

**MINUTES
BOARD BUDGET COMMITTEE
February 9, 2006**

Mrs. Mack called the meeting to order at 9:25 A.M. Present were:

Committee Members

Mrs. Gladys W. Mack
Mr. Dana Kauffman
Mr. Jim Graham
Mr. Robert J. Smith
Mr. Marcell Solomon
Mr. Charles Deegan

Other Board Members

Mr. Gordon Linton

Minutes from January 12 and 26, 2006

Mr. Deegan moved approval of the minutes; Mr. Kaufman seconded. The minutes were approved without change.

I. Information Items:

A. Follow-Up Questions and Answers from January 26 BBC

Staff provided the Committee with written responses to questions and information requested during the session on January 26, 2006.

B. Monthly Financial Report – December 2005

Staff reported the highlights for December. For the month, the total revenue of \$46.6 million was \$1.6 million higher than anticipated. Year-to-date total revenue was up \$16 million, with the largest contribution of \$11.7 million from passenger revenue. For December, the expenses were under the budget by \$0.7, and the year-to-date expenses were \$10.4 million over the budget.

C. Proposed Scope of Consulting Services for Business Plan Development and Performance Based Budgeting

Staff presented the proposed scope of consulting services and task assignments for staff and the consultants. Staff indicated that the request for approval to initiate and award the contracts would be brought to the Committee in March 2006.

D. Departmental Budget Reviews

Staff provided budget reviews for the following offices: Finance; Planning, Development, Engineering and Construction; Workforce Development and Administration; Audit, Safety and Oversight; Public Affairs and Strategic Programs. This concluded the FY07 departmental budget reviews, and Committee members requested staff to provide additional information at the next meeting.

E. FY07 Review of Service Levels for Bus, Rail, and Paratransit
Mrs. Mack deferred the item to the next meeting on February 23.

II. Action Items:

A. Amend FY06 System Access/Capacity Program for Reimbursable Project

Staff requested approval to amend the FY06 SAP by \$611,279 to add the budget for Transportation Association of Greater Springfield bus procurement. Funding for the budget amendment will come from the Fairfax County. Mr. Smith moved the motion; Mr. Kauffman seconded. The motion was approved unanimously.

B. Amend FY06 System Access/Capacity Program for Huntington Parking Garage

Staff sought approval to amend the FY06 SAP by \$6 million to increase the budget for Huntington Parking Garage. The increase is required for differing site conditions and higher material cost for the project. The \$6 million will be provided by the Fairfax County. Mr. Smith moved the motion; Mr. Kauffman seconded. The motion was approved unanimously.

C. Amend FY06 Operating Budget for Non-Regional Bus Route 9S

Staff requested approval to amend the FY06 operating budget to include the implementation of non-regional bus route 9S. The 9S will operate on weekdays only, and to provide all day service between Crystal City and Potomac Yard. The annual subsidy for the bus route will be provided by the Arlington County. The estimated annual subsidy is \$499,000, and \$84,000 for the remaining of the FY06. Mr. Smith moved the motion; Mr. Kauffman seconded. The motion was approved unanimously.

III. Action Item – Professional and Technical Services:

Staff requested approval to initiate and award a contract for professional and technical labor legal consultant services. The existing contract will expire June 30 of this year. The new contract is a three-year base contract, with two one-year options. Funding for the first base year award was included in the proposed FY07 operating subject. Award of the subsequent base and option years are subject to availability of funds. Mr. Smith moved the motion; Mr. Kauffman seconded. The motion was approved unanimously.

The meeting was adjourned at 11:50 P.M.