant of the full cost of the replacement spaces. This motion was approved unanimously.

Ayes: 8- Mrs. Hudgins, Mr. Downs, Mr. Downey, Ms. Hewlett, Mrs. Hynes, Mr. Wells, Mr. Acosta and Mr. Benjamin

## **Report by Governance Committee**

### **A. Approval of the Governance Committee Work Plan**

Mrs. Hynes moved, seconded by Ms. Hewlett, approval of the Governance Committee Work Plan. The motion was approved unanimously.

Ayes: 8- Mrs. Hudgins, Mr. Downs, Mr. Downey, Ms. Hewlett, Mrs. Hynes, Mr. Wells, Mr. Acosta and Mr. Benjamin

## **Consent Items**

Ms. Hewlett moved, seconded by Mr. Downs, approval of Consent Items numbered 1 – 3 en bloc. This motion was unanimously approved.

Ayes: 8- Mrs. Hudgins, Mr. Downs, Mr. Downey, Ms. Hewlett, Mrs. Hynes, Mr. Wells, Mr. Acosta and Mr. Benjamin

#### **1. Approval of International Travel to Austria Associated with Track Geometry Vehicle Project**

Approval for international travel of Metro staff to conduct site visits to provide oversight, perform inspections, and witness testing associated the previously-approved procurement of a Track Geometry Vehicle.

2. Approval of International Travel Hong Kong for Ken Sundberg

Approval for international travel of Metro staff (Ken Sundberg, Assistant Chief Safety Officer) to be a part of the American Public Transportation Association (APTA) peer auditor team performing a system safety audit of Mass Transit Railway Corporation of Hong Kong. Travel, hotel, and meals will be paid directly by APTA and any incidentals incurred will be reimbursed by APTA.

3. Approval to Grant the GM/CEO Authorization to Amend the Non-Represented Personnel Policies and Procedures Manual, not including Personnel Policy and Procedure 1.3

Approval of a resolution granting latitude to the GM/CEO to change policies to meet the changed needs of the workforce and delegating to the GM/CEO the authority to amend any portion of the Personnel Policies and Procedures Manual (PPPM), except PPPM 1.3 dealing with the Equal Employment Opportunity & Affirmative Action Policy, and that the provisions of Resolution #2008-13 relating to the adjustment to the Job Family pay ranges for non-represented employees and related issues are hereby confirmed and remain in full force and effect. A copy of the approved Resolution (2011-12) has been made a part of the official file.

**Other Actions**

1. Approval to Enter into the Master Agreement with the Virginia Department of Rail and Public Transportation

Ms. Hewlett moved, seconded by Mr. Downey, approval and authorization for the GM/CEO to agree to indemnify, defend and hold harmless the Commonwealth of Virginia, the DRPT, Department of Transportation, its officers, agents and employees from and against all damages, claims, suits, judgments, expenses, actions and cost of every name and description, arising out of or resulting from any negligent act or omission in the performance of Metro's or its subcontractors' work covered by the Master Agreement or any Project Agreement that arises under the Master Agreement. After discussion, Ms. Hewlett withdrew the motion and offered a substitute motion to defer consideration of this item to the March 24, 2011 Board meeting. This substitute motion was unanimously approved.

2. Approval for Consultant Support for the Glenmont II Parking Garage Project

Mr. Benjamin moved, seconded by Ms. Hewlett, approval for consultant support for the Glenmont II Parking Garage Project. The motion was approved unanimously.

Ayes: 8- Mrs. Hudgins, Mr. Downs, Mr. Downey, Ms. Hewlett, Mrs. Hynes, Mr. Wells, Mr. Acosta and Mr. Benjamin

3. Approval to Hold a Public Hearing on Proposed Changes to Phase II of the Dulles Metrorail Project

Mrs. Hudgins moved, seconded by Mr. Downey, approval of a resolution to approve the holding of a public hearing for proposed changes to Phase II of the Dulles Metrorail Extension Project involving 1) proposed revisions to the north side facilities at the Route 28 station; 2) proposed elimination of parking at the Route 772 station; and 3) proposed alternative modifications of the station at Dulles Airport. The resolution was approved. A copy of the approved Resolution (2011-13) has been made a part of the official file.

Ayes: 7- Mrs. Hudgins, Mr. Downs, Ms. Hewlett, Mrs. Hynes, Mr. Wells, Mr. Downey and Mr. Acosta

Abstain: 1- Mr. Benjamin

**Adjournment**

The meeting was adjourned at 2:25 p.m.



Loyda Sequeira-Castillo, Board Secretary