

Committee Name	Primary Responsibilities	Lead Staff	Major documents	Other tasks
SAFETY AND SECURITY COMMITTEE	<ul style="list-style-type: none"> • continual oversight to assure that all facilities, equipment, and operations of the transit system are safe and secure for passengers, employees, and the public affected by Metro services • recommends for Board adoption Authority safety and security policy direction • recommends safety and security goals for the CEO and for the agency 	<ul style="list-style-type: none"> • Chief Safety Officer • Chief of Police 	<ul style="list-style-type: none"> • WMATA System Safety Program Plan • Safety goals and security metrics • Receive Tri-State Oversight Committee Audits or Reports • Federal Transit Administration and the National Transportation Safety Board communications • Internal or external safety reviews or investigations • Status of corrective action plans 	<ul style="list-style-type: none"> • assures that both employees and the public have accessible channels for reporting safety and security concerns • ensures reports are taken seriously, evaluated, and acted upon as appropriate • ensures persons reporting such information are protected from reprisals
FINANCE AND ADMINISTRATION COMMITTEE	<ul style="list-style-type: none"> • monitors the financial integrity and viability of the Authority and its programs and services • develops budget preparation guidance • recommends and monitors capital and operating budget approval to the Board • monitors capital and operating budget implementation and management • recommends proposed budgetary changes to the Board • recommends policies and programs for setting fares and fees and creating fare structures • oversees operation and development of fare media and fare collection mechanisms • explores enhanced and expanded techniques for generating revenue 	<ul style="list-style-type: none"> • Chief Financial Officer 	<ul style="list-style-type: none"> • Budget • CIP • Tariff • Plan of Contracts • Procurement Policy and Procedures Manual <ul style="list-style-type: none"> ○ Procurement Streamlining Initiatives 	<ul style="list-style-type: none"> • develops guidance for administrative matters, including procurement/contracting issues and programs, human resources, compensation and benefits issues, civil rights programs, insurance coverage • provides oversight to WMATA’s business systems implementation • conducts audits and investigations as needed
CUSTOMER SERVICE AND OPERATIONS COMMITTEE	<ul style="list-style-type: none"> • ensures that WMATA operational activities and programs are designed to provide reliable, effective and clean transit service, responsive to customer needs • oversees transit system performance and service standards, the quality of operations programs and procedures and customer service, communication and outreach activities, including public and media relations 	<ul style="list-style-type: none"> • Deputy General Manager for Operations 	<ul style="list-style-type: none"> • Vital Signs report 	<ul style="list-style-type: none"> • Oversees technology initiatives of the Agency

<p>POLICY, PROGRAM DEVELOPMENT AND INTERGOVERNMENTAL RELATIONS</p>	<ul style="list-style-type: none"> capital program planning and oversight regional corridor development and system expansion planning coordination of regional planning issues through the Transportation Planning Board and other state, local and sub-regional agencies regional transit service planning and coordination with other transportation service providers project development transit access planning other such policies or programs as the Board may elect to address relating at a high level to organizational practices and strategic direction 	<ul style="list-style-type: none"> Assistant General Manager for Planning and Joint Development 	<ul style="list-style-type: none"> CNI (Capital Needs Inventory) Submissions to the Metropolitan Planning Organization: <ul style="list-style-type: none"> Transportation Improvement Program Constrained Long Range Plan Mass Transit Plan/Adopted Regional System <ul style="list-style-type: none"> Compact Public Hearing on adoption or amendment 	<ul style="list-style-type: none"> investigates and develops innovative technological approaches to enhance the effectiveness of public transportation services oversees WMATA’s relationships with local, state and Federal governments, develops state and Federal legislative strategies and coordinated transit advocacy programs and pursues enhanced and expanded governmental funding for the Authority
<p>JOINT DEVELOPMENT & REAL ESTATE COMMITTEE</p>	<ul style="list-style-type: none"> coordinates the community development and smart growth aspects of the Authority’s system and service development oversees the Joint Development Program, including the Transit Infrastructure Investment Fund (TIIF) and other Real Estate matters 	<ul style="list-style-type: none"> Assistant General Manager for Planning and Joint Development 	<ul style="list-style-type: none"> Joint Development Guidelines 	<ul style="list-style-type: none"> specifically reviews and recommends to the Board actions on (1) Real Estate Acquisitions in the amount of \$250,000 or higher which have not been previously approved by the Board of Directors as part of a specific line expansion or facility project; and (2) Real Estate Dispositions where the estimated fair market value exceeds \$100,000
<p>GOVERNANCE COMMITTEE</p>	<ul style="list-style-type: none"> maintains all Board governing documents—Strategic Plan, Procedures and Standards of Conduct—in order to improve effective policymaking, oversight, communications and outcomes develops revisions and enhancements to these documents using a process of open discussions with stakeholders and other interested parties ensures governance actions are consistent with Compact requirements 	<ul style="list-style-type: none"> General Counsel Board Sec’y Assistant General Manager for Planning and Joint Development 	<ul style="list-style-type: none"> Board Procedures Board Standards of Conduct CEO/GM contract Strategic Plan 	<ul style="list-style-type: none"> implements orientation to assist all Board members in understanding the transit system and their individual and Board roles and responsibilities builds cohesion among the members