



(Board Copy)
Washington Metropolitan Area Transit Authority
METRO ELECTRONIC ACTION
DOCUMENT

IDENTIFICATION			
MEAD ID:	99167	ACTION:	Initiate & Award
AWARD VALUE:	(Not yet awarded)	CONTRACT: (Proposed)	
FUND SOURCES: (View)	Operating Funds	CONTRACTOR:	
LAST MODIFIED:	02/07/2006		

DESCRIPTION	
SUBJECT:	The Department of Bus Service requires a contract for Regional Bus Transfers and One-Day Passes.
PURPOSE:	Initiate and award a procurement for the printing of daily-dated regional bus-to-bus transfers and regional one-day passes for a one-year period, with two one-year options. This contract will contain a rider agreement to permit local transit providers to purchase directly from the contractor at the Authority's rates.

ORIGINATION					
INITIATOR			DEPARTMENTAL APPROVAL		
CHRISTA MAIERS on 12/05/2005			Approved by REQUA , JOHN 01/11/2006		
PHONE:	202-962-2447	OFFICE:	BTRA	DEPT:	Bus Service

COORDINATION (ROUTING)		
OFFICE	NAME	ACTION/DATE
COOB (3211)	REQUA, JOHN	Approved 01/11/2006
BTRA (3221)	MOBLEY, TANGEE	Approved 01/11/2006
PRMT (7410)	JACKSON, LUCY	Approved 01/18/2006
AGMW (5110)	SCOTT II, WILLIAM	Approved 01/25/2006
COUN (1410)	O'KEEFFE, CAROL	Approved 01/18/2006
OPAS (3161)	HUGHES, JAMES	Approved 01/26/2006

FINAL APPROVALS	
OFFICE	NAME/ACTION
HR_CMTE	Approved for AGMW by WILLIAM SCOTT II on 01/25/2006
OPER_CMTE	Approved for OPAS by JAMES HUGHES on 01/26/2006
BEMR	Approved for by HAROLD BARTLETT on 01/27/2006
GM	GMGR CEO (Not Yet Approved)
GM	Approved for GMGR by GMGR CEO on 02/09/2006
BOARD	BOARD WMATA (Not Yet Approved)



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NARRATIVE

The current contract, one-year base with two one-year options, expires June 30, 2006. This action is to initiate a competitive procurement for the printing of daily-dated regional bus-to-bus transfers and regional one-day passes. It contains a rider agreement that permits local transit providers to purchase the fare media directly from the contractor at the Authority's rates.

The Board approved the regional bus transfer arrangement with local transit systems to improve regional fare integration. Regional transfers are used to permit passengers to continue a trip when the use of more than one bus, Metrobus or participating transit system's bus, is required to complete a trip. Regional one-day passes allow all-day transfers on regular bus routes, except for a step-up charge on express routes. The use of regional bus-to-bus transfers and regional one-day passes support the regional fare simplification program.

Over the next year, it is anticipated that SMARTRIP fareboxes will be installed on all regional buses. Staff will be coming forward at that time to discuss options on Bus to Rail transfers and possible elimination of paper bus transfers in lieu of SMARTRIP Bus to Bus transfers.

ALTERNATIVES

None. There is no reasonable alternative

IMPACT ON FUNDING

Budget: Operating Budget Fiscal Years 2007, 2008, 2009

Office: Bus Transportation
 Account: Token, Transfers, Tickets

Amount	<u>Base Year Option Years</u>		
	<u>FY2007</u>	<u>FY2008</u>	<u>FY2009</u>
	\$291,900	\$302,100	\$312,700

Remarks: This is a one-year requirements-type contract with two one-year options. The total amount for the base year and the two option years is \$906,700. Award of the base contract is subject to Board approval of the FY 2007 budget and availability of funds. Award of the two one-year options is subject to Board approval of budgets for those years and the availability of funds.

PRIOR APPROVALS

None.

AFFIRMATIVE ACTION REQUIREMENTS

Equal Employment Opportunity Requirements:

The prime contractor will be required to comply with Executive Order 11246, Revised Order #4.

Disadvantaged Business Enterprise (D.B.E.) Requirements:

Pursuant to the WMATA Board Resolution #2005-30, DBE goals are not established on operationally-funded contracts.

RECOMMENDATION

Board approval to initiate and award a contract for the printing of daily-dated regional bus-to-bus transfers and regional one-day passes for a one-year period. This base contract is subject to Board approval of the FY 2007 budget and availability of funds. Board approval is also requested for the exercise of the two one-year options, subject to the Authority's continued requirement for this product, Board approval of the respective budgets and availability of funds.